

MINUTES OF THE MEETING OF
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES
LAKE AND MCHENRY COUNTIES, ILLINOIS
May 15, 2019

President Yeaton called to order the regularly scheduled Meeting of the Board of Trustees at 7:01pm. The following Trustees were present: Grothendick, Cillo, Corrigan and Vogeler. Trustees Thomasson and Herstedt were absent. Village Attorney Jim Bateman was also present.

President Yeaton asked the Board to set the agenda affirming no conflicts of interest and Trustee Grothendick motioned to set the agenda. Trustee Vogeler seconded and the motion was approved unanimously.

Trustee Cillo motioned to approve the consent agenda comprised of minutes of the April 17, 2019 Regular Board Meeting Minutes, Special Board Meeting minutes of April 29, 2019, The budget meeting minutes and Executive Session of April 17, 2019, Amended bills payable through April 2019 and April 2019 Treasurers Report. Trustee Cillo motioned to approve. Trustee Grothendick seconded. Roll call was taken; 4 Ayes, 0 Nays, 2 Absent. The motion was approved.

President Yeaton asked the Board to move on Bills Payable through May 15, 2019. Trustee Vogeler motioned to approve the bills payable and it was seconded by Trustee Corrigan. The Bills Payable were approved by roll call vote. Upon roll call, the vote was: 4 Ayes, Nays: 0 Absent 2. Motion approved.

STREETS AND ROADS

Donna Erfort stated that the bridge inspection was performed last in 2017 and must be done every two years. The cost was \$899.00 last time. She will contact the inspector to arrange. President Yeaton asked Trustee Corrigan about solar speed signs. Trustee Corrigan stated that the Board budgeted for one. It attaches to a pole and can be moved as necessary. President Yeaton asked to approve by the June meeting.

Rusty Issleb is doing a road project that requires blacktop and the parking lot could be paved at the same time. He will attempt to re-affirm the quote received at the end of last season. A quote will also be requested from Cuba Township for black top and seal coat.

HEALTH AND SAFETY

Trustee Grothendick stated that the shredding event was successful. The Village Clean-up event is set. Adopt-a-highway will be the same day.

POLICE

President Yeaton stated that Dan Herstedt was out on medical leave. She will handle inquiries while he's out. Proofs for citations should be available before the end of next week. The Village Attorney and Wauconda must approve.

Wauconda has an e-ticket system, but our Ordinance fees do not calculate. New ordinances will be sent to Wauconda. The Village received payment from Wauconda for past fines. The net cost of code enforcement through Wauconda was about \$2,000.00.

President Yeaton requested the Board set another date for discussion of the noise ordinance. The Special Committee Meeting was scheduled for May 22, 2019 at 7:00pm.

President Yeaton attended Administrative Adjudication. The minimum fine for code violations other than parking is \$100.00.

PARKS AND BEACHES

Trustee Cillo and Judy Thelin performed tree maintenance in the park behind the Village Hall.

All other parks are being reviewed for future maintenance.

The Village Clean Up is next weekend.

The theme for the Garden Party will be “Summer of 69” and Trustee Cillo is working to find a band. It will be held September 7, 2019. Trustee Cillo is working to find alternative food options as the food truck idea is not working out.

FORESTRY

There was no new information to report on this subject.

FINANCE

Trustee Corrigan stated that the Illinois funds E-pay is up and live after testing.

The tax letter was re-written to send to residents. A resident cannot use E-pay to pay less than the full amount owed. President Yeaton stated that there would be line on the new tickets for non-payment of vehicle tax. A warning would be written first. Tickets will carry a \$100.00 fine.

The engineering software was installed.

There were two applicants for the Village scholarship and they are being reviewed.

BUILDING AND ZONING

Trustee Vogeler stated that one permit was issued for Deer Grove II but had yet to be picked up. There is a draft ordinance for fences in the floodway. Donna Erfort stated that it is covered in the Watershed Development Ordinance. President Yeaton stated she believes it should be in both places.

