

COMMITTEE MEETING OF THE VILLAGE OF PORT BARRINGTON
LAKE AND MCHENRY COUNTIES, ILLINOIS
September 5, 2018

President Yeaton called to order the Monthly Committee Meeting of the Board of Trustees at 7:00pm. The following Trustees were present: Thomasson, Grothendick, Herstedt, Cillo, and Vogeler. Trustees Corrigan was absent.

President Yeaton asked the Board to consider the minutes of the August 1, 2018 Committee Meeting. A motion was made by Trustee Vogeler, with the correction of the spelling of Trustee Thomasson, to approve those minutes and was seconded by Trustee Thomasson. The Minutes were approved by a voice vote.

STREETS AND ROADS

Trustee Thomasson reported that the road paving project is on track.

Trustee Thomasson has received information on grant opportunities for radar signage that he will look into.

Public Works Director Rusty Issleb will schedule street sweeping after the final leaf pick up of the season in November.

HEALTH AND SAFETY

Trustee Grothendick stated that the third weed cutting of the season was very productive with a large quantity of weeds removed. A resident, Dan Allen, had volunteered to stage cut weeds for drainage and has agreed to do so whenever necessary. Duck weed was held in place by emergent rooted weeds. With those weeds being cut, the duck weed was able to be circulated out.

Residents trying the pier-mounted jets seem satisfied with their use. Trustee Grothendick went out to observe these jets first hand. A skimmer/cutter is being investigated for possible use in the future, especially in dead-end channels.

Trustee Grothendick is in search of invasive weed removal signage for the Village boat launch. There has been confusion about landscape waste subscriptions. Prairieland removed the billing for this service due to complaints about it. Some resident then did not realize it was up to them to re-subscribe annually. Prairieland will communicate this in the future.

POLICE

Trustee Herstedt reported that a couple speeding tickets were issued on Center Street. In general, speeding incidents are down in the Village. Signage seems to have helped.

September scheduling for police coverage has been coordinated with the school schedule and new Sheriff Department employees.

There were car break-ins reported on Manchester Lane. Items were mostly taken from vehicles that were left unlocked. Both Lake and McHenry Sheriff Departments were notified of the incidents. A resident's surveillance video was shared with authorities.

President Yeaton stated that Public Works Director Rusty Issleb and Treasurer/Administrator Donna Erfort are not part of code enforcement. Paul Viduya is back as our Code Enforcement

Officer through Wauconda. If complaints arise they should be directed to the Village Building and Zoning Officer, Trustee of Police Dan Herstedt or the Wauconda Code Enforcement Officer. The Code Enforcement procedure was reiterated. A written warning gives seven days for compliance before a citation is issued. Once a citation is issued, the resident can pay the fine or speak to the adjudication hearing officer on the date set on the citation.

PARKS AND BEACHES

Trustee Cillo encouraged volunteerism at the upcoming Garden Party on September 8th. Fox Trail Park equipment repairs were discussed. A replacement piece will be ordered at a 7% discount once the part number is clarified.

President Yeaton asked Trustee to review the Manhard for project engineering. It will be discussed at the September 19th Board Meeting.

FORESTRY

Rusty Issleb reported that storms have put the hired tree trimming company behind schedule but current price will be honored as they go forward. There have been many compliments on their quality of work. Brush will be chipped at Fox Trail Park.

FINANCE

Donna Erfort reported Illinois Funds E-Pay system is moving forward slowly. There has been an increase in “junk” email at the Village Hall address. It was addressed with the webmaster but is basically due to scammers becoming increasingly adept at drawing attention.

BUILDING AND ZONING

Trustee Vogeler stated there were violations to mention. Deer Grove II letters of credit were received.

BSN software for Building & Zoning was discussed. Donna Erfort reported that Village Building & Zoning Officer, Frank Desort, has reviewed the program and seems comfortable with it. It is similar to what he is used to using. Trustee Grothendick will follow up with Jean, the BSN representative.

Village Hall/Garage remodel started earlier than expected but then had a slight delay due to weather. The following change orders will be billed at the hourly rate set in the contract:

- 1) Architect had drawn canopies disconnected from the main structure in error. \$900
- 2) Gable ends on Village Hall were set at 24 in on center. For warrantee, they had to be had to be 16 inch on center or covered in plywood. More plywood was needed to conform at the cost of \$780
- 3) Back corner of garage bowed due to placement of cement poured long ago to use as a salt bin. Carpenter ants were also found. Eradication, repairs and adjustments were made. \$4875

Materials have also added expense. Of approximately \$5,000 in rebate gift cards, around \$600 is left. There have been approximately \$6,000 to \$7,000 in extra materials, including plywood and siding corners that were mis-ordered.

Zero degree ADA compliant thresholds are now in place. Some of the front sidewalk needed to be removed and re-poured. This should be the last change order forthcoming. All door locks have been changed out. The key pad entry remains for the Community Room. Both buildings are currently completely waterproofed. There are approximately three weeks left to completion of the project. There was discussion about clearing extra building materials prior to the upcoming Garden Party and using the new overhang for concession sales.

