

COMMITTEE MEETING OF THE VILLAGE OF PORT BARRINGTON  
LAKE AND MCHENRY COUNTIES, ILLINOIS  
December 6, 2017

President Yeaton called to order the Monthly Committee Meeting of the Board of Trustees at 7:01 pm. The following Trustees were present: Zoller, Grothendick, Herstedt, Cillo, Corrigan and Vogeler.

President Yeaton asked the Board to consider the minutes of the October 4, 2017 Committee Meeting. A motion was made by Trustee Corrigan to approve those minutes and was seconded by Trustee Herstedt. The Minutes were approved by a voice vote. Trustee Zoller abstained.

#### STREETS AND ROADS

There was discussion of the speed limit on Rawson Bridge Road. Trustee Zoller will look into the cost of a traffic study as no movement can be made without. Trustee Zoller and Rusty spoke about sufficient stores of salt and brine.

#### HEALTH AND SAFETY

Trustee Grothendick stated that leaf vacuuming was complete. President Yeaton stated there were concerns about Riverwalk residents not being sure of the pickup dates. There were two options presented to the Board regarding regulating ownership of domestic fowl. President Yeaton suggested an animal weight limit be set. The Board will review and consider options. Registration will be mandatory but with no fee. A total of six birds would be allowable. Recommendations will be forwarded to the Planning Commission. Fines would apply for birds that get loose. There was additional discussion of temporary or permanent chicken coops with extension cords for heating and lighting as a concern. Trustee Grothendick and Donna Erfort will review the application process. There was discussion of the Riverwalk HOA interest in getting signage at the ponds there. The original concern expressed was to protect their fountain pumps. No ordinance exists regarding swimming or boating there so no enforcement option exists. President Yeaton stated that the HOA should create rules and then request permission to place a sign there about the same. A resident emailed asking if it was allowable to keep bees.

#### POLICE

Trustee Herstedt stated that cars were being parked at Fox Trail Park at night. There was a 911 call to assist residents and a well-being check was reported. Trustee Herstedt and President Yeaton met with Lake County Sherriff to outline the contract for 2018. It is for the same number of hours and the agreement runs from January to June of 2018 and will be reviewed again in June of 2018. President Yeaton stated that there was a change in that Lake County now takes 100% of the fines or fees for violations. The agreement will be ratified at the next Board Meeting. The December patrol schedule is set. New Year's Eve coverage is set.

## PARKS AND BEACHES

Trustee Cillo stated that the Tree Lighting celebration was successful.

The Santa Party and Parade will be held December 17, 2017.

The Holiday Appreciation Party is scheduled for December 21, 2017 at 6:30pm.

The Bulldogs have a new contact and will provide insurance information and sign the agreement.

## FINANCE

The Governor suggested a sexual harassment policy be in the Village handbook but the Village will incorporate into the Code with an Ordinance to be approved at the next meeting.

Donna Erfort has goals to upgrade the Village website.

Trustee Corrigan looked into E-Pay for the website. He is checking to see what the fees would be. Options include E-checks or Visa with a processing fee. A conference call is scheduled for Friday morning. Vehicle sticker payments would be a first step and then payment for permits and other amounts due to the Village.

President Yeaton stated she wanted to review budgets at the next Board Meeting.

## BUILDING AND ZONING

Trustee Vogeler recommended the Village approve wire fencing with a top rail. Jim Bateman recommended the subject go to the Planning Commission.

The Rental Property Ordinance was tabled until the January Board Meeting.

Don Allen's last day was last Thursday.

Mark Rooney issued a permit to the Broken Oar for paving more of their property.

There is still a lien on 107 S. Circle for \$30,000.00 from demolition. Donna Erfort will contact Jim Bateman.

## PLANNING COMMISSION

There is a candidate for the open seat on the Planning Commission.

## ADMINISTRATION

Donna attended the Flint Creek Watershed Planning Meeting.

President Yeaton met with the Community Service Officer to discuss Ordinance violations.

Tickets were issued during sweeps regarding overnight parking.

The Board could consider having Wauconda patrol the Village instead of the Counties. A proposal with pricing will be requested.

## PUBLIC WORKS

Rusty discussed stores of brine and salt.

VILLAGE ENGINEER

President Yeaton stated that in May, she and Donna Erfort met with Mark Rooney to request a road report and it was never received. The Village will now begin seeking different Engineers for small projects. A previously existing relationship is criteria and a project under \$25,000.00 is the threshold to be able to hire a new Engineer without due process. The Village will start with the NPDES forms.

VILLAGE ATTORNEY

President Yeaton stated that Jim Bateman is creating the Sexual Harassment Ordinance.

VILLAGE PRESIDENT

President Yeaton stated interest in upgrading the computer and printer at the Village Hall. Trustee Corrigan will contact Comcast to check out the wiring at the Village Halle. President Yeaton, Donna Erfort and Rusty Issleb are due for a phone upgrade.

OLD/NEW BUSINESS

No new information was presented.

The meeting was open to the floor at 8:37 pm.

No questions or comments were heard.

Trustee Zoller motioned to adjourn the regular Committee Meeting. Trustee Cillo seconded. Roll call was taken: Trustees Zoller, Grothendick, Herstedt, Cillo, Corrigan and Vogeler voted Aye. 0 Nays, 0 Absent. Motion approved.

The meeting was adjourned at 8:38 pm.

Respectfully Submitted,

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Nancy Bachal, Village Clerk

AYES   6    
NAYS   0    
ABSENT   0    
ABSTAIN   0    
APPROVED   January 3, 2018