

SPECIAL BOARD MEETING OF THE VILLAGE OF PORT BARRINGTON  
LAKE AND MCHENRY COUNTIES, ILLINOIS  
May 6, 2020

President Yeaton called the Monthly Committee Meeting of the Board of Trustees to order at 6:32 pm. The following Trustees were present: Thomasson, Grothendick, Cillo, Corrigan and Vogeler. Trustee Herstedt was absent. Village Attorney Jim Bateman was present.

Trustee Cillo motioned to move to Executive Session for the purpose of discussing matters of Personnel. Trustee Grothendick seconded. Roll call was taken: 5 Ayes, 0 Nays, 1 Absent.

The Board moved to Executive Session at 6:38 pm.

The Board resumed the regular Special Meeting at 7:10 pm and Trustee Herstedt was present along with all other Board Members.

Trustee Cillo motioned to set the agenda affirming no conflicts of interest. Trustee Grothendick seconded. Roll call was taken. 6 Ayes, 0 Nays, 0 Absent, motion approved.

Minutes of the April 15, 2020 Board Meeting were before the Board. Trustee Vogeler motioned to approve and Trustee Cillo seconded. The Minutes were approved by a voice vote.

#### STREETS AND ROADS

Trustee Thomasson stated that the speed sign would be moved to Center Street past the "S" turn. Cameras will be set once moved.

Street sweeping was performed the week prior.

The Village is on the schedule for paving the parking lot.

There was a meeting with Chris Gheyson of Manhard Engineering. President Yeaton and Trustee Thomasson were present to discuss the bridge. Chris will discuss with HLR and provide a breakdown of what is immediately necessary to repair and will put a bid package together. President Yeaton asked if the radar sign could be programmed to reflect actual speeds. Trustee Thomasson responded that the limit of 29 mph on the display is set to deter those who would intentionally accelerate to see how high they could record their speed. It does record accurate speeds. President Yeaton requested that it be set with a limit of 40 mph, as that is double the speed limit and is then classified as reckless driving. Trustee Vogeler requested a comparison of data after the change.

Trustee Corrigan asked for more detail about paving projects. Trustee Thomasson responded that MFT money must be allocated to bridge repair first. If there are sufficient funds remaining paving projects could progress. Donna Erfort stated that Peninsula, Channel, Park and Riverside would be considered. Trustee Vogeler stated that 10% of the cost of MFT projects go to engineering costs. He recommended that Mark Rooney be engaged to provide engineering services for road work. Trustee Corrigan looked up the last road survey. Oak Street was rated the worst and Eastwood after that. President Yeaton asked how much MFT money should be moved to the general fund. Trustee Thomasson responded that the cost estimate for bridge repair must be considered first. Trustee Vogeler stated that the Board does not have to spend the money once moved. President Yeaton recommended moving all of it and spend only what is needed.

Trustee Herstedt stated that village owned sidewalks are overgrown, narrowing the path. He asked if edging and repairs could be performed. Donna Erfort stated that summer help could do that. Jim Bateman stated that could incur risk management issues with trip hazards. He recommended doing a trip hazard survey and work on the worst first to protect the Village and that the survey should be performed by the Village Engineers. Trustee Vogeler disagreed with the Village performing edging. Property owners are responsible. Trustee Thomasson agreed as did Trustees Corrigan, Grothendick and Cillo. An article will be published in the newsletter. President Yeaton asked about an Ordinance to describe responsibility for maintenance of the sidewalk, including snow shoveling. Jim Bateman was asked to submit an ordinance for consideration.

## HEALTH AND SAFETY

Trustee Grothendick wrote another article for the newsletter about COVID-19 and disaster planning.

FEMA assigned an account number for the Village to upload claims. The tally is presently \$2,700.00. A bill for conference calls would be attributable.

Posters were donated to the Village about thanking Covid “warriors”.

The Prairieland contract was revised slightly after Jim Bateman’s review. President Yeaton questioned the flat 4% annual increase. Trustee Grothendick responded that the cost of year-round yard waste, increased costs of recycling and business increases were attributable. Trustee Corrigan asked to negotiate with a lower CPI. President Yeaton remarked that a flat 4% increase every year seemed excessive and more than the Consumer Price Index. Trustee Grothendick will contact Prairieland and attempt to negotiate. The previous contract read “not to exceed 4%” and was tied to the CPI with a minimum of 1.5%.

