

MINUTES OF THE MEETING OF  
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES  
LAKE AND MCHENRY COUNTIES, ILLINOIS  
September 19, 2018

President Yeaton called to order the regularly scheduled Meeting of the Board of Trustees at 7:00 pm. The following Trustees were present: Thomasson, Grothendick, Cillo, Corrigan and Vogeler. Trustee Herstedt was absent. Village Attorney Jim Bateman was also present.

President Yeaton asked the Board to set the consent agenda affirming no conflicts of interest and Trustee Grothendick motioned to set the agenda. Trustee Cillo seconded and the motion was approved unanimously.

Trustee Cillo motioned to approve the consent agenda including the minutes of the August 2018 Board Meeting and the Treasurer's Report for August 2018. Trustee Corrigan seconded. Roll call was taken; 5 Ayes, 1 Absent, 0 Nays, Motion approved.

The Bills Payable through September 19, 2018 were before the Board. Trustee Corrigan motioned to approve and Trustee Cillo seconded. Roll call was taken; 5 Ayes, 1 Absent, 0 Nays, Motion approved.

#### STREETS AND ROADS

Trustee Thomassen stated that the road project was scheduled for October. Mark Rooney will mark the roads in the next 2 weeks.

A quote was received from Geske Construction to replace the damaged guard rail on Center Street.

#### HEALTH AND SAFETY

Trustee Grothendick stated he is considering fountains or aerators for dead end channels to move duck weed. Friendship and Nichols Parks and the boat launch would be areas for placement but there would have to be electricity there.

A resident sent a letter to a hydrologist regarding water level gauges. The response was an estimate of \$15,000.00 and annual fees, also.

Trustee Grothendick sent correspondence to Joe Keller of the FWWA to find out if they have signage regarding removing weeds from watercraft.

Trustee Grothendick attended the FREP meeting regarding Fox River water quality.

President Yeaton stated that every 10 years a review of the Stormwater Management and Protection Plan was necessary. Manhard Engineering was contacted to perform the review as it has been 10 years since last updated. Trustee Grothendick stated that their quote is \$6,500.00.

Review of the MS4 Program is an additional \$1,500.00 so their quote is a total of \$8,000.00.

Trustee Grothendick motioned to approve the expense and accept the proposal from Manhard.

Trustee Vogeler seconded. Roll call was taken: 5 Ayes, 1 Absent, 0 Nays, Motion approved.

Manhard is also assisting in guidelines for Riverwalk HOA to do cleanout of the pond near Brighton Circle, which will be billed to Riverwalk.

## POLICE

President Yeaton stated that there would be special dates for the patrol schedule in October for Halloween.

An email was received from Rodney Scott, Police Administrator, regarding E-ticket and getting it up and running. He suggested the Village get citations that are specific to the Village. Trustee Herstedt is working on having them created.

## PARKS AND BEACHES

Trustee Cillo stated that the Garden Party was well attended and considered successful.

A quote for \$1,502.63 was received regarding stair replacement on playground equipment at Fox Trail Park. Trustee Cillo will verify the dimensions and then order with approval. No objection was heard from the Board.

Crossroads Church requested permission to run a Trunk or Treat event. There was no objection from the Board.

## FORESTRY

Trustee Corrigan stated that tree trimming was ongoing.

## FINANCE

Trustee Corrigan stated that E-pay for vehicle taxes may be available as soon as Friday.

Trustee Corrigan got references for Windoware software for Building and Zoning that were all very good and it is a far less expensive alternative to BSA. Frank DeSort reviewed and approved of either one. Trustee Corrigan will request an agreement from Windoware.

## BUILDING AND ZONING

President Yeaton stated that a letter was received regarding a violation written for parking.

