

COMMITTEE MEETING OF THE VILLAGE OF PORT BARRINGTON  
LAKE AND MCHENRY COUNTIES, ILLINOIS  
November 7, 2018

President Yeaton called to order the Monthly Committee Meeting of the Board of Trustees at 7:24pm. The following Trustees were present: Herstedt, Cillo, Corrigan and Vogeler. Trustees Thomasson and Grothendick were absent.

President Yeaton asked the Board to consider the minutes of the October 3, 2018 Committee Meeting. A motion was made by Trustee Corrigan to approve those minutes and it was seconded by Trustee Cillo. The Minutes were approved by a voice vote.

#### STREETS AND ROADS

President Yeaton stated that the insurance company is willing to pay \$2,612.00 towards the guard rail repair after the deductible is factored in. She endorsed removing and replacing. Trustee Vogeler stated he would get quotes for boulders there in spring.

President Yeaton stated there was an issue when marking on driveways for the paving project. Some illegal pavement on easements was included in the paving project in error. The concern now is whether to remove, as others now want the same option in front of their homes. Those individuals will be offered an explanation that it was done in error.

#### HEALTH AND SAFETY

Section 33.07 of the Village Code "Village Policy Against Harassment" is under review for amendment. The Board will vote at the next Board Meeting.

Chapters 110, 114, 130 Business Registration and Licensing for Alcohol, Vending, Tobacco and Massage amendment review is to incorporate State required verbiage. There was discussion regarding distinction between existing and new license holders.

President Yeaton and Donna Erfort met with Manhard Engineering about Stormwater Management for the Village.

Trustee Corrigan stated that the new FEMA floodplain maps caused homes to show in the floodplain where they previously were not. He called FEMA. The change was initiated in 2016 due to land development. The Village and Village Engineer must sign off on it. They gave a 90-day notice and mailed to the Village. Mark Rooney signed it. The Village must now go through the process to rework the map. The Riverwalk HOA contacted FEMA to remove 10 homes from the floodplain but no signature from any Village Official was proffered. Any map amendment must be for the entire subdivision. Trustee Corrigan will involve Brian Vallesky from Manhard Engineering.

#### POLICE

Trustee Herstedt stated that the November schedule was set with the Counties.

Police presence will be scheduled for the Wednesday prior to Thanksgiving.

Warnings and Citations are being created for ticketing. The proofs are with Wauconda prior to printing.

The Broken Oar requested extended hours to 3am on Wednesday prior to Thanksgiving. President Yeaton stated she would sign off, but there would be discussion of additional circumstances.

## PARKS AND BEACHES

There is a quote for playground equipment and repairs at Fox Trail Park in the amount of \$2,589.00 that does not require approval as it was budgeted.

The Halloween event was well attended.

Adopt-A-Highway is scheduled for Saturday November 10 at 9am.

The Chili Cook-Off is scheduled for Sunday November 11 at noon.

The Village Tree Lighting ceremony is scheduled for December 7<sup>th</sup> and will include a craft fair. The Volunteer Appreciation Party is scheduled for December 12 or 20<sup>th</sup>. Confirmation forthcoming.

Trustee Cillo stated that 2019 marks the 50<sup>th</sup> Anniversary for Village incorporation and intends to plan a celebration.

## FORESTRY

Trustee Herstedt stated that leaf vacuuming was poorly performed. An explanation of services included will be requested. Trustee Vogeler will call Prairieland.

## FINANCE

The Village has been approached by a company that performs revenue research and recovery. Trustee Corrigan will look into it.

## BUILDING AND ZONING

President Yeaton stated that during construction on Riverside a crane was brought in. The crane is now red-tagged and the job is also. Frank DeSort will handle.

President Yeaton stated that the Sherman property landscape design would be reviewed by Manhard. Application and site plans were dropped off for the project.

President Yeaton stated that there was a meeting with developers for Deer Grove II. They brought in a site plan for homes. They must re-design lots 1 & 2. The shared driveway was discussed. A change to covenants will specify who is responsible for the driveway. Silt fencing was installed to mark the tree preservation area. Storm sewers should be installed and the model will begin construction.

Trustee Corrigan stated that pricing was available for the new B&Z software with a cost of \$8,000.00 and the hardware was estimated at \$3,000.00. The quote includes 4 hours of set up with the server at \$85.00/hr. The total initial investment was estimated at \$13,538.00 including a laptop for Frank DeSort.

Trustee Vogeler stated he has not received an update from the contractor for the Village Hall remodel.

The Broken Oar built a fire pit that is gas-fed 15' from the river with a brick seat wall that is 16'x16' square and 2 ½' tall. It is in the floodway. They also built a wall in the kitchen. No

permits were requested for any of that work. Frank DeSort suggested a letter from the Village Attorney. Trustee Corrigan stated that grading of the land around the fire-pit was performed as well. President Yeaton will talk to Brian Vallesky.

#### ADMINISTRATION

Donna Erfort stated that she completed documents to apply for a grant award regarding transparency with MFT Funds.

#### PUBLIC WORKS

Lake County IDOT will perform striping at Deer Grove and will likely not charge a fee, but not until spring.

#### VILLAGE ENGINEER

President Yeaton is seeking a quote to make Manhard Engineering the Village Engineer of record.

Riverwalk HOA hired a company to repair the walking paths but they only used sand and weather washed it away. There is an issue where beaver huts were pushed into the water. Safety issues must be addressed. A letter will be sent. There was no engineering done there.

The meeting was open to the floor at 9:07pm.  
No questions or comments were heard.

Trustee Cillo motioned to adjourn. Trustee Vogeler seconded. Roll Call was taken: Trustees Herstedt, Cillo, Corrigan and Vogeler voted Aye. 0 Nays, 2 Absent. Motion approved.

The meeting was adjourned at 9:05 pm.

Respectfully Submitted,

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Nancy Bachal, Village Clerk

AYES   5    
NAYS   0    
ABSENT   1    
ABSTAIN   0    
APPROVED   December 5, 2018