

MINUTES OF THE MEETING OF  
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES  
LAKE AND MCHENRY COUNTIES, ILLINOIS

February 21, 2018

President Yeaton called to order the regularly scheduled Meeting of the Board of Trustees at 7:03 pm. The following Trustees were present: Grothendick, Herstedt, Cillo, Corrigan and Vogeler. There is one vacant committee. Village Attorney Jim Bateman was present.

President Yeaton asked the Board to set the agenda affirming no conflicts of interest and Trustee Grothendick motioned to set the agenda. Trustee Cillo seconded and the motion was approved unanimously.

Trustee Corrigan motioned to approve the consent agenda including the minutes of the January 17, 2018 Board Meeting, The Executive Session from January 17, 2018 and the Treasurer's Report for February 2018. Trustee Cillo seconded. Roll call was taken; 5 Ayes, 0 Nays, 1 Vacant seat. Motion approved.

President Yeaton asked the Board to move on Bills Payable through February 21, 2018. Trustee Cillo motioned to approve the bills payable and it was seconded by Trustee Corrigan. The Bills Payable were approved by roll call vote. Upon roll call, the vote was: 5 Ayes: Trustees Grothendick, Herstedt, Cillo, Corrigan and Vogeler. Nays: 0 1 Vacant seat. Motion approved.

#### STREETS AND ROADS

Trustee Vogeler stated that he spoke to the Nunda Township Road Commissioner. Nunda is an approved IDOT vendor who can be paid with MFT funds. Trustee Vogeler will contact Oakwood Hills who use Nunda and report back to the Board. He also recommended getting a proposal from Bill Behm for crack sealing and will talk to Nunda Township about getting the Village on the schedule. There are rules in place for using MFT funds. The temperature must be greater than 45 degrees. An estimate must be created prior to work with a "not to exceed" number. Jim Bateman stated that IDOT must review the contract.

President Yeaton stated that she received an email from Mark Rooney saying that an Engineer should be present for any road work. Mark Rooney prepared a resolution to use MFT funds.

#### HEALTH AND SAFETY

Trustee Grothendick stated that a draft ordinance amending the Animal Control portion of the code was available to the Board for review. Jim Bateman stated that it clarifies which fowl are prohibited.

Jim Bateman stated that the Illinois Capital Development Board requires a 30-day notice to change the fence ordinance. It was sent, but cannot be approved by the Board until next month.

## POLICE

Lake County Police have not been sending in their schedule.

President Yeaton stated that a packet was received regarding the census. Trustee Herstedt will handle that.

An email was received regarding snowmobiles on the walking paths at Riverwalk. The County Police should be called if property is being damaged.

## PARKS AND BEACHES

Trustee Cillo stated that the skating party was well attended.

The River Shiver run is March 3, 2018. The REC Committee will have a water station.

The dates being considered for the Garden Party are September 15<sup>th</sup> or 22<sup>nd</sup>.

BYS and LYAA insurance certificates and schedules will be discussed at the meeting on 3/6/2018 at the Village Hall.

## FORESTRY

Trustee Corrigan stated that the Village will have Tree City USA designation for the 4<sup>th</sup> straight year.

## FINANCE

Trustee Corrigan stated there was no new information on E-pay.

Economic Interest Statements are due May 1<sup>st</sup>. It can be filed electronically and a link should be available to all who require.

Trustee Corrigan made a motion to approve GRA Accounting Firm as auditors. Trustee Grothendick seconded. Roll call was taken: 5 Ayes, 0 Nays, 1 Vacant seat.

## BUILDING AND ZONING

Trustee Vogeler stated there was no new information on Ordinance Violations.

The Board reviewed the Ordinance prepared for changes to fence regulations. Suggestions were made for slight alterations. President Yeaton suggested that those who want wire and mesh fences should request a variance with the Planning Commission. Trustees Vogeler and Cillo disagreed.

Trustee Vogeler stated that John Howard is expected to review the Rental Inspection Ordinance. The Board will wait for his opinion prior to passage.

The Zoning Maps must be updated to reflect annexation of the Huddleston property and Kripak property. The Board may consider the zoning designation of the island.

## VILLAGE ATTORNEY

Jim Bateman sent a sample social media and website policy. The Board agreed that only links to other governmental agencies should be posted to the website and links to Village services such as waste disposal.

VILLAGE PRESIDENT

President Yeaton stated that the contract with Manhard was signed and she spoke to Brian Vallesky. The bills for work on the rill system will go direction to Riverwalk.

ADMINISTRATION

Donna Erfort stated there was interest in purchasing land adjacent to the Village and they inquired about annexation. They were referred to the Planning Commission.

PUBLIC WORKS

Rusty is working on cleaning storm drains and pothole patching.

PLANNING COMMISSION

Mike Weiner distributed a letter to the Board from Complete Outdoor Care, inquiring about annexation. The land is zoned residential. Their Board will respond.

Jim Bateman stated that a letter was received from "Joint Ventures" on behalf of Mr. Sherman regarding zoning districts and allowable uses. Later, Mr. Sherman called to say they were not his partners.

A letter was received from 416 S. Circle with complaint regarding stormwater runoff from 408 S. Circle. Donna Erfort stated that Mark Rooney did a topographical study that states that 408 S. Circle is not at issue.

OLD/NEW

President Yeaton stated she met the new Fire Chief from Wauconda, Dave Gary. He had ideas for the Garden Party for water games. They discuss the dry hydrants and changes made last year by the Insurance Services Office that could make insurance costs go down.

The meeting was open to the floor at 8:25 pm. No questions or comments were heard. Trustee Grothendick motioned to adjourn. Trustee Cillo seconded. Roll Call was taken: Trustees Grothendick, Herstedt, Cillo, Corrigan and Vogeler voted Aye. 0 Nays, 1 Vacancy. Motion approved.

The meeting was adjourned at 8:26 pm.

Respectfully Submitted,

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Nancy Bachal, Village Clerk

AYES   5    
NAYS   0    
ABSENT   0   (+ one vacancy)  
ABSTAIN   0    
APPROVED   March 21, 2018