

MINUTES OF THE MEETING OF
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES
LAKE AND MCHENRY COUNTIES, ILLINOIS
April 15, 2020

President Yeaton called to order the regularly scheduled Meeting of the Board of Trustees at 7:02pm. The following Trustees attended the meeting remotely: Thomasson Grothendick, Herstedt, Cillo, Vogeler and Corrigan. Jim Batmen, Village Attorney, was also present remotely.

President Yeaton asked the Board to set the agenda affirming no conflicts of interest and Trustee Grothendick motioned to set the agenda. Trustee Cillo seconded and the motion was approved unanimously.

Trustee Corrigan motioned to approve the consent agenda tabling the minutes of February 19, 2020, approving the minutes of the April 1, 2020 Special Meeting and the Treasurers Report. Trustee Vogeler seconded. Roll call was taken; 5 Ayes, 0 Nays, 0 Absent. Trustee Herstedt abstained. The motion was approved.

President Yeaton asked the Board to move on Bills Payable through April 15, 2020. Trustee Vogeler motioned to approve the bills payable with a correction under Parks and Beaches for check #14632 included and it was seconded by Trustee Grothendick. The Bills Payable were approved by roll call vote. Upon roll call, the vote was: 6 Ayes with, 0 Nays: 0 Abstain, 0 Absent. Motion approved.

STREETS AND ROADS

The parking lot paving contract does not need to be re-approved. President Yeaton stated the original quote included 3 culvert repairs. Donna Erfort stated it might be necessary to add a couple more. Jim Bateman stated that the Board could authorize any extra expense with a separate motion. Trustee Thomasson stated that it must be determined which amounts to approve as a separate line item. President Yeaton stated that according to Rusty the Village is already on the schedule.

President Yeaton stated that the price of petroleum has dropped and suggested using MFT funds for road work soon. Trustee Vogeler stated the Village could start the paperwork for a bid package and asked about the MFT balance. Trustee Corrigan confirmed 263,000. Trustee Vogeler suggested spending half of that while prices are low. Trustee Thomasson expressed concern that there is a report indicating the bridge would need to be rebuilt in 10 years and whether the balance could be built back up in time. President Yeaton suggested a phone conference with herself, Trustee Thomasson and Chris Gheyson at Manhard to review the bridge report. The last few times there were minor issues only that could last longer than 10 years. Trustee Thomasson agreed. President Yeaton stated she received a memo from the County regarding how much road work would be started.

HEALTH AND SAFETY

Trustee Grothendick stated that an article was published in the newsletter about disaster planning and a follow up article will discuss the pandemic.

Jody Thelin asked if there was an ordinance regarding private spraying for mosquitos. Jim Bateman responded that there is a case in Wauconda regarding spray insecticides. The ruling was that the IEPA pre-empts local law. Mosquito sprayers are licensed by the State. A newsletter article will be written to discourage homeowners from spraying in yards so it won't offset the wetlands.

Trustee Grothendick spoke to Prairieland and the new contract will be written with a 65 cent increase for landscape pick-up. Other minor changes were included. The contract will be sent to Jim Bateman for review.

President Yeaton asked if the moratorium on pick up of large items would affect the Village clean-up. Trustee Grothendick responded that they will pick up for Village clean-up on May 16, 2020.

Trustee Grothendick and Jody Thelin attended a webinar regarding FEMA grants. The Village would be close to the low threshold of \$3300.00. The deadline to file is April 17, 2020. Some Attorney costs could be separated out as Covid-19 related.

President Yeaton stated there was a conference call with the Whitehouse about Covid-19. The Health Department will do updates once/week. The Governor's office will hold calls 2 days/week. The Governor announced the 2021 budget with a 2.7 billion dollar deficit. The Comptroller is not certain when 4th Quarter payments would be made.

POLICE

Trustee Herstedt stated that both Counties want to keep the May schedule the same. They will re-evaluate for June.

Code enforcement through Wauconda is back with limited hours.
Adjudication was cancelled.

