

COMMITTEE MEETING OF THE VILLAGE OF PORT BARRINGTON
LAKE AND MCHENRY COUNTIES, ILLINOIS
October 2, 2019

President Yeaton called the Monthly Committee Meeting of the Board of Trustees to order at 7:00pm. The following Trustees were present: Trustees Thomasson, Grothendick, Herstedt, Cillo Corrigan and Vogeler.

Minutes of the September 4, 2019 Committee Meeting were before the Board. Trustee Vogeler motioned to approve and Trustee Cillo seconded. The Minutes were approved by a voice vote.

Minutes of the August 7, 2019 Committee Meeting were before the Board. Trustee Cillo motioned to approve and Trustee Thomasson seconded. The Minutes were approved by a voice vote.

Minutes of the July 10, 2019 Special Meeting were before the Board. Trustee Vogeler motioned to approve and Trustee Grothendick seconded. The Minutes were approved by a voice vote.

STREETS AND ROADS

Trustee Thomasson stated that a quote was received from Nunda Township to pave the Village Hall parking lot and perform repairs on 3 culverts. The quote will be approved and accepted at the next Board Meeting.

President Yeaton bought a sign for speed radar at the IML conference for \$3,000.00 including shipping. This results in a significant savings. A quote for another one if needed was received from a different company. It is solar, comes on a trailer and keeps data. The display can be changed. It is \$5,000.00. There is another option also for \$6,700.00.

The bridge inspection is complete. Its lifespan is estimated at 10 – 15 years and its condition is listed as poor. Trustee Corrigan suggested getting an estimate to replace and seek grant money. Trustee Thomasson will seek a quote.

Trustee Vogeler stated that Ordinance for parking regulations needs a change in class corrections. He believes it should be changed to include Rawson Bridge Road and add a tow zone. President Yeaton replied that the Rawson Bridge Road signs are posted as a State road and the Village does not own the entire road. A lengthy ordinance was received from Jim Bateman about towing that describes how County or State police set up towing and store cars, but it is mostly regarding private property. It was recommended to add a line to the ordinance that says any area where a no parking sign or marking is posted. Trustee Thomasson pointed out that the Village roads do not meet the widths specified in the ordinance. Trustee Corrigan stated that the streets are 26' which is not wide enough for emergency vehicles if a car is parked on each side. Entranceways to Rawson Bridge Road are narrow due to the center islands. Maps will be reviewed and roads toured.

HEALTH AND SAFETY

Trustee Grothendick stated that the Prairieland contract renewal is another year away.

Trustee Corrigan stated that in synchronizing address lists for vehicle tax it was found there are a number that weren't listed by Prairieland. They thought there was an exemption list. The ordinance requires everyone to pay for garbage pick-up at all residences. Trustee Grothendick will discuss with them.

Leaf vacuuming will be performed October 28 and November 18, 2019.

Trustee Grothendick has radios for Rusty to check for coverage that are 5 watt.

President Yeaton stated that a model ordinance was sent regarding cannabis. It is set up like liquor licenses. There are 5 types that can be applied as conditional or special use. Business General and Business Waterfront are the zoning areas where allowed. The act specifies lighting, video surveillance and monthly police checks. President Yeaton met with MJ Solutions who service cannabis applications. They were interested in BW zoning for river traffic.

President Yeaton stated that Wauconda set their tax at 3% and recommended the Board consider a slightly lesser amount. President Yeaton sent the model ordinance to Jim Bateman for comment. Impact fees are not allowed. The Zoning Ordinance is being reviewed by the Zoning Board.

POLICE

Trustee Herstedt stated that the October schedule was set.

There is no final answer on adding overnight parking enforcement.

There will be Police presence on October 27th for the Halloween party and trick or treat.

Data was received from the speed trailer. It was placed on Eastwood from August 5 – 14. 1145 vehicles passed during that time. The average speed was 18mph. Three cars were over 51mph with the highest at 64mph.

