

COMMITTEE MEETING OF THE VILLAGE OF PORT BARRINGTON
LAKE AND MCHENRY COUNTIES, ILLINOIS
August 1, 2018

President Yeaton called to order the Monthly Committee Meeting of the Board of Trustees at 7:02pm. The following Trustees were present: Thomassen, Grothendick, Cillo, Corrigan and Vogeler. Trustees Herstedt was absent.

President Yeaton asked the Board to consider the minutes of the June 6, 2018 Committee Meeting. A motion was made by Trustee Vogeler to approve those minutes and was seconded by Trustee Grothendick. The Minutes were approved by a voice vote.

President Yeaton asked the Board to consider the minutes of the June 6, 2018 Executive Session. A motion was made by Trustee Vogeler to approve those minutes and was seconded by Trustee Cillo. The Minutes were approved by a voice vote.

STREETS AND ROADS

Contracts for road work are out for signatures.

There is a request from a Barrington bike ride to pass through the Village. President Yeaton stated that IDOT requires all municipalities that the ride goes through to sign off. No roads would be closed. There was no objection from the Board.

Ragen Daniels Shepley addressed the Board from Arrow Construction. They were notified that their bid was rejected due to a bid technicality as the VC57 was not submitted. The contract required that within 48 hours of the bid opening the VC57 be submitted. They submitted a request for waiver because of their standing as a designated qualified contractor, which means they auto-qualify and have no need to fill out the VC57 form, affidavit of availability. She stated they were never notified that their bid was rejected due to the waiver until after the two day requirement and asked that the Board reconsider their eligibility. She stated it is their belief the bid had not already been awarded and this is a technicality and IDOT regulations do allow for a waiver. President Yeaton stated that Jim Bateman, Village Attorney, informed the Board of their intention to appeal the bid award. This meeting is a Committee of the Whole with no ability to move on the issue. At the last Board Meeting on July 18, 2018 the Board accepted the lowest conforming bid. Ms. Shepley requested minutes of that meeting to prove that the bid was awarded. She asked that the Board take their position into consideration and respect the protest.

HEALTH AND SAFETY

Trustee Grothendick stated that weed cutting was complete in the channels.

He stated he spoke to the Manager of the FWWA seeking to discuss how water level determinations are made and meet. They intend to meet at the McHenry Dam along with Donna Erfort and Rusty Issleb.

There is property adjacent to Fox Trail Park purchased by the FWWA 10 years ago and available for sale. President Yeaton asked if the price had been reduced from the \$600,000.00 that was offered previously. Trustee Grothendick did not have a specific quote.

The Stormwater Management Plan update is due every two years.

Trustee Grothendick is considering aeration and water movement options for dead end channels. Leaf vacuuming will be scheduled for October 29 and November 19, 2018.

POLICE

President Yeaton stated that school is starting in McHenry on August 15, 2018. Last year morning and afternoon shifts were scheduled to watch bus stops. That will be scheduled again.

Wauconda High School schedule is being considered for events such as Homecoming.

President Yeaton will set up a meeting with Jim Bateman, Sheriff Prim in McHenry and Trustee Herstedt for lunch to discuss the status of coverage.

PARKS AND BEACHES

Trustee Cillo is looking into aerators.

There are two lots on Channel Drive for sale and the Village has an opportunity to acquire. They were available for sale for back taxes for \$650.00 each but no one bought them. Flood mitigation should motivate purchase. The Board agreed.

Trustee Cillo asked for contributions from each Committee for the Garden Party for a raffle.

FORESTRY

Rusty is still trimming trees. There is a company coming to ride along and quote parkway tree trimming. President Yeaton spoke to Jeff McLennan who got a quote for \$5,500 for all phases of Riverwalk, but only the trees that overhang the sidewalk. A quote was received to trim seven trees on Farnsworth and two on Riverwalk Lane and also Brighton Circle. President Yeaton asked Rusty to get quotes for all trees in parkway.

FINANCE

Trustee Corrigan stated that links were loaded to the website for bid packages. Email still must be loaded. E-pay import is complete.

BUILDING AND ZONING

Trustee Vogeler stated that positive feedback was received regarding Frank Desort.

Donna Erfort stated that before the Deer Grove II grading of land could commence they must file a Stormwater Protection Plan and other documents.

There was a meeting on July 25, 2018 with Trustees Corrigan and Grothendick and President Yeaton for discussion of the B&Z software and to see it and get a description of general capabilities. A proposal was available for BS&A in the amount of \$24,000.00. The Village would need a server to run it. They discussed costs of professional services, training, timeline and costs. President Yeaton stated that WindowWare is a competitor with a requirement of

population under 5,000. No server would be required and their quote was \$8,397.00. President Yeaton did an on-line demo and thought it compared well with the other option. She encouraged Trustee Corrigan to contact them with questions.

President Yeaton stated that Jim Bateman updated the rental property ordinance checklist. Trustee Vogeler spoke to Frank Desort who recommended adding home sales to the process. He recommended sending the ordinance to Title Companies who will enforce it. President Yeaton suggested the Board approve the Rental Property Ordinance first and can consider adding sales later. The Board agreed.

There was a mandatory meeting on Tuesday 07/31/18 with 9 contractors who should bid the Village Hall remodeling. Several FOIA requests were received regarding the bidders list. The bid opening would be August 10, 2018 and there will be discussion at the Board Meeting. Trustee Vogeler will check references.

ADMINISTRATION

The Audit was sent and Donna Erfort requested any changes or questions prior to the Board Meeting.

The Village received another case of larvacide from McHenry County.

VILLAGE PRESIDENT

The IML conference is scheduled for 9/20 – 9/22/2018.

The meeting was open to the floor at 8:18pm.

A resident who chose to be anonymous expressed concern regarding street lights that were out and stated his intention to submit FOIA requests.

Trustee Grothendick motioned to adjourn. Trustee Thomassen seconded. Roll Call was taken: Trustees Thomassen, Grothendick, Cillo, Corrigan and Vogeler voted Aye. 0 Nays, 1 Absent. Motion approved.

The meeting was adjourned at 8:24 pm.

Respectfully Submitted,

Nancy Bachal, Village Clerk

AYES _____
NAYS _____
ABSENT _____
ABSTAIN _____
APPROVED _____