

MINUTES OF THE MEETING OF  
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES  
LAKE AND MCHENRY COUNTIES, ILLINOIS  
September 16, 2020

President Yeaton called to order the regularly scheduled Meeting of the Board of Trustees at 7:00pm. The following Trustees were present: Grothendick, Cillo, Vogeler and Corrigan. There is one vacancy. Trustee Herstedt was absent. Jim Bateman, Village Attorney, was present. Keith Kotarski and Mike Weiner from the Planning Commission were present.

President Yeaton asked the Board to set the agenda affirming no conflicts of interest and Trustee Grothendick motioned to set the agenda. Trustee Corrigan seconded and the motion was approved unanimously.

Trustee Corrigan motioned to approve the consent agenda including the Regular Board Meeting minutes from August 19, 2020, and the Treasurers Report from August 2020. Trustee Grothendick seconded. Roll call was taken; 4 Ayes, 0 Nays, 1 Absent. 1 vacancy. The motion was approved.

President Yeaton asked the Board to move on Bills Payable through September 16, 2020. With one correction to move amounts received from Rebuild Illinois to miscellaneous, Trustee Grothendick motioned to approve the bills payable and it was seconded by Trustee Cillo. The Bills Payable were approved by roll call vote. Upon roll call, the vote was: 4 Ayes with, 0 Nays, 1 Absent. 1 vacancy. Motion approved.

#### STREETS AND ROADS

Trustee Corrigan stated that the company that did the bridge inspection, HLR Co, also created an estimate to repair the bridge in the amount of \$560,000.00. The Village would have to come up with 20% and IDOT would schedule as future repair. The issue with the bridge is the beams that are under it. Trustee Corrigan would find out more about the process to work with IDOT. A staged build would mean 1 lane first and then the other and it's anticipated the work would take approximately 6 weeks. Trustee Corrigan stated that the proposal is from 09/2019 so it would have to be updated. Trustee Vogeler asked if there were any measures that would extend the life of the bridge. Trustee Corrigan responded that the load limit could be reduced over the next 5 years.

The quote from Modern Concrete to repair 4 areas of sidewalk in Riverwalk was \$5,715.18.

There was no new information about crosswalks. The parking lot will be paved at the end of September.

#### HEALTH AND SAFETY

President Yeaton stated that Region 9 was at a Covid 6.2% positivity rate as of 09/13/2020.

Trustee Vogeler stated the deadline was coming up for yard waste totes to be delivered. After that there is a fee.

Trustee Vogeler stated that the contractor for the RW Rill project found material but it was more like weed block than a liner. The material will be analyzed by Manhard. According to the permit if a liner was found it would have to be replaced with like material. Trustee Corrigan stated that the HOA believes they are waiting for Frank DeSort to review the finished work.

## POLICE

President Yeaton stated that schedules were set for both counties.

She attended administrative adjudication and Jim Bateman was there as well.

President Yeaton met with Rodney Scott at the Wauconda Police and will become LEEDS certified to have access to tickets.

The Village is at 82.1% for census return. The census is complete on 09/30/2020.

## PARKS AND BEACHES

Trustee Cillo stated that Tall Grass Restoration visited all parks. A controlled burn around the pond at Hermann Park is being considered.

There is a proposal to install a pump for aeration and algae control and also herbicide from ILM in the amount of \$6211.93. Trustee Cillo motioned to approve. Trustee Grothendick seconded. Roll call was taken: 4 Ayes, 0 Nays, 1 Absent, 1 Vacancy. Motion approved.

There is an application for use of the Heron Room for 6 – 15 people on Sundays.

It's our Fox River day is Saturday and there will be a raffle prize. Donna Erfort stated that a program is being launched with the DNR to stop the spread of aquatic invaders and a sandbag demo will be held also.

Jody Thelin will help plant native plants with Trustee Cillo.

The Board must consider whether to have a Holiday appreciation gathering.

The REC committee considered Halloween and there will be a virtual costume contest.

Trick or treating will be held.

There will be no indoor party for Christmas but there will be a Santa parade.