The trailer was placed on Center Street from August 17 – 19. 926 vehicles passed during that time. The average speed was 21mph (50% of all traffic). The highest speed was 48mph. 80% were under 24mph.

PARKS AND BEACHES

Trustee Cillo is looking at fire rings. Donna Erfort stated that by ordinance it can't be more than 3' around.

The Halloween celebration begins at 11am on October 27, 2019.

The Chili Cook-Off is set for November 10, 2019.

FORESTRY

Trustee Corrigan is collecting data for Tree City USA submission due December 31, 2019.

Rusty planted 4 parkway trees yesterday.

FINANCE

Trustee Corrigan stated that 1/3 of payment for vehicle tax was received through E-Pay. The fields in the software are being reviewed. Many past due payments are false due to occupants moving or foreclosure. Sold dates can be gotten from Zillow and the records will be updated.

When the list is finalized the decision must be made to pursue those who are non-compliant. President Yeaton stated that 50 or under will be written tickets.

Trustee Corrigan stated that grants were issued to many neighboring communities. Donna Erfort stated that the IML has a notification process for grants. Manhard Engineering will write grant applications for \$800.00. President Yeaton stated that the ComEd grants for green spaces can go back 3 years. President Yeaton stated that Lake County Municipal League will provide information about a fund for municipalities waiting for grant money as a loan.

BUILDING AND ZONING

Trustee Vogeler stated that a meeting was held with the IDNR to report on CRS, CAV and FEMA. Donna Erfort, Frank DeSort and Chris Gheyson were present. There is FEMA software to report on flooding. According to Frank DeSort homes in the floodplain or floodway can be loaded into the software and then damage reports would be created after any flood. There was conversation regarding the 50% rule. Improvements are part of the 50% rule. The estimated value of homes is 3x the assessed value.

Windy City Electric submitted their estimate for the Village Hall lighting to ComEd.

A deposit was made with Kelly Carpet and Tile for flooring.

President Yeaton requested the Code Enforcement Officer go to 400 S. Circle to discuss violations.

ADMINISTRATION

Comcast rewired the internet at the Village Hall.

The printer/copier must be replaced.

There will be an owl presentation at the Halloween Fest.

PUBLIC WORKS

Rusty got a quote for \$11,400.00 from Nunda Township for paving and culvert repair. The other quote was for \$14,900.00. An intergovernmental agreement as given to President Yeaton for approval at the next Board Meeting.

VILLAGE PRESIDENT

President Yeaton stated she attended the IML conference including a session on how to budget for municipal vehicles.

PBERT

The Village is seeking a volunteer to chair the ERT.

OLD/NEW

President Yeaton will be attending a disaster recovery seminar in Dixon.

Trustee Vogeler recommended a permanent water gauge with an estimated cost of \$25,000.00 and monthly maintenance fees.

Trustee Vogeler suggested the Village hire a full-time Code Enforcement Officer. President Yeaton responded that the Village can call Wauconda anytime. Rusty Issleb and Frank DeSort are Code Enforcement Officers but can't write tickets for adjudication.

The meeting was open to the floor at 9:23pm.

Mike Krcmar stated he attended the Lower Fox River Alliance board meeting in Algonquin. There was discussion about creating no wake zones. The Fox Waterway Commission and IDNR will seek Village input regarding no wake zones.

Trustee Grothendick motioned to move to Executive Session for the purpose of discussion regarding Real Estate.

The Board moved to Executive Session at 9:42pm.
The Regular Committee Meeting resumed at 9:58

Trustee Vogeler motioned to adjourn. Trustee Grothendick seconded. Roll Call was taken: Trustees Thomasson, Grothendick, Herstedt, Cillo, Corrigan and Vogeler voted Aye. 0 Nays, Motion approved. The meeting was adjourned at 10:00 pm.

Respectfully Submitted,

Nancy Bachal, Village Clerk

AYES 6
NAYS 0
ABSENT 0
ABSTAIN 0
APPROVED November 6, 2019