

MINUTES OF THE MEETING OF  
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES  
LAKE AND MCHENRY COUNTIES, ILLINOIS

March 24, 2021

President Yeaton called to order the regularly scheduled Meeting of the Board of Trustees at 7:00pm. The following Trustees were present: Herstedt, Grothendick, Fecske, Vogeler and Corrigan. Trustee Cillo was in attendance virtually. Jim Bateman, Village Attorney, was in attendance virtually.

President Yeaton asked the Board to set the agenda affirming no conflicts of interest and Trustee Vogeler motioned to set the agenda. Trustee Corrigan seconded and the motion was approved unanimously.

Trustee Vogeler motioned to approve the consent agenda including the Meeting minutes from January 13, 2021- January 30, 2021 – February 24, 2021 – March 17, 2021 – March 18, 2021 and the Treasurers Report from February 2021. Trustee Corrigan seconded. Roll call was taken; 6 Ayes, 0 Nays, 0 Absent. The motion was approved.

President Yeaton asked the Board to move on Bills Payable through March 24, 2021. Trustee Corrigan motioned to approve the bills payable and it was seconded by Trustee Vogeler. The Bills Payable were approved by roll call vote. Upon roll call, the vote was: 6 Ayes with, 0 Nays, 0 Absent. Motion approved.

The meeting was open to the floor at 7:07 pm.

Bob Tuke asked if there was a better way to participate remotely as the current solution is difficult. President Yeaton responded that the Governor may change the rules for remote participation. Bob Tuke also asked why he open to the floor portion of the meeting was moved to the beginning of the meeting. From a resident's perspective it's better at the end to hear content and comment.

Shelly Motley asked when the leadership change would happen. President Yeaton responded that by ordinance it would occur at the first regularly scheduled Board Meeting in June.

The meeting was closed to the floor at 7:10pm.

#### STREETS AND ROADS

Trustee Corrigan stated that the MFT fund was \$348,154.00.

Rusty got a crosswalk sign on Rawson Bridge Road.

The radar speed trailer was moved to Center Street.

Rusty is working with McHenry County about the guardrail.

Street sweeping should occur in April.

Information was distributed to the Board regarding long-term planning for road maintenance. Road condition reports were received from Cuba Township and were sorted by color code for condition.

25% of roads are rated as good condition

25% are in need of immediate attention

50% are okay but need routine maintenance.

There are 8 miles of roads. The quote from Cuba was specific to each road. The plan is a 20-year process to fix all roads from 3 revenue sources: MFT, Road and Bridge Tax and vehicle tax.

There is not enough money coming in to do all roads, even with a 20-year plan with the estimate to spend \$250,000.00 every other year.

President Yeaton asked if Trustee Corrigan spoke to Engineers about areas in Riverwalk where there is only 1" of asphalt. Trustee Corrigan responded that the code changed in 2018 and the required minimum is 1 1/2". President Yeaton recommended the garbage trucks start their route in the Village with empty trucks there. Trustee Corrigan responded that the Village doesn't know which ones are only 1". The Village must find out load limits and get more information from Engineers. The Rebuild Illinois Grant will secure a total of \$99,926 over 3 years and the Village can look for other grant money too. Rusty remarked that some roads may have only 1" of surface but under that there's 2" of binder. It's not just gravel under there.

## HEALTH AND SAFETY

Trustee Fecske stated that Covid cases are climbing again and near 2,000 cases per day in Illinois. The old K-Mart in McHenry will be a max vaccination site.

## POLICE

Trustee Herstedt stated the schedules are set for both Counties and Wauconda for code enforcement.

President Yeaton stated that adjudication was last week.

Trustee Herstedt stated that he received a quote from Lake County for \$1,046,904.00 for 9,639 hours at \$108.61/hr with a 1 1/2% increase annually. McHenry County quoted \$815,802.00 for 9,308 hours at \$87.64/hour with a 4% increase annually. There was no response regarding whether either county could cover the whole Village. Emergency 911 calls would not be included in these quotes but the thought was around \$10 - \$15,000.00 for that. There is a quote from 2 Counties near a million each and a quote from Wauconda for \$250,000.00 plus \$10,000.00 for dispatch. Trustee Corrigan asked what problems we need to solve to know how much policing we need to provide. Trustee Vogeler stated that GOVHR recommended getting analysis of calls. The Board needs to see reporting in writing. President Yeaton asked if the

Board would want the Wauconda Chief of Police to come in and talk about their proposal. Trustee Herstedt confirmed he would want to budget \$250,000.00 for that purpose. Trustee Vogeler stated you cannot put that amount in the budget without facts and data. President Yeaton believes that the 3-year average was 600 calls. Trustee Vogeler stated he remembers hearing 56 calls. President Yeaton stated that it took the Chief several months to put the information together but did not keep the quote open and doesn't have the information anymore. He could be asked to come to a Board Meeting to discuss. Trustee Vogeler stated he wants to see how many calls and for what. Trustee Corrigan stated there must be a difference in the purpose of the calls if there is a difference of 600 calls Vs 56 calls.

