

MINUTES OF THE MEETING OF
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES
LAKE AND MCHENRY COUNTIES, ILLINOIS
January 16, 2019

President Yeaton called to order the regularly scheduled Meeting of the Board of Trustees at 7:02pm. The following Trustees were present: Thomasson, Grothendick, Herstedt, Cillo, Corrigan and Vogeler. Village Attorney Jim Bateman was also present. Minutes were taken by Donna Erfort in Clerk Bachal's absence.

President Yeaton asked the Board to set the agenda affirming no conflicts of interest and Trustee Grothendick motioned to set the agenda. Trustee Thomasson seconded and the motion was approved unanimously.

Trustee Vogeler motioned to approve the consent agenda comprised of minutes of the December 19, 2018 Regular Board Meeting Minutes and the January 2018 Treasurers Report. Trustee Corrigan seconded. Roll call was taken; 6 Ayes, 0 Nays, 0 Absent. The motion was approved.

President Yeaton asked the Board to move on Bills Payable through January 16, 2019. Trustee Corrigan motioned to approve the bills payable and it was seconded by Trustee Cillo. The Bills Payable were approved by roll call vote. Upon roll call, the vote was: 6 Ayes, Nays: 0 Absent 0. Motion approved.

STREETS AND ROADS

Trustee Thomasson had nothing new to report. Trustee Vogeler stated that he was notified of a street light that was hit by a vehicle at Riverwalk Lane and Rawson Bridge Roads. The light and debris were removed by Village Public Works. Trustee Vogeler shared a police report that was received with ComEd, owner of the pole. ComEd will be replacing it and will remove the old pole. During his phone call with our ComEd representative Suzanna Stangmeier, Trustee Vogeler also inquired future lighting for the Village Hall.

HEALTH AND SAFETY

Trustee Grothendick reported a failed siren test at the beginning of the month. Rusty Issleb reported it and a maintenance check showed that the breaker was tripped, burning out the batteries. It was repaired and Trustee Grothendick requested a yearly maintenance program at for approximately \$200. He is inquiring about a system that may alert us immediately if there is a functionality problem instead of waiting for monthly tests.

The Subcommittee working on parking & storage met again. The Village Attorney has revised the proposed ordinance according to the Subcommittee's recommendations. Feedback will be given on these final changes at the next Village Committee Meeting.

Trustee Grothendick will attend the next SWALCO Board Meeting.

President Yeaton asked if there was anything else on the same circuit as the siren and if a sound alarm could be added to warn of a malfunction. Rusty Issleb said that a manual test can be done monthly and the circuit breaker box can be locked to prevent. Trustee Grothendick will look into these suggestions.

POLICE

Trustee Herstedt stated that the schedule is set for February.

A few tickets were written for speeding as well as service calls.

Trustee Herstedt and President Yeaton will meet with the new Lake County Sheriff Idleberg. Instead of the six-month contract, a minimum annual contract will be discussed at the same hourly fee for service.

Trustee Herstedt is working with Pettibone for quotes on paper and door hanger-type citations at approximately \$1 per ticket. Examples were shown. Total cost would range from \$1300-\$2100. A numbering system and logos may be incorporated.

There are ongoing parking issues at the end Eastwood and on Park Drive with ice fishermen.

There are posted areas where there is no parking on either side of the street for emergency access, etc. Our enforcement agencies have been made aware.

President Yeaton reiterated that in the Village parking ordinance, it states that parking is allowed for residents at the end of Eastwood with the display of a Village-issued placard. Code enforcement is asking that these be distributed so that they can better enforce those parking situations. Trustee Vogeler will follow through on getting the letter and placards to applicable addresses in March.

PARKS AND BEACHES

Trustee Cillo has contacted “Wild Goose Chase”, a company keeping geese out of the parks. She will have a proposal by the next meeting.

A new baseball team wants to use Fox Trail Park. It was reiterated that Bulldog Youth Sports / LYAA and the Village has exclusive use of the fields. An interested team must be part of Bulldog Youth Sports /LYAA to reserve field time in order to leave time slots open for residents use.

Parks budget will be reviewed for purchases as spring approaches.

FORESTRY

Tree City U.S.A. application was submitted.

Recommended omissions and additions of certain trees allowed by Village Ordinance will be reviewed. The tree removal letter for residents will then be updated. Similarly, the weed ordinance will be revised with recommendations from Citizens for Conservation and other agencies.

FINANCE

The Village information required to tailor the installation of the Building & Zoning “WindowWare” software will be reviewed and retrieved, beginning with a meeting next week. IL Funds Epay will also be reviewed with for specific fees, etc. to input. Equipment updating is in progress.