The Village Clean Up is still on schedule for May 16, 2020.

Trustee Grothendick stated that a resident contacted the Village about open burning daily. Lake County Health Department was contacted but no action was taken. Donna Erfort stated that calls to the Village Hall reported construction materials were being burned. President Yeaton suggested the Board ban burning entirely during the duration of the pandemic. Trustee Cillo stated that because of the stay-at-home orders more burning was happening. Jim Bateman stated that Lake County cannot do a County-wide ban. Trustee Thomasson recommended having code enforcement handle it. Trustee Corrigan agreed and said that the Village must enforce the existing ordinance. Jim Bateman recommended tabling the subject and asking each County if they will enforce their ordinances. President Yeaton stated that the code reads in 91.03 that a 7-day warning would be issued. A second offence earns a \$100.00 ticket. Trustee Vogeler stated he does not see the need for a temporary ordinance if the Counties will enforce their existing ordinances. Trustees Corrigan, Herstedt, Grothendick and Thomasson agreed. Trustee Cillo stated she would agree with a temporary ban.

## POLICE

Trustee Herstedt stated there were car break-ins in Riverwalk.

Code enforcement was reduced to 12 hours due to the pandemic. The 16 hour schedule will resume in June.

Nine citations were issued in April for overnight parking.

Adjudication was cancelled on 03/20 and 04/20 and will likely be cancelled in May. President Yeaton stated that the next newsletter should inform residents about the email address to send information to if they must leave a car on the street overnight and it's on the website too. Trustee Herstedt stated that schedules are set with the Counties with additional shifts added. The increase requested for April for McHenry County was from 20 shifts to 24 shifts. Trustee Vogeler asked why there was an increase in patrols. Trustee Herstedt responded that he felt they were understaffed and the FY 21 budget proposes additional shifts so all months are consistent and not only increased during certain months. Trustee Vogeler stated that normally increased patrols are scheduled for St. Patrick's Day, but that was not an issue this year. Trustee Vogeler asked how many shifts were being added. Trustee Herstedt responded there would be 5 additional from McHenry and 4 additional from Lake per month. Trustee Cillo stated that code enforcement was being increased as well and asked why additional police shifts were necessary. Trustee Herstedt asked how many hours were in a police shift for Lake County. He responded 3 hours. Currently there are 16 3-hour shifts in Lake and 20 shifts in McHenry. Trustee Cillo stated she did not see any reason for additional hours. Trustee Herstedt stated that it is the Village responsibility to protect the residents. Trustee Vogeler stated it would be an extra 32 hours a month (5 shifts with McHenry County that are 4 hours each and 4 shifts with Lake County that are 3 hours each). President Yeaton stated her opinion that it was warranted. Trustee Cillo stated her opinion that the current hours provide sufficient presence. Trustee Herstedt stated that is minimal compared to 24-hour coverage. Villages around Port Barrington have more coverage. Donna Erfort stated, for clarification, that the Village does have 24-hour coverage from the Counties. This would be additional hours for presence in the Village. Trustee Thomasson stated that he would want to know what additional benefit would be derived from an increase in hours. The Police budget proposal was submitted today and Trustees did not have access prior to the meeting. Trustee Corrigan stated that McHenry County charged an increase of 20 more hours in March and asked if additional hours had been scheduled. President Yeaton stated that increased coverage was added for St. Patrick's Day. Additional code enforcement hours were planned as well. Trustee Corrigan asked if there were extra hours planned for April. Trustee Herstedt did not have that information available. Additional hours were scheduled for May because the proposed budget called for the increase. Discussion would continue in budget consideration.

## PARKS AND BEACHES

Trustee Cillo stated that the parks are not in use.  
Contracted shoreline restoration would commence next week.

## FORESTRY

Trustee Corrigan stated that trees were purchased to replace those removed last year. The Village is skipping a year on ash tree injections.

## FINANCE

Trustee Corrigan met with the ComEd representative. Some poles qualify for LED lamp replacement. There is a new smart node that allows control of the lights. A spreadsheet was provided with fewer poles than the original.