Donna Erfort asked the Board if they were done with review and were ready to post the GOVHR report to the website. Trustee Corrigan said he was still reviewing it.

## PARKS AND BEACHES

Trustee Cillo stated the fountain would be installed in the park in Hermann Park.

LYAA will start practice in May at Fox Trail Park.

The Board agreed to a flat fee of \$35 to rent the Heron Room for school organizations to cover the cost of sanitizing. There is no fee for non-profit organizations to rent the room.

There will be a drive-through Easter activity in lieu of the Easter egg hunt this year.

## FORESTRY

Trustee Corrigan stated that the Village has been paying \$12,912.00 every other year to treat Ash trees. He spoke to the company representative and for \$95.00/hr for 3 hours they will do a tree inventory to chart progress but not treat the trees this year.

## BEE CITY

Donna Erfort stated that Tallgrass is setting their spring schedule. Signs will be ordered. They are approximately \$2,500.00 each and the committee should review.

President Yeaton state that the ComEd Powering Safe Communities Grant is due on Friday and the grant application was written. Two letters of support were received to include. The electric car the Village is seeking should cost about \$29,000.00. The grant is \$10,000.00.

## FINANCE

Trustee Grothendick stated that budget meetings were complete.

There was a conference call with President Yeaton, Trustee Grothendick and the Village Accountant. They discussed appropriation compared to budget. They suggest breaking the budget into operational and capital expenses, splitting out expenses that are contingent on grants.

A meeting was scheduled to discuss budget numbers on April 14, 2021 at 7pm.

## BUILDING AND ZONING

Trustee Vogeler had the RFP for Village Engineer. There was discussion and recommendations for some changes. President Yeaton suggested to specify small village as under 5,000. Trustee Fecske said it must state that a presentation will be required by the top three candidates with no cost to the Board. After that the Village can negotiate prices. Trustee Vogeler will make changes and forward to Jim Bateman, Village Attorney.

## VILLAGE ATTORNEY

Jim Bateman emailed a reminder that when on Village Property you cannot do election related activity.

President Yeaton asked if Facebook posts could constitute a violation of OMA. Jim Bateman responded yes.

## PLANNING COMMISSION

Mike Weiner and Keith Kotarski were present. Keith stated their Board was reviewing the Comprehensive Plan. Trustee Corrigan stated the Fox River Corridor plan has improvements in their budget that could be useful information. The 9 Lakes initiative, CRS information and information about a round-a-bout would be forwarded by Donna Erfort. President Yeaton stated there is text about Bee City that is mandatory and Jody Thelin would provide.

The road improvement schedule should be included, also.

President Yeaton requested to appoint Tim Benson to another term on the Planning Commission. Trustee Grothendick did advise and consent to the appointment by President Yeaton. Trustee Corrigan seconded. Roll call was taken: 6 Ayes, 0 Nays, 0 absent. Motion approved.

## PBWWC

Jody Thelin confirmed with the Fox River Study Group they want their habitat study in the 2021 Army Corp budget. They are working on taking out dams that could change water quality. There's a resolution to support this effort. Trustee Vogeler motioned to approve Resolution 2021-235. Trustee Cillo seconded. Roll call was taken: 6 Ayes, 0 Nays, 0 absent. Motion approved.

VILLAGE PRESIDENT

President Yeaton will attend the first Committee meeting with Lauren Underwood. It's about small business and comments or suggestions from the Board are welcomed.

OLD/NEW

Trustee Corrigan requested more microphones to improve the quality of sound for meetings.

President Yeaton stated that GOVHR study suggests a management packet for meetings.

Instead of talking at length at meetings the packet would be sent prior and reviewed by the Board. Questions can be asked then. A written summary of each Committee should be sent to Donna Erfort by 04/06/21 at 3pm to try this approach.

Donna Erfort stated that Rusty is open to hiring an assistant. EJ would be the candidate. Trustee Grothendick and President Yeaton would talk about benefits and pay. The Board agreed to consider.

Trustee Corrigan motioned to adjourn. Trustee Vogeler seconded. Roll call was taken; 6 Ayes, 0 Nays, 0 Absent. Motion approved. The meeting was adjourned at 10:00 pm.

Respectfully Submitted,

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Nancy Bachal, Village Clerk

AYES   5  

NAYS   0  

ABSENT  1- Herstedt 

ABSTAIN   0  

APPROVED   April 28, 2021