

**Minutes**  
**Plan Commission**  
**Village of Port Barrington**  
**Port Barrington, IL 60010**  
**Tuesday, April 14, 2020**  
**8:00 p.m.**

**Call -in information: 1-469-759-7750, Guest Participant code: 745925**

**Guests will be muted until the “Open to floor” section of the meeting.**

**Guests are also welcome to email any questions they would like to have asked of the PC no later than 6:00 p.m. Email: [Clerkschroeder@portbarrington.net](mailto:Clerkschroeder@portbarrington.net)**

**I. Call to Order**

The Plan Commission held a Conference Call-in meeting per Village of Port Barrington public meeting protocol during the COVID-19 quarantine. The meeting was called to order at 8:01 p.m.

**II. Roll Call**

Planning Commission Members present included Chairman Weiner and Kotarski, Benson, Ashley and Nelson. Also present included Deputy Clerk Schroeder, Ron Thelin and Jody Thelin.

**III. Consideration of Approval of March 10, 2020 Planning Commission/BPZ Public Hearing and Regular Meeting Minutes**

The Planning Commission draft minutes of March 10, 2020 Public Hearing and Regular meeting were approved – Motion Carried.

**IV. Review & Discuss Submitted Resume – Consideration of Filling an Unexpired Position on the Village of Port Barrington Plan Commission/BPZ**

The Plan Commission reviewed and interviewed Resident Ron Thelin regarding his submitted request to be considered for a position on the Village of Port Barrington Planning Commission/BPZ. Mr. Thelin expressed his interest to help the community and heard about the opportunity to serve on the Planning Commission. Mr. Thelin is currently employed with a construction company for the last 20 years as a certified electrician. Mr. Thelin was given the scope and description of the position of a Plan Commissioner. With no further questions/comments, the following motion was made:

***Motion: Benson moved to recommend that the Village Board approve resident Ron Thelin to hold a Plan Commissioner position on the Village of Port Barrington Plan Commission, seconded by Nelson.***

***Ayes: Ashley, Kortarski, Nelson, Weiner and Benson***

***Nays: None***

***Motion Carried. 5-0***

It was noted that this recommendation will be presented to the Village Board at their Wednesday, April 15, 2020 meeting along with other appointments for the Plan Commission. Clerk Schroeder was directed to send the Plan Commission the April 15, 2020 Village Board meeting agenda.

**V. Discussion: Planning Commission 2020 Objectives**

As one of the 2020 Goals and Objectives, the Planning Commission will review and/or make any recommended changes to the current Village Comprehensive Plan. For convenience, a link to the Comprehensive Plan will be sent to the Planning Commissioners. This will be an ongoing agenda item and discussion for the Planning Commission meetings.

**VI. Any and/or New Business**

**VII. Open to Floor**

At this time, the floor was open to the public. Resident and Waterway Commissioner Jody Thelin informed the Planning Commissioners that the Village Board recently applied for the Bee City USA status. She mentioned that once approved for this, required changes will need to be made to the Village Comprehensive Plan within a 2 year time frame. Jody noted that she would keep the Planning Commission updated once the Village is officially Bee City certified. The Planning Commission thanked her for the information.

**VIII. Adjourn**

With no further comments, the meeting adjourned at 8:29 p.m. Motion: Bensen moved to adjourn at 8:29 p.m. Seconded by Ashley, to adjourn at 8:29 p.m.

Respectfully Submitted,

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Elizabeth Schroeder, Deputy Clerk

**Chairman Michael Weiner**