

MINUTES OF THE MEETING OF
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES
LAKE AND MCHENRY COUNTIES, ILLINOIS

August 21, 2019

President Yeaton called to order the regularly scheduled Meeting of the Board of Trustees at 7:00pm. The following Trustees were present: Herstedt, Grothendick, Cillo, Corrigan and Vogeler. Trustee Thomasson was absent. Village Attorney Jim Bateman was also present.

President Yeaton asked the Board to set the agenda affirming no conflicts of interest and Trustee Grothendick motioned to set the agenda. Trustee Cillo seconded and the motion was approved unanimously.

Trustee Cillo motioned to approve the consent agenda comprised of minutes of the July 17, 2019 Regular Board Meeting Minutes and July Treasurer's Report. The minutes of the Special Board Meeting from August 19, 2019 were tabled. Trustee Cillo seconded. Roll call was taken; 5 Ayes, 0 Nays, 1 Absent. The motion was approved.

President Yeaton asked the Board to move on Bills Payable through August 21, 2019. Trustee Cillo motioned to approve the bills payable and it was seconded by Trustee Grothendick. The Bills Payable were approved by roll call vote. Upon roll call, the vote was: 5 Ayes, Nays: 0 Absent 1. Motion approved.

STREETS AND ROADS

President Yeaton stated that speed signs are likely to be available at the IML conference at a discount. She requested the Board approve an expense not to exceed \$3,000.00. Trustee Corrigan stated Trustee Ryan intended to purchase one to try it. Trustee Vogeler motioned to approve the purchase of a speed sign that stores data, not to exceed \$3,000.00. Trustee Corrigan seconded. Roll call was taken: 5 Ayes, 0 Nays, 1 Absent. Motion approved.

President Yeaton stated a contractor is necessary to repair 2 culverts and also pave the parking lot. Rusty will get quotes for paving. James Bateman suggested a motion to waive public bidding for the contract to allow paving throughout the Village. Trustee Grothendick motioned to approve paving throughout the Village for a no-bid contract not to exceed \$25,000.00. Trustee Vogeler seconded. Roll call was taken: 5 Ayes, 0 Nays, 1 Absent. Motion approved.

Canyon Construction submitted an estimate of \$2,500.00 each for 2 culverts that must be repaired. Trustee Vogeler motioned to approve that estimate. Trustee Corrigan seconded. Roll call was taken: 5 Ayes, 0 Nays, 1 Absent. Motion approved.

Trustee Vogeler suggested that the Board consider speed cameras similar to red light cameras. James Bateman stated the tickets would not be enforceable unless it was a construction area. Street sweeping will be scheduled after leaf vacuuming.

HEALTH AND SAFETY

Trustee Grothendick stated that is possible to get messages for a low battery alert on the siren by email. The cable on the siren will be repaired on Friday.

The channels look good and may need just one more weed cutting at the end of September.

POLICE

Trustee Herstedt stated that 15 overnight parking citations were issued this month.

The September schedule is set.

The speed trailer was placed in various locations and Trustee Herstedt will have data for the next meeting.

President Yeaton met with Wauconda and the police are using only the Village citations now. James Bateman attended adjudication. A resident with habitual violations for grass and weeds did not show and was fined \$2,500.00. The Village has cut there six times. A lien will be placed on the property. A title search will be performed when the lien is placed to determine whether foreclosure could be considered. James Bateman stated that it is customary to wait until the end of the growing season to place the lien. Trustee Vogeler stated that if the mortgagees have walked away the Village could proceed.

President Yeaton stated that someone did a burnout in front of the speed trailer and there was content about it on Facebook. The Wauconda Police were concerned and now hesitant to loan the trailer.

PARKS AND BEACHES

Trustee Cillo stated that Garden Party planning is going well. The menu will be provided by No Wake Bar and Grill.

The idea of painting the picnic tables has been tabled.

A memorial plaque on a bench is being considered for Priscilla Zoller.

The boat launch sign should be installed next week.

President Yeaton stated a new Wauconda High School requirement is to perform 15 hours of public service to a government agency and thought the Village could benefit.

FORESTRY

Trustee Corrigan that changes were necessary to the Tree Ordinance. The trees specified in the Zoning Code are not the same as the list with the Tree Ordinance. James Bateman recommended approving the Tree Ordinance and then the Zoning Board can hold a hearing to amend the code. Ordinance 2019-8-1 was before the Board amending Chapter 53 "Trees and Plants". Trustee Corrigan motioned to approve. Trustee Cillo seconded. Roll call was taken: 5 Ayes, 0 Nays, 1 Absent. Motion approved.

