

COMMITTEE MEETING OF THE VILLAGE OF PORT BARRINGTON
LAKE AND MCHENRY COUNTIES, ILLINOIS
September 2, 2020

President Yeaton called the Monthly Committee Meeting of the Board of Trustees to order at 7:28 pm. The following Trustees were present: Grothendick, Herstedt, Cillo, Corrigan and Vogeler. There is one vacancy.

Minutes of the August 5, 2020 Committee Meeting were before the Board. Trustee Grothendick motioned to approve and Trustee Vogeler seconded. The Minutes were approved by a voice vote.

FINANCE

Joe Troyer, CPA and auditor for the Village, was present. There is a new procedure from the State requiring attendance in person to verify that all Trustees received the audit. All present responded affirmatively. The second purpose for his attendance was to speak about procedures for budget Vs. Appropriation Ordinance. The budget is used for internal purposes and a guideline for spending. The Appropriation Ordinance is the official document that gets filed with the Counties. It is a more strict authorization of the total amount to spend by Committee. Typically the Appropriation Ordinance is more than the budget. The example given was that the Roads Commission would budget based on last year's expense. The Appropriation Ordinance would add savings in the bank and money coming from this year and appropriate all as expense. There was conversation about how a municipality could be sued if there is too much money in reserve. The Village of Port Barrington has less in reserve than the amount that would create risk. Trustee Grothendick asked about emergency spending for disaster. Joe Troyer responded that money could be moved from one line item to another. President Yeaton asked Mr. Troyer to be available next year when budgets are being considered.

STREETS AND ROADS

Trustee Corrigan stated there is \$281,000.00 in the MFT fund. Crosswalk markings must be done with thermoplastic striping. The County starts performing that work in July and ends in October. The order must be placed before April. The fire lanes on Camden could be marked with paint.

HEALTH AND SAFETY

Trustee Grothendick had contact from the State and FEMA to apply for grants and reimbursements. He wrote an email to inform that the Village pursued monies through Lake County.

Regions 4 & 7 have enhanced restrictions after higher positivity rates for Covid-19.

The water levels are currently too low to perform weed cutting in the channels.

Trustee Grothendick attended a SWALCO meeting. He described initiatives to repurpose and redistribute resources.

Trustee Herstedt requested discussion regarding permitting food trucks or ice cream trucks to be sure they are licensed. President Yeaton polled the Board for interest. Trustee Grothendick said

yes. Trustees Corrigan stated there is already a permit process in place for parties. Trustees Vogeler and Cillo said it doesn't happen often enough to offset the cost of creating an ordinance. President Yeaton suggested tabling the subject until November to see if there is still concern.

POLICE

Trustee Herstedt stated that there was a scheduling change. Lake County would have 10 shifts for 30 hours/month and McHenry County would have 15 shifts for 60 hours/month.

Trustee Herstedt requested the speed trailer.

Signs were put out for school busses. Drivers are picking up and dropping off books. They are on a full schedule as though there was regular school attendance.

There was conversation about racing motorcycles on Rawson Bridge Road.

Trustee Herstedt asked Rusty to move the speed sign to Riverwalk Lane in response to complaints.

Trustee Vogeler stated he was contacted by a resident regarding code enforcement for parking on grass. A warning is offered if the person is home and will move the vehicle. Otherwise a ticket is issued.

PARKS AND BEACHES

Trustee Cillo stated that there is no reason to open the parks due to State restrictions.

"It's our Fox River Day" is still planned but very casual with channel cleanup on 09/19/20.

All REC events are uncertain.

Bulldog Dance requested use of the Heron Room when weather gets cooler.

Hermann Park pond restoration was reviewed by Integrated Lakes Management. Their quote for aeration install, algae control, trash removal and herbicide was \$6,211.93. Trustee Cillo wants to use the park development budget to pay for it. The quote states the Village must provide electricity to the fountain.

FORESTRY

Rusty will plant trees at the end of September and in October.

BEE CITY

Donna Erfort met with Tallgrass Restoration who gave suggestions for design of pollinator plantings. President Yeaton stated that the driveway would be slanted toward the rain garden. Specific grading would mean some of the grant money could be used for that purpose.

BUILDING AND ZONING

Trustee Vogeler stated that the residence at 215 Eastwood was gone and the ground graded.

The Village is waiting for a permit to cap the well.

There was discussion of 204 Eastwood and the concrete driveway. The cost of permeable pavers was estimated to be 20-25% higher than concrete. Trustee Vogeler requested Ordinance review to consider implementing.

ADMINISTRATION

The Village Hall computer is being repaired tomorrow.
The Copy Service company is coming on Tuesday.
There is a webinar on 09/15/20 about the election process during Covid.

PUBLIC WORKS

The pickup truck is getting new brakes.
The new part time employee starts this week.

VILLAGE ATTORNEY

President Yeaton has a draft of the employee handbook from Becky Bateman and will forward to the Trustees for discussion at the next meeting.

VILLAGE PRESIDENT

There is still a vacancy on the Board to fill.

PLANNING COMMISSION

There is a report being created regarding golf carts and it will be presented at the Board Meeting.

PBERT

The Village is seeking a chair person.

PBWWC

Jody Thelin said the no wake signs were effective.
The river is very low so it is a good time for channel clean up.

OLD/NEW

Rusty can stripe the parking lot when paving is complete.
Lynne Moore, former Trustee, has passed away.

The meeting was open to the floor at 9:21 pm.
No questions or comments were heard.

Trustee Grothendick motioned to adjourn. Trustee Cillo seconded. Roll Call was taken: 5 Ayes, 0 Nays, 0 absent, 1 vacancy. Motion approved. The meeting was adjourned at 9:22pm.

Respectfully Submitted,

Nancy Bachal, Village Clerk

AYES 4
NAYS 0
ABSENT 1-Grothendick , 1 vacancy
ABSTAIN 0
APPROVED October 7, 2020