PARKS AND BEACHES

Trustee Cillo stated that purchase of a gazebo is postponed or possibly cancelled. There is money in the last budget. She wants to replace benches at the parks before the month end. They cost approximately \$500 - \$1,000 each.

President Yeaton stated that an email was sent regarding problems with budgets and all non-essential purchases should be reconsidered.

Shoreline stabilization through Tallgrass should commence at the end of the month.

Jody Thelin remarked that public education about private mosquito spraying should mesh with requirements for Bee City certification.

FORESTRY

Trustee Corrigan stated that an Arbor Day celebration was not required this year for certification.

FINANCE

Trustee Corrigan stated that the bobcat was paid in full so the line item can be removed from the budget in the amount of \$9,000.

The Village should expect reduced income from tax. President Yeaton stated she believes the Board should delay budget approval until mid-May. Trustee Thomasson must determine whether MFT funds would be needed and the Board must consider shortfalls in income. Also salary discussion must take place. The Police budget did not take place yet. The Board scheduled an Executive Session for Wednesday May 6th at 6:30pm to consider employee compensation. A mailing address list was created for the vehicle tax letter.

BUILDING AND ZONING

Trustee Vogeler stated that Donna is working on CRS requirements.

He believes the FEMA wording on documents for 215 Eastwood is too restrictive. Jim Bateman responded that FEMA may want someone outside the Village to approve any amendment to a deed restriction. They may approve a 3rd party as the Lake County Stormwater Management and will find out.

A resident emailed about a building permit extension. President Yeaton stated that permits are expiring but workmen are not coming to properties because of social distancing. She suggested an extension commensurate to the time frame of the stay at home order with no additional fee. Direction will be given to Frank DeSort.

VILLAGE ATTORNEY

Jim Bateman stated that a number of municipalities are considering temporary open burn bans. Code Enforcement would give warnings if fires are smoky, too near buildings or no water source nearby. Trustee Thomasson stated that the existing ordinance precludes 90% of the village homes from having a fire. Jim Bateman will review and report back to the Board on the 2012 fire code.

VILLAGE ENGINEER

President Yeaton stated that Chris Gheyson is in contact with Integration Lakes Management.

ADMINISTRATION

Donna Erfort stated that bank fees charged in error were reversed.

The Phase III special service area is near to terminating.

A Quit Claim deed was received regarding 215 Eastwood. Trustee Vogeler stated that demolition should be scheduled as soon as possible. Frank DeSort will create a scope of work for bid.

President Yeaton will contact the fire department about possible practice burn.

PLANNING COMMISSION

Mike Weiner stated that the new candidate was reviewed and they met with Ron Thelin. Their Board agreed to the recommendation.

They intend to review the Comprehensive Plan. Bee City would be included.

President Yeaton wanted to promote Mike Weiner, Keith Kotarski, Don Ashley and Ron Thelin for appointment to the Planning Commission and Zoning Board. Trustee Grothendick motioned to advise and consent. Trustee Thomasson seconded. Roll call was taken; 6 Ayes, 0 Nays, 0 Absent. Motion approved. There is still one vacancy on that Board.

PBWWC

President Yeaton stated that the Governor’s office determined that marinas are not essential businesses. There is no firm answer whether boating violates the stay at home order.

VILLAGE PRESIDENT

Lobby Day was cancelled.

The DC trip was not cancelled yet for FEMA contact.

OLD/NEW

Trustee Grothendick stated that Prairieland will not collect anything outside the container unless wrapped in plastic after 04/20/2020.

The meeting was open to the floor at 8:50pm.

No questions or comments were heard.

Trustee Grothendick motioned to adjourn. Trustee Cillo seconded. Roll call was taken; 6 Ayes, 0 Nays, 0 Absent. Motion approved. The meeting was adjourned at 8:52 pm.

Respectfully Submitted,

Nancy Bachal, Village Clerk

AYES 5

NAYS 0

ABSENT 1 -Herstedt (entered meeting after minutes approval)

ABSTAIN 0

APPROVED May 6, 2020