Trustee Herstedt took pictures and called the resident. Suggestions were made for how to avoid a citation. Trustee Herstedt went to each home that got a 7-day warning to explain what measures were needed. Jim Bateman read a portion of the Village code which states cars can only be parked on paved surfaces or driveways. Trustee Vogeler stated his opinion that the language is not clear. Jim Bateman agreed that it should be better defined. Trustee Thomassen stated that the subject of parking RV's and cars could be combined for the sub-committee that was formed to consider and recommend.

Trustee Vogeler detailed the Village Hall remodeling update. There is change order number 2 adding \$1,950.00 to widen concrete to accommodate columns. A \$950.00 quote to make columns at the Community Center instead of bracket supports was submitted. An estimate was received to paint 9 doors in the amount of \$3,145.00 and also includes 2 garage doors.

Adding aluminum to the underside of the shed dormer was quoted at \$4,350.00. Eight LED light fixtures will be provided in lieu of installation of braces, which was done by Rusty.

The total for change order number 2 was \$10,355.00. Trustee Vogeler motioned to approve.

Trustee Grothendick seconded. Roll call was taken: 5 Ayes, 1 Absent, 0 Nays. Motion approved.

Jim Bateman stated that a letter of credit was received from the developer of Deer Grove II. Preliminary documents were received from Sherman and escrow deposit received. The subject goes to the Planning Commission next and then the Village Engineer and Stormwater Enforcement Officer. Trustee Vogeler stated that he read the plans and has concerns about stormwater retention. He suggested not sending to the Planning Commission until that is reviewed.

#### VILLAGE ENGINEER

Donna Erfort stated that a call was received regarding fill brought in with no permit in wetlands. Mark Rooney went there and found a patio installed with no permit.

#### ADMINISTRATION

The Annual Treasurer's Report is due by the end of October.

#### PUBLIC WORKS

The Fire Department did an annual inspection and want exit lights installed.

#### HOA REPORTS

Trustee Cillo stated that the Moorings HOA want the Village Engineer to give recommendations regarding the stormwater system. President Yeaton said to refer them to Mark Rooney.

#### VILLAGE PRESIDENT

President Yeaton stated that Donna and Trustee Herstedt would attend the IML conference on Friday and she would attend all days.

Cell phones for municipal employees are due and eligible for an upgrade.

#### OLD/NEW

Trustee Cillo thanked the Wauconda Fire Department for participating in the Garden Party.

Trustee Corrigan stated that the Barrington Rotary has interest in connecting bike paths and would give Donna contact information.

Emily attended the meeting for Tri-County Access and the 53 extension and has concerns and is emailing them.

Sue Lester asked the Village intent to purchase fountains. Deer Grove is considering a second fountain and would like to be included in a municipal purchase. She also asked if the bike paths at Deer Grove could be refinished through the township. Trustee Vogeler suggested they email with interests but cautioned it would likely be next year.

Trustee Corrigan requested a letter from the Board be sent to the Riverwalk HOA requesting that they repair the paths there.

Jim Zoller was present and stated his belief that citations were being issued inappropriately while the Board considers the ordinance about parking on gravel. President Yeaton stated that a 7-day warning was issued because grass was growing under his car.

Trustee Vogeler motioned to move to Executive Session to discuss litigation that is imminent of probable. Trustee Thomassen seconded. Roll call was taken; 5 Ayes, 1 Absent, 0 Nays. Motion approved.

The Regular Board Meeting was adjourned to Executive Session at 8:55pm.  
The Regular Board Meeting resumed at 9:27pm.

Trustee Vogeler motioned to adjourn. Trustee Thomassen seconded. Roll Call was taken: Trustees Thomasson, Grothendick, Cillo, Corrigan and Vogeler voting Aye. Trustee Herstedt was absent, 0 Nays, 0 Motion approved.

The meeting was adjourned at 9:28 pm.

Respectfully Submitted,

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Nancy Bachal, Village Clerk

AYES   5  

NAYS   0  

ABSENT Trustee Corrigan presiding in President Yeaton's absence

ABSTAIN   0  

APPROVED   October 17, 2018