

**Minutes**  
**Planning Commission Meeting**  
**Village of Port Barrington**  
**69 S. Circle Avenue, Port Barrington, IL 60010**  
**Tuesday, January 9, 2018**  
**8:00 p.m.**

**I. Call to Order**

This meeting was called to order at 8:11 p.m.

**II. Roll Call**

Present: Chairman Weiner and members Ashley, Benson, Kotarski, Disclafani and Nelson.

**III. Consideration of Approval of the Minutes of the October 17, 2017 Zoning Board of Appeals Public Hearing and Regular PC Meeting December 2017 meeting minutes.**

*Motion: Kotarski moved, seconded by Benson, to approve the October 17, 2017 Zoning Board of Appeals Public Hearing meeting minutes.*

*All ayes / 0 absent / 5-0 Motion Carried.*

*Motion: Benson move, seconded by Disclafani, to approve the Regular PC Meeting December 2017 meeting.*

*All ayes / 0 absent/ 1 abstain / 5-0 Motion Carried.*

**IV. Review Submitted Resume for the Planning Commission Open Position**

Chairman Weiner noted that Mr. Ryan Thomasson was present at the December meeting expressing an interest in serving with the Planning Commission.

The Commission welcomed Mr. Thomasson and proceeded with the following motion:

*Motion: Benson moved, seconded by Nelson, the nomination of Ryan Thomasson and recommend that the Village Board appoint Ryan Thomasson as a Plan Commissioner to fill the open position on the Planning Commission / Planning & Zoning Board for the unexpired term of \_\_\_\_\_.*

*All Ayes/ 5-0 Motion Carried.*

**V. Review and Discussion of Village Fence Ordinance**

Chairman Weiner noted that the Village Board is interested in getting feedback from the Plan Commission regarding fencing as shown in the picture shared with the Commission. Per the Village Board's request for feedback from the Plan Commission regarding the use of 3x5 wire fencing. The Plan Commission reviewed the photos of the property in the village using this 3x5 wire fencing. The Planning Commission reviewed the pictures and inquired about the use. There was a question how long the fences were installed and whether or not they should be "grandfathered". Kotarski noted that type of fence is not allowed in the new fence ordinance. There was general discussion regarding the existing fence ordinance. Disclafani noted that he prefers allowing the use of the 3x5 fencing to give an open look opposed to a board of board fence. The majority (5-1) of the Plan Commission was in favor of enforcing the existing current fence ordinance.

**VI. Discussion Regarding Chicken Coop Requirements**

The Planning Commission suggested using consistent guidelines and materials. This topic will be further discussed. Disclafani pointed out that the coop located kitty corner of the village hall needs to be back of the property.

**VII. Review & Consideration of Approval of the 2018 Planning Commission Meeting Schedule**

The Planning Commission reviewed and proceeded with the following motion:

*Motion: Disclafani moved, seconded by Ashley, to approve the 2018 Planning Commission meeting schedule*

*All Ayes / Motion Carried 5-0*

**VIII. Old and/or New Business****a. Update: Draft Administrative Procedures To Request A Permit For A Variance, Conditional Use, Text & Map Amendment**

Chairman Weiner provided an update and indicated the documents mirror that of another municipality.

**b. Information Only: Recent Village Code Amendments Regarding Harrassment Policies and Parking Fines**

Clerk Schroeder noted that she would share the information per request.

**c. Miscellaneous**

Chaiman Weiner noted that he has not heard anything about the Sherrman property.

Disclafani noted that the sale sign on the property is down.

**IX. Adjourn**

*Motion: Benson moved, seconded by Disclafani, to adjourn at 8:40 p.m.*

*All Ayes / Motion Carried / 5-0*

Respectfully Submitted.

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**Elizabeth Schroeder**  
**Deputy Clerk**

**Chairman Michael Weiner**