James Bateman stated that the IML sent a letter regarding an individual who made a claim against the Village about a downed tree. President Yeaton stated that the Village Attorney will review prior to sending a response. Donna Erfort stated that the resident wants to meet with Village Officials to view other trees he considers a point of concern. President Yeaton and Rusty will meet with the resident. Trustee Vogeler stated that an oak tree at Beach Park snapped. Rusty will view and act. President Yeaton stated that the garbage trucks are snapping off branches.

FINANCE

Trustee Corrigan met with Donna Erfort regarding e-pay. 376 residents have paid their vehicle tax. There are still a couple hundred not paid. Letters were sent and some came back undeliverable.

Trustee Vogeler called ComEd regarding the Smart Program for LED lighting at the Village Hall. They sent Windy City Lighting out to estimate. All lights at the Village Hall and large garage, the interior and 1 exterior light on the back garage would all be replaced with estimated cost of \$3,630.00. ComEd will pay \$2,100.00 of that. Trustee Vogeler motioned to requested approval to spend \$1,530.00 as the difference. Trustee Cillo seconded. Roll call was taken: 5 Ayes, 0 Nays, 1 Absent. Motion approved.

BUILDING AND ZONING

Trustee Vogeler stated that the Windoware software could be updated to change the fee schedule based on a percentage of cost of the project instead of square footage. Frank DeSort said it is common at 1%. Trustee Thomasson had concerns and so the issue was tabled until he is present. Deer Grove II pulled 2 more building permits.

VILLAGE ATTORNEY

The Governor signed legislation requiring all businesses to perform annual sexual harassment trainings.

Presently the Village President does not have authority to approve emergency expenditures. President Yeaton stated that currently the Trustees have authority to spend \$500.00 as needed without approval from the Board. She recommended \$10,000.00 for Village President. If the Board accepts those amounts the Ordinance could be written to include. The Board approved instructing the Village Attorney to create an ordinance for that and include \$1,500.00 expense authority for Rusty Issleb.

James Bateman recommended processing a zoning amendment regarding whether to allow cannabis facilities. There was discussion regarding placement of recreational cannabis facilities and consideration of parking, visibility and hours of operation. James Bateman stated that a model ordinance should be available by October to hold a public hearing.

An Ordinance regulating excise tax could be considered at the next Board Meeting. Trustee Corrigan recommended further discussion to determine percentages and what type of building would be allowed, such as retail or cultivation centers. Discussion will continue at the next Committee Meeting.

ENGINEERING

Brian Vallesky left Manhard Engineering. Chris Gheyson will be the Village Engineer now.

ADMINISTRATION

Trustee Cillo motioned to approve the audit. Trustee Grothendick seconded. Roll call was taken: 5 Ayes, 0 Nays, 1 Absent. Motion approved.

Rusty and Donna need new phones.

The copier at the Village Hall has serious issues.

VILLAGE CLERK

PUBLIC WORKS

There was no new information presented on either of these subjects.

PLANNING COMMISSION

Keith Kotarski stated that the Planning Commission has been asked to review off-site parking but are not sure of their direction or purpose. James Bateman responded that remote parking should require a conditional use approval.

PBWW

Jody Thelin attended a seminar about increased rainfall. It is expected that if the trend continues rainfall could double.

VILLAGE PRESIDENT

President Yeaton will attend the IML Conference.

President Yeaton put in paperwork to McSweeney's office to apply for funding parking lot repairs, a municipal garage with 3 bays and interior improvement to the Village Hall. Money for Capital Improvements was given to each Representative for distribution.

President Yeaton will attend the Safer Lake Conference in November about drugs and sex trafficking.

The Board would now discuss the Noise and Special Events Ordinance.

President Yeaton stated that 2 complaints were received Friday night from Riverwalk residents. She spoke to the owner of Sideouts who held an event that evening. They are allowed 4 outdoor events per year. The residents complaining were from Camden and Brighton so there was an assumption that the music was coming from the Broken Oar. Trustee Corrigan endorsed a complaint log as did Trustee Vogeler at the last meeting. Data collection could help determine where action is needed. Additional discussion would held at the Committee Meeting regarding whether to implement a decibel level into the Ordinance. James Bateman recommended both a decibel and qualitative description from the officer in case a decibel reader is not available. A separate date would be chosen to hold continued discussion.

The meeting was open to the floor at 9:27pm.

Bonnie Haber stated that the band at the Oar on Friday was more of a quiet band. Sideouts had a mega event with a National band with walls of speakers and an agreement to play at 117 decibels. She believes the complaint against the Oar is unfounded.

Trustee Vogeler motioned to adjourn. Trustee Cillo seconded. Roll call was taken; 5 Ayes, 0 Nays, 1 Absent. Motion approved. The meeting was adjourned at 9:48 pm.

Respectfully Submitted,

Nancy Bachal, Village Clerk

AYES 4

NAYS 0

ABSENT 2- Herstedt, Grothendick

ABSTAIN 0

APPROVED September 18, 2019, Deputy Clerk Schroeder