

**Planning Commission Meeting**  
**Village of Port Barrington**  
**69 S. Circle Avenue, Port Barrington, IL 60010**  
**Tuesday, December 12, 2017**  
**8:00 p.m.**

**1. Call to Order**

This meeting was called to order at 8:00 p.m.

**2. Roll Call**

Present: Chairman Weiner and members Ashley, Benson, Kotarski and Disclafani.  
Member Nelson was absent.

Others present included Deputy Schroeder and members of the public.

**3. Consideration of Approval of the Minutes of the October 17, 2017 Regular Planning Commission Meeting and Zoning Board of Appeals Public Hearing.**

*Motion: Benson moved, seconded by Disclafani to approve the minutes of the October 17, 2017 Regular Planning Commission Meeting.*

*Voice vote – 5 Ayes 0 Nays 1 Absent – Motion Carried 5-0*

The Zoning Board of Appeals Public Hearing draft minutes were **tabled** until the January PC meeting agenda since the draft minutes were not provided at the meeting.

**4. Discussion: Draft Administrative Procedures To Request A Permit For A Variance, Conditional Use, Text & Map Amendment**

Deputy Clerk explained the draft policy for filing for a variance. After the Planning Commission reviewed the draft, Chairman Weiner indicated that he would ask Village Attorney Bateman to review the draft document and follow up at the next meeting.

**5. Old and/or New Business**

**- Update - The Broken Oar Fence Variance Request**

Chairman Weiner provided an update on this item. The PC commented the fence now covers the mechanical units.

**- Update – Village Board Action Re: Fence Ordinance Amendment**

**- Update – Village Board Action Re: Accessory Building Ordinance Amendment**

Chairman Weiner provided an update on these items.

**- Update - Request To Build A Climate Controlled Storage Facility**

Chairman Weiner noted that the Village received any follow ups regarding this item.

**-New Business**

The Village Board asked for feedback from the Planning Commission. Chairman Weiner distributed a draft document regarding regulations for chicken coops. The Planning Commission reviewed the document and expressed concerns regarding fencing, slaughtering, electric and sheds and/or garage requirements. This item will be further discussed.

Chairman Weinder indicated that the Village Board was approached about a group home concept for elderly people concept and asked for comments from the Planning Commission. The Planning Commission expressed concerns with Village ordinance regarding how many unrelated residents can stay in one home. There was other concern expressed about subdivision covenant restrictions.

Chairman Weiner noted that he would get the Village Attorney's opinion on this matter.

Mr. Ryan Thomasson of 415 S. Circle, expressed his interest in serving on the Planning Commission. Mr. Thomasson briefly provided his current and past involvement with other communities. ChairWeiner informed Mr. Thomasson that his resume will be viewed and followed up prior to going to the Village.

**6. Adjourn**

**Motion: Benson moved, seconded Ashely, to adjourn at 8:34 pm.**

**Voice Vote 5 Ayes 0 Nay Motion Carried 5-0**

**Respectfully Submitted**

**Elizabeth Schroeder  
Deputy Clerk**

**Chairman Michael Weiner**