## FORESTRY

Trustee Corrigan stated that trees were scheduled to be planted at the end of the month.

## BEE CITY

Donna Erfort stated that Tall Grass Restoration's proposal for plantings required the Village to provide signs. A quote will be requested for signs.

Donna Effort got signs for monarch waystations.

## FINANCE

Trustee Grothendick motioned to approve the FY 20-21 Audit. Trustee Cillo seconded. Roll call was taken: 4 Ayes with, 0 Nays, 1 Absent. 1 vacancy. Motion approved.

A separate account will be created for money received from Rebuild Illinois.

## BUILDING AND ZONING

Trustee Vogeler recommended requiring permeable surfaces in a flood zones. Donna Erfort contacted FEMA to see if there was template the Village could use. The response was that permeable pavers as a stormwater management tool helps reduce run-off but would have little impact. Trustee Vogeler then dismissed the idea as extra burden on homeowners with little return. Donna Erfort stated that the Watershed Development Ordinance already has information on permeable pavers and suggested incentive to use. Trustee Vogeler will learn more and report. A letter was received from a resident about having a CNC machine in the garage as a small business. Trustee Vogeler stated that it would be very noisy and require cutting oils that could be hazardous to the storm sewer. President Yeaton stated it would likely violate covenants in Riverwalk and she would write a response as it will violate an ordinance and section 154.118c of the Village Code.

## VILLAGE ATTORNEY

Jim Bateman sent sample ordinances about food trucks.

The employee manual was sent to all Trustees and would be discussed at the Committee meeting.

Sexual harassment training must be completed.

## ADMINISTRATION

Donna Erfort attended webinars about recycling, election procedures and Covid response.

## PUBLIC WORKS

Signs were ordered to replace those that are faded and missing.

President Yeaton stated the Judge at Adjudication wants a map and pictures of all Village no parking signs. Trustee Vogeler will call the County as they did geolocation of all signs.

## PLANNING COMMISSION

Mike Weiner stated that the subject of golf carts was considered and the report was sent to the Board. The concerns were that there is no access to get anywhere without violating State statutes. The requirement would be drivers over 18 years of age with insurance, seat belts and a slow moving vehicle sign. Keith Kotarski stated that most people do not have all the safety equipment. The carts are not allowed on forest preserve trails. They would be contained in the subdivision. President Yeaton stated she read through the information and does not recommend approving.

## PBWWC

There will be a Trump boat parade on Sept 27<sup>th</sup> at 10am in Algonquin. The dam is closed for the season so they must drive and there's talk of a rally at the Broken Oar.

## PBERT

The next newsletter will including the request for applicants.

## VILLAGE PRESIDENT

President Yeaton stated that another person applied for the Trustee vacancy. The Planning Commission asked that to change the meeting time from 8pm back to 7pm. No objection was heard from the Board. President Yeaton stated that she was nominated to be a member of the IML for Lake County Board. She requested to move the Village Board meetings to the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday. All Board members were amenable. Trustee Grothendick motioned to change the meeting dates beginning in November. Trustee Vogeler seconded. Roll call was taken: 4 Ayes with, 0 Nays, 1 Absent. 1 vacancy. Motion approved.

President Yeaton wants an "incorporated by reference" line in Village Ordinances where the Village defers to the County. Jim Bateman stated it would be an omnibus provision. The Board Agreed. Jim Bateman will create an ordinance.

OLD/NEW

Donna Erfort met with a copy company and got options for replacement of the copier.

The meeting was open to the public at 8:23 pm.

No questions or comments were heard.

Trustee Cillo motioned to adjourn. Trustee Grothendick seconded. Roll call was taken; 4 Ayes, 0 Nays, 1 Absent, 1 Vacancy. Motion approved. The meeting was adjourned at 8:24 pm.

Respectfully Submitted,

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Nancy Bachal, Village Clerk

AYES   4  

NAYS   0  

ABSENT Herstedt plus 1 vacancy

ABSTAIN   0  

APPROVED October 21, 2020