

SPECIAL BOARD MEETING OF THE VILLAGE OF PORT BARRINGTON
LAKE AND MCHENRY COUNTIES, ILLINOIS
February 13, 2021

President Yeaton called the Special Meeting of the Board of Trustees to order at 9:03am. The following Trustees were present: Herstedt Cillo, Fecske and Vogeler. Trustees Grothendick and Corrigan were absent.

Joe DeLopez and Joellen Cademartori of GOVHR were present to discuss their recommendations.

Joellen described her work history and qualifications. She stated that she received information from Donna Erfort and has recommendations for Administration such as weekly backup of records, protection of records and reporting requirements at weekly or monthly intervals. Joellen suggested a process of setting priorities and more narrative on what each budget line item is for. She recommended a 5-year plan and suggested succession planning for when employees leave and a personnel manual. Joellen stated her greater concerns were regarding police and that she hesitated to put in writing the findings, therefore this meeting was called to discuss. Joe described his work history and qualifications. His concerns were specific to the Police. He recommended commitment from the counties for specific days/hours and considers the agreements with them ambiguous. He recommended a contract with just one county. He did state that the recommended hours needed would be based on need, complaints and incidents of criminal activity. He said the Village should be getting routine reporting from the counties. Unfilled tours should be reported timely. Joe reviewed the contract proposal for 24/7 coverage and considers it economical as it would break down to less money per hour for patrols.

President Yeaton did state that the Village is not negotiating a contract from a position of strength. The County told the Village they cannot provide information that is not available to the public. Joe responded that the Village is entitled to the information. They won't give actual reports but can provide a summary. Trustee Cillo recommended getting 4 months of activity summary before adding services that may not be needed. President Yeaton responded that the Village can request activity and not wait. She stated that the quote for 24/7 coverage was created based on activity reports. She asked Joe if he could make a recommendation if reports were provided. His response was that you have to decide how you'll get the money as the costs will increase. Determine desire and capacity prior to commitment. Also, if the data indicates you should have more coverage you have liability if you don't act on it. He recommended consulting the Village attorney.

Trustee Cillo remarked that this whole meeting is really about getting more police coverage. Joellen reiterated her recommendations about Administration but the biggest concern was about public safety. President Yeaton asked them to put all recommendations in writing. Trustee Herstedt asked Joe what other things beside 911 response would factor in like traffic and police presence. Joe responded that the decision should not be based solely on crime.

Trustee Vogeler asked Joellen what her liability concerns were that she hesitated to put the report in writing. He asked if laws were being broken. President Yeaton asked Jim Bateman to respond.

His response was that he was not sure and he came because his presence was requested. He stated that the Village is not going to get sued because they don't have a police department. The liability is on the Sherriff. The current agreements reflect the Village bargaining power and ability to pay for services. 24/7 coverage is expensive.

Trustee Vogeler stated to Joe that he appreciates his input but 24/7 coverage is quoted at approx. \$250,000/yr and the entire budget for the Village is 6-800,000.00. The budget would have to increase 30% to accommodate. He asked Joellen how many other villages of similar size to Port Barrington (with 1200 residents and 550 homes) had they consulted for. Joellen responded that the closest would be North Barrington.

Trustee Cillo asked to move on beyond Police. Joellen reiterated her findings regarding need for Tech and security, job descriptions, personnel manual, a succession plan. She recommended bringing in a retired Village manager as a consultant for Donna.

Trustee Herstedt asked what percentage of the budget should be allocated to police. Joe responded that a municipality with 100,000 residents should allocate 40% but a smaller community could have a smaller percentage.

The meeting was open to the floor at 10:35pm.

Tom Fleissner asked why consultants were brought in. President Yeaton responded that she met them at the IML conference and organizational assessment is to assure the Village is offering services in line with other municipalities.

Trustee Cillo motioned to adjourn. Trustee Fecske seconded. Roll call was taken: Herstedt Cillo, Fecske and Vogeler voted aye. Motion approved.

The meeting was adjourned at 10:40 am.

Respectfully Submitted,

Nancy Bachal, Village Clerk

AYES 4
NAYS 0
ABSENT 2 Cillo, Herstedt
ABSTAIN 0
APPROVED February 24, 2021