

MINUTES OF THE MEETING OF  
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES  
LAKE AND MCHENRY COUNTIES, ILLINOIS  
December 19, 2018

President Yeaton called to order the regularly scheduled Meeting of the Board of Trustees at 7:00 pm. The following Trustees were present: Grothendick, Herstedt, Cillo, Corrigan and Vogeler. Trustee Thomasson was absent. Village Attorney Jim Bateman was also present.

President Yeaton asked the Board to set the consent agenda affirming no conflicts of interest and Trustee Grothendick motioned to set the agenda. Trustee Cillo seconded and the motion was approved unanimously.

Trustee Corrigan motioned to approve the consent agenda including the minutes of the November 2018 Board Meeting, the November 7, 2018 Special Meeting, the December 5, 2018 Special meeting and the Treasurer's Report for November 2018. Trustee Grothendick abstained. Roll call was taken; 4 Ayes, 1 Absent, 0 Nays, Motion approved.

The Bills Payable through December 19, 2018 were before the Board. Trustee Vogeler motioned to approve and Trustee Grothendick seconded. Roll call was taken; 5 Ayes, 1 Absent, 0 Nays, Motion approved.

#### STREETS AND ROADS

Rusty stated that the dump truck was in the shop for repair.  
A pothole on Rawson Bridge Road was repaired by the County.  
Trustee Vogeler motioned to pay the final payment estimate to Geske for the paving project. Trustee Corrigan seconded. Roll call was taken: 5 Ayes, 0 Nays, 1 Absent. Motion approved.

#### HEALTH AND SAFETY

Trustee Grothendick stated that the minutes of the November 14, 2018 Subcommittee meeting were available for approval. Trustee Cillo motioned to approve. Trustee Grothendick seconded. The minutes were approved by voice vote.  
Frank DeSort will create a business inspection form.  
Ordinance 2018-12-1 RE: Chapter 110, "Alcoholic Beverages; Amusements", Chapter 114, "Business Registration and Licensing" was before the Board. Trustee Vogeler had questions about fingerprinting and questioned the \$200.00 annual inspection fee.  
Trustee Grothendick motioned to approve Ordinance 2018-12-1. Trustee Cillo seconded. Roll call was taken; 5 Ayes, 1 Absent, 0 Nays, Motion approved.

## POLICE

Trustee Herstedt stated there were a few minor traffic violations.  
The schedule for January is not yet set.  
14 overnight parking tickets were written.

## PARKS AND BEACHES

Trustee Cillo stated that the stairs on playground equipment at Fox Trail Park had been installed.  
The Tree Lighting was well attended.  
The Volunteer Appreciation Party was well attended and there was good feedback.  
The Santa Parade and Party will be December 23<sup>rd</sup> beginning at 12:30pm.

## FORESTRY

Trustee Corrigan stated that the Tree City USA application was due December 31, 2018.

## FINANCE

The proposal for Windoware software is \$13,548.00 to include 1 tablet. A second license would be approximately \$2,800.00, but is not currently necessary.  
Trustee Corrigan motioned to accept the proposal and purchase the software. Trustee Grothendick seconded. Roll call was taken; 5 Ayes, 1 Absent, 0 Nays, Motion approved.

## BUILDING AND ZONING

President Yeaton, Donna Erfort, Trustee Vogeler and Chris Gheysen of Manhard Engineering had a meeting. The preliminary report for Engineers review for the Sherman property was discussed. A list of suggestions will be sent to the Planning Commission. Questions were asked regarding the retention pond in Phase II. All stormwater work would have to be included in Phase I.

Trustee Vogeler motioned to approve the contractor payment for the Village Hall remodeling to Select Construction Group in the amount of \$87,249.00. Trustee Herstedt seconded. Roll call was taken: 5 Ayes, 1 Absent, 0 Nays, Motion approved.

## VILLAGE ENGINEER

President Yeaton stated that Mark Rooney is currently the Engineer of record for sanitary and stormsewer for Deer Grove II and it will then be turned over to Manhard. President Yeaton wrote a letter to Lake County to inform that Chris Gheysen of Manhard Consultants would be responsible for stormwater management.  
Trustee Vogeler motioned to approve Manhard Consultants as Village Engineer. Trustee Corrigan seconded. Roll call was taken: 5 Ayes, 1 Absent, 0 Nays, Motion approved.

A quote will be requested to have Chris Gheysen review previous permits written by Mark Rooney.

#### ADMINISTRATION

The calendar for all 2019 Village meetings was before the Board for consideration. There will be no July Committee meeting. Trustee Cillo motioned to approve the calendar. Trustee Corrigan seconded. 5 Ayes, 1 Absent, 0 Nays, Motion approved.

#### PLANNING COMMISSION

Mike Weiner stated there are 3 things on their agenda; Engineering at the Broken Oar, 400 S. Circle proposed subdivision and 68 S. Circle driveway variance.

#### VILLAGE PRESIDENT

The LCML will have their own Lobby Day in February. President Yeaton requested suggestions for discussions.

The meeting was open to the floor at 8:00pm.

Jeff McLennan from the RiverWalk HOA asked if there was any response from FEMA regarding the 11 homes re-zoned into the floodplain. Trustee Corrigan spoke to FEMA and there will be further conversation in January about trying to reverse the determination.

Trustee Grothendick motioned to adjourn. Trustee Herstedt seconded. Roll Call was taken: Trustees Grothendick, Herstedt, Cillo, Corrigan and Vogeler voted Aye. 0 Nays. Trustee Thomasson was absent. Motion approved.

The meeting was adjourned at 8:03pm.

Respectfully Submitted,

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Nancy Bachal, Village Clerk

AYES   6    
NAYS   0    
ABSENT   0    
ABSTAIN   0    
APPROVED   January 16, 2019