

COMMITTEE MEETING OF THE VILLAGE OF PORT BARRINGTON
LAKE AND MCHENRY COUNTIES, ILLINOIS
January 13, 2021

President Yeaton called the monthly Committee Meeting of the Board of Trustees to order at 7:45pm. The following Trustees were present: Cillo, Corrigan, Herstedt, Fecske, Vogeler and Grothendick. This meeting was attended virtually by all.

Minutes of the December 9, 2020 Committee and Special Meeting were before the Board. Trustee Vogeler motioned to approve and Trustee Grothendick seconded. The Minutes were approved by a voice vote.

STREETS AND ROADS

Trustee Corrigan stated he would get a second opinion on the bridge improvements.

Crosswalks will be marked in March or April.

Rusty will erect signs at the end of Eastwood.

President Yeaton asked if Trustee Corrigan did download the radar data from the speed sign.

Trustee Corrigan responded yes and that a log book was made for Rusty to determine where and when to move the sign next.

The MFT balance is \$305,362.00. The village received two payments totaling \$33,000.00. The Village has until July 2025 to spend those funds. We must file a report by February 2021.

President Yeaton stated that Manhard would have to put bid packages together. Trustee Vogeler stated that the Village must make a long term plan and determine how much to allocate to resurface roads. Trustee Corrigan stated that all streets would be put into a cycle where each road is touched in about 12 years. Cuba Township could create at a cost of approximately \$1,000.00. MFT money would cover that and the annual budget for road patching too. Trustee Corrigan polled the Board about using rebuild Illinois funds. Trustee Grothendick asked if a core sample would be included. The response was no. President Yeaton stated that Mark Rooney did core samples about 4 years ago. Trustee Corrigan stated he did not have those core samples and would search the Village Hall.

Rusty had the transmission repaired on the truck.

HEALTH AND SAFETY

Trustee Fecske stated he was hoping covid restrictions would loosen by the end of the week.

McHenry County set up registration on their website for the vaccine if your group is eligible.

Lake County also allows registration and you will be contacted when it's your turn.

The Village Garage sales would be May 8, 2021 and the Village Clean up is May 15, 2021.

Trustee Fecske did drone research and found that residents must register with the FAA.

Municipalities must get a small un-manned pilot license and a handbook on how they plan to fly and why. Trustee Corrigan asked if the Village could hire someone. Trustee Fecske responded yes. President Yeaton stated her interest in drone footage of the shoreline for grant applications.

Trustee Vogeler stated that images during a flood could be obtained via FOIA and could discourage home values. Maps showing what properties are in the flood zone already exist.

Trustee Grothendick asked Trustee Fecske to find out how other municipalities handle this.

Trustee Herstedt stated it is possible that Wauconda Police or Fire Departments has drone operators and could be helpful in an emergency. He will provide contact information to Trustee Fecske.

Trustee Grothendick stated he would attend the next SWALCO meeting.

POLICE

Trustee Herstedt did not have reports from the Counties.

Schedules are set for January.

There have been complaints of parking on Eastwood and Trustee Herstedt believes it is ice fishermen.

Trustee Herstedt asked who would follow up on registering backyard poultry for compliance. President Yeaton responded that if it was a rooster then Wauconda code enforcement. Trustee Vogeler suggested sending a reminder letter that the limit is 6 birds.

President Yeaton described the process to warn a resident prior to citations being issued.

Trustee Cillo asked if Trustee Herstedt is taking pictures of the code enforcement issues as an individual or Trustee. She asked if code enforcement shouldn't be doing that. President Yeaton stated that most tickets are compliance issues. President Yeaton goes to the address prior to adjudication to verify whether there is compliance. She stated she has also gone to tag cars on Eastwood that are parked illegally. Trustee Cillo stated she believes there should be a magnet on the car or some way to identify the person represents the Village. Trustee Herstedt stated he gets texts and calls from residents and will view the property prior to sending code enforcement out. Trustee Herstedt will look into magnetic signs and report back. Trustee Vogeler stated that there was prior conversation about a sticker for Frank DeSort's vehicle only. He did not recall any discussion where Trustee Herstedt or President Yeaton would drive around and look for violations. President Yeaton stated that Facebook is not a reporting vehicle. People must contact the Village Hall. Trustee Corrigan stated that there is a difference between taking photos for evidence at adjudication and driving around for extended times looking for violations.

PARKS AND BEACHES

Trustee Cillo stated 40 volunteer certificates and ornaments were given out in lieu of a Volunteer Party.

There was a good turn out at the Santa Party.

ILM will be removing invasive species on December 15, 2020.

There is a prescribed burn at Hermann Park scheduled for 10/14/2021.

The fountain will be installed in the pond on 04/01/2021.

Tallgrass is revising their proposal to accommodate the requirements of the Bee City pollinator project.

FORESTRY

Trustee Corrigan stated that the Tree City application was submitted.

A large tree behind the Village Hall will be removed.

BEE CITY

Residents donated a beehive in memory of their daughter. Jody Thelin will consider how to incorporate into the current projects.

FINANCE

Trustee Grothendick stated there was a 2nd round of grant applications for the Cares Act and the Village will get \$5,244.88. There may be a 3rd round.

Trustees Grothendick and Corrigan and Donna Erfort met to discuss the vehicle tax reminder letter.

Third quarter budget meetings will be scheduled.

President Yeaton stated she had been in contact with Lauren Underwood's office.

BUILDING AND ZONING

Trustee Vogeler stated that the deed for 1 of 3 houses on Eastwood went to the Attorneys for review.

It is necessary to recertify for CRS even though the Village just became a member on 10/01/2020. Forms must be submitted February 2021.

Trustee Vogeler stated there was an issue with Riverwalk permits and not calling for inspection due to unclear verbiage on the permits. The new Engineer, Peter Stoehr, replaces Chris Gheysen at Manhard. He will create a document to make clear when inspections are due.

ADMINISTRATION

W2's and 1099 and property tax exemptions are all a work in progress.

Economic interest statements are due in February.

The new copier is great.

Donna Erfort said website was updated and no longer considered fragile.

VILLAGE ENGINEER

President Yeaton stated that the Village should consider an RFP for a new Engineer.

Trustee Vogeler will create a list of requirements.

VILLAGE ATTORNEY

President Yeaton that the employee manual would be available for the next meeting to consider along with a covid policy.

VILLAGE PRESIDENT

President Yeaton stated she was appointed to the Illinois Municipal League Committee for Health and Safety.

There was no new information presented regarding the Planning Commission, PBERT and the PBWWC.

OLD/NEW

Trustee Grothendick requested a move to Executive Session. This request was not possible because the access numbers for dial in were not established. He stated that the tension on the Board and conflicts was damaging to all levels of the Village including residents.

The meeting was open to the floor at 9:37pm.

Shelly Motley asked why the Village Board isn't seeking grants for local businesses. She expressed concerned about code enforcement spying on residents and overstepping boundaries.

Jeff McLellan asked if the Village is aware whether Trustees are doing Village Business when they drive around. President Yeaton responded that could be addressed by having signs on cars.

Trustee Cillo motioned to adjourn. Trustee Grothendick seconded. Roll call was taken; 6 Ayes, 0 Nays, 0 Absent. Motion approved. The meeting was adjourned at 9:55 pm.

Respectfully Submitted,

Nancy Bachal, Village Clerk

AYES _____
NAYS _____
ABSENT _____
ABSTAIN _____
APPROVED _____