A complaint about boat parking initiated review and discussion of Village recreational vehicle/trailer storage and parking ordinances. A draft ordinance amendment was before the Board for review. Trustee Vogeler pointed out that any changes to ordinances typically take much consideration and review and that the Board is currently only in the discussion phase at this time. Trustee Gothendick particularly questioned definition wording, number and size and location of parking in the draft amendment. He expressed that recreational vehicle parking is inherent to the area and feels that the current draft amendment is too strict. Trustee Thomasson agreed and stated that the Planning Commission reviewed the ordinance currently in place and saw amendment warranted. President Yeaton reiterated that the ordinance addressing recreational vehicle parking does already exist and that it is simply being re-defined and clarified. There is an abandoned vehicle/trailer ordinance already in place that is also being reviewed, driven by complaints from residents. With so many varied situations, lot configurations, flood considerations and other circumstances, Trustee Grothendick recommended forming a subcommittee to refine the existing ordinances. Trustee Vogeler again pointed out that that change of definition completely changes the ordinance. President Yeaton appointed Trustee Grothendick, Trustee Thomasson and Trustee Cillo to a subcommittee dedicated to further research and refine the ordinances addressing recreational vehicles, parking and driveways. These subcommittee meetings will be open to the public with agendas posted 48 hours prior and approved minutes posted on the website.

ADMINISTRATIVE UPDATES

President Yeaton spoke to Village Engineer, Mark Rooney, who confirmed the road project is moving forward.

Village Attorney Bateman reviewed and President Yeaton will sign a letter allowing a Manhard Consultants engineer to assist in the Riverwalk rill clean-out project behind Manchester Lane and for the temporary assignment as Stormwater Enforcement Officer for that project.

IML Conference will be attended by President Yeaton, Trustee Herstedt and Donna Erfort.

Deer Grove residents are complimentary in regards to tree trimming.

ERT

Clerk Schroeder is working on folders organizing emergency outreach and procedures

PB Waterway Commission

Village President would like to appoint Jody Thelin as Chair and will contact her.

Old Business

Trustee Grothendick reported that a letter went out to residents known to keep “backyard poultry” along with a registration form and copy of the ordinance. The letter does stress that the birds are kept for egg-laying purposes only, must be kept on the resident’s property and that roosters are not allowed.

The warning siren did go off as needed with the recent storm. There was a reminder that the siren is meant to be heard outside of residences to warn people to take cover.

The meeting was open to the floor at 8:18pm.

Georgina Lamb presented a number of complaints and list of questions regarding the potential amendments relating to recreational vehicle/trailer parking. Her list will be given to the subcommittee for further review.

Heath Ballard had questions about construction equipment. The current code was summarized for him.

James Barres asked for progress on his request for the Village to vacate an access easement that goes through a piece of property he owns. The Village Attorney will be consulted.

Phil Sperling wants the Board to know there are over 100 trailers in the neighborhood therefore over 100 residents will be impacted with a potential \$180,000 financial impact village-wide should each resident choose to pay to store a 25 foot trailer. Trustee Cillo again stated that this was good information for the Subcommittee to look into. She further stated that the Subcommittee will look at anything and everything that residents present to them to clarify the needs and wants for recreational storage/parking.

Resident Phil Sperling was asked to be a part of the Subcommittee. He agreed and was appointed as a fourth member.

72.01 and 72.02 Sections of the Village Code on the website was given as a reference as to how the current code reads. More discussion ensued. President Yeaton expressed her wish that everyone present felt they were heard. Code Enforcement procedure was reviewed.

Jack Motley thanked the Board for their efforts and said he feels confident that the Board would find a solution through the Subcommittee. Phil Sperling and Heath Ballard verbally concurred.

Pawell Rabowski asked if vans with letters on the sides were allowed. The response was that the ordinances do not address that as prohibited. Some HOAs in the Village do prohibit that with their covenants. If there was a home business involved, there would be cause for citation.

Ron Thelin gave information and a quote on a level gage for the Fox River water levels. He has questioned the IDNR as to whether or not it makes a difference if we had a gage but he has not yet heard back.

Sharon Bublitz asked if “Quonset huts” were allowed. Current ordinance prohibits them.

Tom Fleissner asked about the Sherman commercial property development progress. There have been no updates brought before the Board at this time.

Trustee Grothendick motioned to adjourn. Trustee Cillo seconded. Roll Call was taken: Trustees Thomasson, Grothendick, Cillo, Herstedt and Vogeler voted Aye. 0 Nays, 1 Absent. Motion approved.

The meeting was adjourned at 8:43 pm.

Respectfully Submitted,

Donna Erfort, Village Deputy Clerk

AYES 5
NAYS 0
ABSENT 1 (Grothendick)
ABSTAIN 0
APPROVED October 5, 2019