The estimate from Manhard Engineering is \$1,200.00 to review the Overland Conservancy Ordinance and determine what should be reinstated by Ordinance. Trustee Vogeler motioned to approve that expense. Trustee Grothendick seconded. Roll call was taken: 4 Ayes, 0 Nays, 2 Absent. Motion approved.

Red tags are being removed from houses on Eastwood. The fine is \$200-\$750/day if tags are removed. There is no electricity and no sewer at those houses. The red tags will be reissued with a warning regarding the fines. Jim Bateman recommended a letter stating no occupancy and the Village recommends demolition. The Board agreed to have that letter prepared.

President Yeaton stated 1 Oak Street builders have not paid the deposit to the Village. No engineering or legal work has been done. The permit for occupancy was conditional on 3 items,

but none have been accomplished. She believes the home should be red tagged. The occupants will have to leave. A letter would be sent to the occupants. Jim Bateman stated that he received emails from Mr. Zimmerman about how he didn't want to make the deposit. The only alternative would be for the Village to satisfy the bills for legal and engineering and then not issue any more permits until it is paid. Trustee Vogeler requested to verify that the non-compliance was regarding the Certificate of Elevation and also, no LOMAR was filed. Jim Bateman described the process for a variance, including a public hearing with publication in advance. Per the IDNR, if the Village does not resolve there is risk to lose flood insurance for the entire Village. Jim Bateman was instructed to write a letter offering 7 days to bring in the funds.

VILLAGE ATTORNEY

There was a favorable judgment for Holiday Hills in a dispute over the a permit for a barn and the watershed development ordinance.

ENGINEERING

Donna Erfort stated that a proposal was received from Manhard Engineering for the administration of the MS4 in the amount of \$8,600.00 and an annual MS4 report for an estimated \$1,000.00. She stated that the subject requires oversight and asked whether the Board would accept or review for items the Village could perform to reduce the cost. The Board approved the \$1,000.00 fee to file the report. Trustee Vogeler motioned to approve and Trustee Grothendick seconded. Roll call was taken; 4 Ayes, 0 Nays, 2 absent. Motion approved.

VILLAGE CLERK

The Interjurisdictional Boundary Agreement was re-affirmed by President Yeaton and a fresh signature would be sent to North Barrington.

ADMINISTRATION

Donna Erfort stated that the MFT audit was being worked on for Streets and Roads.
A Liquor License packet was received from Hermann's.
Treatment of catch-basins for mosquito larvae was complete. The treatment is a 150-day briquette.
The MS4 report is due 06/01/2019.
A planting box was installed at the Village Hall.

PBWWC

Judy Thelin stated she is creating a demo shoreline restoration project at Nichol's Park. She will attend a seminar on lakes and ponds for homeowners at the Lake Barrington village hall on Monday.

VILLAGE PRESIDENT

President Yeaton attended Lobby Day on May 1, 2019. Presentations were made by the Governor, Republican leaders and the House leader. Republican leaders supported to fully fund the LGDF. Local government distributed funds will be paid out in full.

There was discussion of legalization of marijuana. President Yeaton attended a seminar on opioid addiction. It was recommended that narc can be attached to the AED machine at the Village Hall. President Yeaton attended the IML Police Use of Force Workshop. It is required to have a policy for critical incidents and can be as simple as “we follow the policy of the agency we contract with”. Jim Bateman will prepare that.

President Yeaton wants there to be an employee handbook that says this is a drug free work environment. Jim Bateman will create a proposal.

Almost all homes in the village now have the ComEd smart meter.

OLD/NEW

Trustee Vogeler asked if the Board should review permitted uses in the BG district and whether the village could limit the number of parking spaces for a business. The list will be reviewed.

The meeting was open to the floor at 9:04pm.

There was discussion of the tax lien on the Lobrow property.

Trustee Vogeler motioned to adjourn. Trustee Cillo seconded. Roll call was taken; 4 Ayes, 0 Nays, 2 Absent. Motion approved.

The meeting was adjourned at 9:12 pm.

Respectfully Submitted,

Nancy Bachal, Village Clerk

AYES 5
NAYS 0
ABSENT 1 -Cillo
ABSTAIN 0
APPROVED June 19, 2019