

COMMITTEE MEETING OF THE VILLAGE OF PORT BARRINGTON
LAKE AND MCHENRY COUNTIES, ILLINOIS
October 6, 2020

President Yeaton called the Monthly Committee Meeting of the Board of Trustees to order at 7:02 pm. The following Trustees were present: Herstedt, Cillo, Corrigan and Vogeler. Trustee Grothendick was absent. There is one vacancy.

Minutes of the September 2, 2020 Committee Meeting were before the Board. Trustee Corrigan motioned to approve and Trustee Cillo seconded. The Minutes were approved by a voice vote.

STREETS AND ROADS

Trustee Corrigan stated that the parking lot was paved and sealed. Culvert repairs were done. He stated he was satisfied with all work that was performed and grading. Wharton will come back to stripe at no additional cost.

Lake County Municipal league will have collective bargaining and offer pricing for patching, street sweeping and other services. President Yeaton stated she would forward information as it is received.

HEALTH AND SAFETY

President Yeaton stated that the CDC and Illinois Department of Public Health put out Halloween guidelines. The Village is in region 9 which has a positivity rate of 5.7% at present. Leaf vacuuming will be done October 26th and November 16th.

Weed cutting in the channels was done September 20 – 21.

There was a sandbag demo at the Fox River Days.

Virtual attendance will be offered for the SWALCO meeting on October 15, 2020.

POLICE

Trustee Herstedt stated that October scheduling for both counties was set.

Code enforcement wrote 11 overnight parking citations.

Trustee Cillo stated there was a black pick up going far above the speed limit down Center Street.

Trustee Vogeler stated that a resident complained to him about code enforcement. Trustee Herstedt stated that the directive is to ask residents to move unlawfully parked vehicles before ticketing if they are available to do so.

Rusty installed no parking signs in Deer Grove North in the cul-de-sac.

PARKS AND BEACHES

Donna Erfort recapped the It's Our Fox River Day events. There were 17 volunteers.

Halloween trick-or-treat will be from 1-4 pm.

Trustee Cillo stated there were 2 requesters to use the Heron Room and they are in conflict with one another. She will work with them to schedule and alternate use. Trustee Cillo stated her

opinion that the cleaning fee should now be non-refundable as the room must be sanitized after each use.

A quote for herbicide and prescribed burn around the pond at Hermann Park was available. Trustee Cillo stated she could split the work to pay ½ out the current budget and ½ out of the next. The quote included stump removal for invasive species and is \$8,911.01. The Board will consider approval at the next Board Meeting.

FORESTRY

Trustee Corrigan stated that Rusty is planting 5 parkway trees and 2 trees in parks. There are 4 more to plant next week.

FINANCE

Donna Erfort got proposals for a copier and will send to the Trustees.

BUILDING AND ZONING

Trustee Vogeler stated that Modern Concrete is done with their original contract for \$10,050.00. There is a \$100.00 fee from NOMO for the application to pull the sewer and a bill for 2 months that it sat unused. All work is done except the well. The Village needs an engineer survey and certification to abandon the well. They will pull the head and glue a cap so flood water cannot enter. It could cost \$5,000.00. There is an option to use it as a hand pump well if the property is designated park land. Then there is no reason to pay McHenry County if not fully abandoning the well. Trustee Vogeler stated that Donna Erfort sent a preliminary FEMA grant application for all 4 of the Eastwood properties to be demolished. Paperwork was submitted to turn over one of the Cheeseman houses to the Village. An Attorney is involved with the other two. President Yeaton stated that there is an issue with permits pulled but not calling for inspection. There was work in wetlands with no permit. They brought in a truckload of gravel. President Yeaton suggested fines for non-compliance. Trustee Vogeler agreed. Verbiage will be added to the permit application.

PUBLIC WORKS

The new Public Works employee is working out well.
Rusty will trim low hanging branches.

VILLAGE ATTORNEY

The attorneys revised the ordinance about altered meeting dates and will be sent the beginning of November to make meetings on the 2nd and 4th Wednesday instead of the 1st and 3rd.

VILLAGE PRESIDENT

President Yeaton spoke to 4 residents about the Board vacancy. Two were not interested and two were invited to attend meetings.

Most CARES Act money is coming from Lake County. The Village also applied for a small amount through McHenry County.

The Employee Handbook was available to Trustees. Becky Bateman provided a template to the Village. Trustees Herstedt, Grothendick and President Yeaton filled it in and changed the template.

Trustee Vogeler questioned the number of hours billed by the attorneys to create this handbook. He expressed concern that it is not an appropriate expense for only 2 full time employees. Trustee Corrigan stated he thought it a valid expense but also was surprised by the amount. Trustee Cillo stated her opinion that the Village didn't have to spend the money for custom handbook when templates were available from the internet. President Yeaton responded that the Village will use this handbook for years to come.

Regarding content; Trustee Corrigan that it was excessive to have a probationary period of 6 months with an option to extend another 6 months.

The Trustees agreed that full time employees should have input and an opportunity to review. There was a lengthy discussion of cannabis restriction and testing. The subject was tabled until the November Committee meeting for an opportunity to review.

PLANNING COMMITTEE

The October meeting was cancelled. There is one person interested in the vacancy on this Board.

PBWWC

National flood insurance was pushed back to September 2021.

The meeting was open to the floor at 8:59pm.

No questions or comments were heard.

Trustee Cillo motioned to adjourn. Trustee Vogeler seconded. Roll Call was taken: 4 Ayes, 0 Nays, 1 absent, 1 vacancy. Motion approved. The meeting was adjourned at 9:00 pm.

Respectfully Submitted,

Nancy Bachal, Village Clerk

AYES 5

NAYS 0

ABSENT 0

ABSTAIN 1- Trustee Fecske

APPROVED November 12, 2020