

Village of  
Port Barrington

69 South Circle Avenue  
Port Barrington, IL 60010-1001  
847-639-7595 • Fax: 847-639-8694  
portbarrington@comcast.net



Village President – MIKE HEAD

Village Clerk – NANCY BACHAL

APPLICATION FOR USE OF VILLAGE PROPERTY

Organization \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

Contact \_\_\_\_\_ Phone Number \_\_\_\_\_

E-mail \_\_\_\_\_

Facility requested \_\_\_\_\_

Purpose of use \_\_\_\_\_

Proposed Activities \_\_\_\_\_

Ongoing or one time use \_\_\_\_\_

Date/s requested \_\_\_\_\_

Time requested: from \_\_\_\_\_ to \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

For office use only:

Request accepted \_\_\_\_\_ denied \_\_\_\_\_ Date \_\_\_\_\_

Deposit required \_\_\_\_\_ Certificate of Insurance on file \_\_\_\_\_

Phone #s for entry purposes \_\_\_\_\_