Vehicle tax letters were sent. President Yeaton proposed an idea to allow residents to prove having spent \$30 with any Village business dated 05/01 to 06/30 by presenting a receipt and then have vehicle tax fees waived. There was concern that those who have already paid would be unhappy. Trustee Grothendick suggested extending the date to pay. The date will be extended to June 30, 2020 to apply for the Village Scholarship.

Trustee Herstedt exited the meeting at 9:01 pm.

## BUDGET

Trustee Corrigan stated that he reviewed many income sources that would be impacted by COVID-19. Projections are usually made based on last year's collection. There was discussion of potential for 2020 and that businesses are closed, possibly through July. Further projections showed a loss of revenue through August. Trustee Vogeler stated that IML projected sales and use tax would remain flat, but he disagreed since our tax base is all sales tax since we do not have a diverse group of businesses. President Yeaton stated that property tax was guaranteed. Trustee Corrigan recapped all items on the budget and adjustments were made where tax revenue would be reduced due to the pandemic.

There was discussion of the Police budget with an increase in shifts resulting in an increased expense of \$26,800.00. The proposed increase is \$12,800 for McHenry County and a \$14,000 increase for Lake County. The Special Project for an alarm system at Village buildings was estimated at \$30,000.00. There was discussion of adding patrols. None of the Trustees felt there was justification for the increase. The Board agreed to keep the hours and shifts the same with 20 shifts for McHenry and 16 shifts for Lake County. Trustee Vogeler recommended reducing shifts by 3%. Trustee Corrigan stated that the Village had been budgeting for more hours than was actually scheduled. Trustee Thomasson stated his opinion that \$30,000.00 expense for a security system was not a necessary expense for this year.

Trustee Herstedt resumed attendance of the meeting at 9:43 pm. Trustee Corrigan recapped the conversation about the Police budget and the Board was in favor of going with 17 shifts for McHenry and 13 shifts for Lake County. The Village already has 24/7 coverage with the Counties and these shifts are for additional physical presence in the Village. Based on past years' experience there was no interest in increasing the cost of coverage. Trustee Corrigan gave an overview of where reductions were taken from each Committee's budget. A compromise was reached regarding Police hours to add a few more hours each month. It was agreed to leave the proposed budget of \$75,730 for Police.

Trustee Herstedt left the meeting at 10:25 pm.

Trustee Corrigan motioned to approve the Village Budget for fiscal year 2020-2021. Trustee Cillo seconded. Roll call was taken: Trustees Thomasson, Grothendick, Cillo, Corrigan and Vogeler voted Aye. 1 Absent. Motion approved.

## BUILDING AND ZONING

Trustee Vogeler stated that Donna Erfort completed the CRS and the Village has a preliminary rating of 7 which gets the Village a 15% discount on FEMA backed flood insurance.

#### VILLAGE ATTORNEY

Jim Bateman stated the he determined the Village code has legislation that covers vegetation encroaching on public areas.

#### ADMINISTRATION

The Village is considering using the Community room as a polling place.

#### VILLAGE PRESIDENT

President Yeaton stated there is a program called “Mayor’s Mask Program” to get up to 4,000 cloth masks. Information was sent to Jim Bateman to review. Jim Bateman stated he looked into it and does not recommend.

#### OLD/NEW

President Yeaton stated that the National Organization of Women sent a request to designate June as LGBT pride month. It would require a resolution. There was no interest from the Board.

Trustee Vogeler stated that proposals were received for demolition of 215 Eastwood.

Vince Serio - \$8,750.00

Grantham Excavating - \$10,000.00

Modern Concrete - \$10,380.00.

The most complete proposal was from Modern Concrete including back-fill in the foundation hole. Vince Serio was not familiar with prevailing wage. The Board will ask for a revised proposal from him. Trustee Vogeler will check with Frank DeSort about disposal of asbestos material.

The meeting was open to the floor at 11:09 pm. No questions or comments were heard.

Trustee Grothendick motioned to adjourn. Trustee Cillo seconded. Roll Call was taken: 5 Ayes, 0 Nays, 1 absent, Motion approved. The meeting was adjourned at 11:10 pm.

Respectfully Submitted,

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Nancy Bachal, Village Clerk

AYES   6  

NAYS   0  

ABSENT   0  

ABSTAIN   0  

APPROVED   May 20, 2020