

**Minutes**  
**Plan Commission**  
**Village of Port Barrington**  
**69 S. Circle Avenue, Port Barrington, IL 60010**  
**Tuesday, October 8, 2019**  
**8:00 p.m.**

**I. Call to Order**

The meeting was called to order at 8:02 p.m.

**II. Roll Call**

Present: Chairman Weiner, Plan Commissioners Nelson, Kotarski, Benson, Ashley and Discalfani.

Others included President Yeaton and Deputy Clerk Schroeder.

**III. Consideration of Approval of the Minutes of the September 10, 2019 meeting**

*Motion: Ashley moved, seconded by Benson, to approve the minutes of the September 10, 2019 meeting. All Ayes – Motion Carried 6-0*

**IV. Any and/or All New or Old Business**

**a) Off-Site and/or Shared Parking Draft Ordinance Review**

The Plan Commissioners asked village board opinion on businesses offering free parking. Chairman Weiner noted that he would address that question with President Yeaton.

**b) Review of BG, BN & BW Uses / Cannabis and other**

President Yeaton entered the meeting and asked the Plan Commissioners for their feedback on the upcoming Cannabis use that will take effect January 1, 2020 in regards business zoning. President Yeaton explained the proposed cannabis licenses and the business districts the Plan Commission need to review and provide a recommendation to the Village Board to either approve or disapprove the uses and zoning districts (Residential, Estate, Business Neighborhood, Business General and Water Front). It was noted that cannabis licenses will not be allowed in residential zoning.

The five licenses developed through the Act are: Dispensory; Cultivation Centers; Processing Centers; Craft Grower/Infuser and Transporter.

President Yeaton noted that the Plan Commission needs to determine if Estate Zoning would need to be classified/defined the same as residential or not. Also, the Business Neighborhood needs a buffer zone which the Plan Commission needs to determine standards for the buffer zone for sensitive areas only. (Examples: 250', 500', 1,000' or 1,500')

President Yeaton explained that the village would receive 8% in revenue for the dispensary center only. The center would have a mandatory police surveillance 24/7 and specific rules as defined by the Act.

President Yeaton expressed that the Village Board is looking for the Plan Commission insight on zoning and to create a table of cannabis business zoning indicating the uses, zoning and note either permitted use or conditional use. President Yeaton further explained a public hearing would be needed in November followed by the recommendation to the Village Board for final voting.

The Plan Commission thanked President Yeaton before she left the meeting to attend another meeting.

The Plan Commission further discussed existing local businesses and locations that might have potential use of obtaining cannabis licenses including the waterfront area. The Plan Commission discussed all the cannabis licenses and the impact it would have in each of the business zoning areas that would be in the best interest of the community.

After discussion, the Plan Commission drafted the chart below identifying the license use in each of the five business zoning as not permitted use or conditional use. It was determined that no buffer was needed. It was further determined that the only viable license and conditional use would be BG & BW as Processing Center and Grower/Infuser licenses.

***Motion: Kotarski moved, seconded by Benson, to recommend approval of the Cannabis Business Use chart for Cannabis Business Zoning.  
All Ayes – Motion Carried 6-0***

**ORDINANCE  
 CANNABIS  
 BUSINESS ZONING**

**USE TABLE**

<b>Principal Use</b>	<b>Residential</b>	<b>Estate*</b>	<b>Business Neighborhood</b>	<b>Business General</b>	<b>Business Water Front</b>
Recreational Cannabis Dispensary	N	N	N	N	N
Recreational Cannabis Cultivation Centers	N	N	N	N	N
Recreational Cannabis Processing Centers	N	N	N	CU	CU
Recreational Cannabis Craft Grower/Infuser	N	N	N	CU	CU
Recreational Cannabis Transporter	N	N	N	N	N

\*Estate = defined as  
 Residential  
 N=Not Permitted  
 CU=Conditional Use

**V. Adjourn**

*Motion: Benson moved, seconded by Nelson, to adjourn at 9:06 p.m.  
 All Ayes. Motion Carried 6-0*

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*Respectfully Submitted by*

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Elizabeth Schroeder

**Chairman Michael Weiner**