

COMMITTEE MEETING OF THE VILLAGE OF PORT BARRINGTON
LAKE AND MCHENRY COUNTIES, ILLINOIS
August 5, 2020

President Yeaton called the Monthly Committee Meeting of the Board of Trustees to order at 7:02 pm. The following Trustees were present: Grothendick, Cillo, Corrigan and Vogeler. Trustee Herstedt was absent. There is one vacancy.

Minutes of the June 3, 2020 Committee Meeting were before the Board. Trustee Vogeler motioned to approve and Trustee Cillo seconded. The Minutes were approved by a voice vote.

STREETS AND ROADS

Trustee Corrigan stated that placards were sent to Eastwood residents. Calls were received regarding where to park and about cutting grass there. Trustee Corrigan asked if the Board has a plan for marking or striping there. Trustee Vogeler responded that, per ordinance, parking is only in paved areas there. A sketch of proposed parking was presented that would be possible once homes are acquired and demolished on that street. It has not gone to Engineers for review.

Trustee Herstedt arrived at 7:07pm.

Trustee Vogeler stated that the black top there is in bad shape. There was discussion whether to have Village Engineers put together a bid package to repave or put permeable pavers there. President Yeaton suggested looking for grant opportunities as that area floods. Trustee Corrigan stated that \$11,400.00 is budgeted to pave the parking lot and repair culverts. The project has been pushed back again by the County and 3 more culverts have failed. The suggestion was to re-bid through other sources. Some declined to bid because of the prevailing wage requirement.

Trustee Corrigan is seeking a quote from the County for marking crosswalks.

Trustee Herstedt stated that Riverwalk phases 3 & 4 roads were in bad condition and there is weed growth in cracks along the curbs.

HEALTH AND SAFETY

Trustee Grothendick completed the Lake County phase I Cares Act reimbursement request. The total was approved as \$7,500.00. The next phase goes through 12/31/20 and a set amount as a top end is about \$16,000.00. President Yeaton checked with the County and the application was received and accepted.

Channel weed cutting will be July 24 and 25, 2020.

Signs were received from the DNR about not allowing invasive aquatic plants. Promotional items were received also and would be available to give away on September 19 for the "It's Our Fox River Day".

Trustee Grothendick will write another article for the Newsletter about disaster planning. President Yeaton stated that she nominated Trustee Grothendick for the Small Town Civic Service award. If he wins there is a \$10,000.00 grant to use on Committee expense.

POLICE

Trustee Herstedt provided information to Donna Erfort about a McHenry County Sheriff service to allow residents to register if on vacation for drive by and can also report non-emergency issues on line. Lake County has the same service. Links will be in the next newsletter.

The schedules are set for August. Trustee Herstedt has been in contact with Lake County about contract language and shift hours. The Village will have to cut hours due to the budget. They were willing to accommodate. The contract for McHenry County has been to the Village Attorney. It is nearly identical to the previous contract. Seven months remain in the fiscal year for billable hours and number of shifts was considered to keep within budget. The rates did not change.

President Yeaton stated that adjudication was set for August 19, 2020.

Trustee Vogeler had questions about the McHenry County contract and code enforcement. It originally included code enforcement but does not now. President Yeaton described expenses in having McHenry County handle code enforcement including attorney fees and officers time to attend court and court costs. The Board agreed they wanted the same contract and the current contract is the same. Trustee Herstedt stated that McHenry County is unwilling to provide code enforcement and it was included in error.

PARKS AND BEACHES

Deer Grove wants a permit for a Block Party on August 22 from 3-9pm.

Trustee Cillo stated there was an application for use of the pavilion with a band.

Bulldogs dance club wants to use the Blue Heron room. It would require full sanitation after every use. They will donate \$100.00 toward expense.

Trustee Cillo stated she was not comfortable with opening any parks. The "It's our Fox" day is on the river but there is to be a gathering after. President Yeaton stated that current guidelines allow for a limit of 50 people including servers and band members. Six foot distancing is required and band members must wear masks. All of that is contingent on staying in the same phase.

President Yeaton requested that after the census all Village population signs be changed to read the same.

FORESTRY

Trustee Corrigan stated that tree planting would be done in September.

Plants in front of the Community Room will be planted next week.

BEE CITY

Trustee Erfort needs a list of next steps to secure the grant for Com Ed.

FINANCE

Trustee Grothendick stated that quarterly meetings will be held with Trustees. Budget overviews for 2021 and budget sub-categories would be discussed.

BUILDING AND ZONING

Trustee Vogeler stated that the bank will be looking into how much it will cost to demo one of the three Cheeseman houses and will likely donate that property to the Village. The other two have 2nd mortgages.

Driveway permit procedures were being considered and whether topographical surveys would be useful. Most permits are for replacing existing driveways. Trustee Vogeler called 3 surveyors. One called back and estimated \$800.00 for a survey. Frank DeSort's opinion is that a survey is required by code. Trustee Cillo recommended that the subject be considered on a case by case basis. Trustee Vogeler stated it would be an undue burden on 99% of homeowners. The Board agreed.

ADMINISTRATION

Donna Erfort stated that more information is needed about the SSA with only 4 payments left.

PUBLIC WORKS

President Yeaton asked for an ad to be run in the newspaper for part time work to help Rusty. Rusty has interest in putting it on the Port Barrington chat first to try and get local people. President Yeaton wants a Roomba for the Village Hall building.

ENGINEER

President Yeaton stated that Chris Gheyson will be in quarantine for 2 weeks but would supervise the Riverwalk project in Phases 3 & 4. Trustee Corrigan stated that the Village gave "as-builts" for the rills to the engineers. They must match the original depth and if a liner existed they must match that. Manhard will supervise.

VILLAGE ATTORNEY

President Yeaton stated that Becky Bateman is working on the employee manual and will have a draft for discussion at the next Board Meeting.

VILLAGE PRESIDENT

There is a Trustee position open and President Yeaton stated she may have 2 possible candidates.

PBWCC

Jody Thelin stated that the Fox Waterway Commission put in 3 no wake signs in the channel.

OLD/NEW

Trustee Cillo is looking into aeration in a couple areas of the channel. She spoke to the Riverwalk HOA president about install of exercise equipment along the trails in the spring. Trustee Grothendick stated that yard waste totes would be delivered by Prairieland. Trustee Herstedt stated that July expenses were not factored into the numbers which caused changes to the number of hours per County.

The meeting was open to the floor at 9:14 pm.
No questions or comments were heard.

Trustee Herstedt motioned to adjourn. Trustee Grothendick seconded. Roll Call was taken: 5 Ayes, 0 Nays, 0 absent, 1 vacancy. Motion approved. The meeting was adjourned at 9:14 pm.

Respectfully Submitted,

Nancy Bachal, Village Clerk

AYES 5
NAYS 0
ABSENT (one vacancy)
ABSTAIN 0
APPROVED September 2, 2020