President Yeaton requested that Budget Meetings be scheduled in longer time slots this year. These meetings must be posted as open meetings.

BUILDING & ZONING

President Yeaton reported that Village Code Enforcement has been citing non-permitted dumpsters. Follow up was done with a contractor storing building materials from off-site with no open building permit.

Attorney Bateman stated that there is a Public Hearing scheduled for February 12, 2019 to allow public comment for the variances requested for the proposed “Roberts Corner” development at Rawson Bridge and Roberts Roads and Center Street. Attorney Lisa Waggoner submitted legal notice and will have it published. An 8:00PM start time was confirmed.

The request is to amend text of zoning ordinance to allow indoor non-hazardous storage and to authorize “business planned developments”. The recommendation decided on by the Planning Commission is then given to the Village Board for decision at a future meeting. Attorney Bateman recommended that any questions from the Village Board be presented to the Planning Commission to be asked at that meeting. Reports from the Village Engineer have been forwarded to Attorney Waggoner.

President Yeaton reported that Rooney Consultants has finished the storm and sanitary sewer review at the Deer Grove II subdivision. Going forward, reviews will be done by Manhard Consultants.

Trustee Vogeler discussed the proposed draft ordinance presented by Attorney Bateman, regarding solar energy systems. Trustee Vogeler asked for clarification of the statement “not visible from the street”. Attorney Bateman stated that HOAs cannot deny approval to a solar energy system. If there is to be any regulation, it has to be by statute. In the draft ordinance, any non-conforming situations, such as ground installations or panels visible from the street, would require a conditional use permit. The Village Board can make changes to the ordinance, prior to passing, regarding visual aesthetic criteria. That is where the visibility from the street can be addressed. The Board agreed to review the ordinance further at a Committee Meeting before sending it to the Planning Commission for their recommendations.

VILLAGE ATTORNEY

Attorney Bateman sent memorandums on the following:

- Limiting the amount of severance pay to twenty weeks in a separation agreement. Also, no severance can be paid to employees who are fired for misconduct.
- Audit Companies that, for a fee, will audit utility companies is now governed by legislation limiting amount of time a cable company must participate in a municipal audit.
- Regarding Human Trafficking Resource Center requires that their notices must be posted in certain places (i.e. bars, tattoo parlors) and at any event for which liquor licenses are issued (i.e. all public gathering or events conducted on property open to the public which require the issuance of a permit by a municipality. Municipalities must also insure compliance by establishments holding a liquor license within their jurisdiction. These notices must be posted in a conspicuous, easily visible place.

VILLAGE ENGINEER

President Yeaton updated Stormwater Management Plan has been completed by Manhard. Once approved, the Plan becomes part of MS4 reporting.

VILLAGE CLERK

No update

TREASURER

Economic Interest Filing emails should come to Village Officials at the end of the month. Tax exempt filings were done for McHenry County. Lake County is forthcoming. Donna Erfort would like to work with Trustee Cillo to combine some Village property PIN numbers on contiguous parcels on recommendation from the Counties for ease of filing. DOTGATA is an online filing of audits for grant monies. MFT money is currently considered grant money and this filing has been completed for the Village. Village office hours are inconsistent with those of our Building Inspector and start hours are different day by day. Treasurer Erfort recommended that office hours remain by appointment on Mondays and that start times change to 8AM constantly, Tuesday thru Friday. The Board agreed to this change that will start March 1st.

PUBLIC WORKS

Salt truck was repaired and is in working order. The other truck was updated.

VILLAGE PRESIDENT

President Yeaton will attend the Barrington Area Chamber of Commerce Economic Summit. There is a private lobby date in Springfield she will also attend. President Yeaton received an invitation to meet with representatives in Washington DC. She will investigate cost of attendance.

OLD/NEW BUSINESS

Trustee Cillo stated that BASSET training for the REC Committee is needed for license renewal.

OPEN TO THE FLOOR

The meeting was open to the floor at 8:03 pm.

Resident Ken Wagner reported that ice fishermen were parked on Hilldale Lane at 2:00AM and were running an auger.

Mr. Wagner asked for clarification on the Eastwood parking placards and an explanation of the ordinance was given.

Trustee Cillo motioned to adjourn. Trustee Grothendick seconded. Roll call was taken: 6 Ayes, 0 Nays, 0 Absent. Motion approved.

The meeting was adjourned at 8:04pm.

Respectfully Submitted,

Donna Erfort, Deputy Village Clerk

AYES 6
NAYS 0
ABSENT 0
ABSTAIN 0
APPROVED February 20,2019