

COMMITTEE MEETING OF THE VILLAGE OF PORT BARRINGTON  
LAKE AND MCHENRY COUNTIES, ILLINOIS  
May 12, 2021

President Yeaton called the monthly Committee Meeting of the Board of Trustees to order at 7:01 pm. The following Trustees were present: Cillo, Fecske, Vogeler, Corrigan, Herstedt and Grothendick. Donna Erfort, Nancy Bachal and President Yeaton were present.

Minutes of the April 8, 2021 Budget workshop were before the Board. Trustee Cillo motioned to approve and Trustee Grothendick seconded. The Minutes were approved by a voice vote. Trustee Herstedt abstained.

Minutes of the April Committee meeting were before the Board. Trustee Grothendick motioned to approve. Trustee Cillo seconded. Roll call was taken: 6 Ayes, 0 Nays, 0 Absent. Motion approved.

Minutes of the Executive Session from April 28, 2021 were before the Board. Trustee Grothendick motioned to approve with 2 changes included. Trustee Fecske seconded. Roll call was taken; 4 Ayes, 0 Nays. Trustees Herstedt and Corrigan abstained.

The meeting was open to the floor at 7:05pm. No questions or comments were heard.

#### STREETS AND ROADS

Street sweeping was performed April 12, 2021.

Trustee Herstedt stated he requested info about codes from Wauconda for curb painting. Trustee Corrigan stated he was working with Lake County requesting red paint on curbs at Riverwalk where there is a divided median. When it was time to schedule they said they don't paint red. The Village would have to sign a waiver to get red. President Yeaton stated that white or yellow paint would be fine but there must be road signs and markings to be enforceable. Trustee Corrigan stated that a google search showed red as a fire lane. Trustee Fecske stated there must be a difference between a fire zone and no parking. A fire zone should allow immediate towing. Trustee Vogeler suggested painting curbs white and have Rusty stencil to say "no parking fire lane" in red paint on the road. President Yeaton stated that the Village cannot tow a car without a municipal police force or contract for towing. Trustee Corrigan will contact Lake County to get a re-quote using white paint. The parking lot will be striped by the end of the month.

#### HEALTH AND SAFETY

Channel weed cutting is scheduled for 06/05/21 & 06/06/21.

Trustee Fecske stated that the Counties are now doing walk in vaccinations for Covid and 12 – 15 year-olds are now eligible.

President Yeaton stated that the Governor moved the state to bridge space until June 12, 2021 and will be fully open after if the numbers hold.

A notice was received that the check for \$183,000.00 should be sent soon from the State. Trustee Corrigan stated that the Village needs a plan to spend it. He has a list of how the money can be used.

Trustee Corrigan stated there was glass on the roads as the garbage trucks pass Brighton Circle. Trustee Grothendick confirmed the shredding event with Paper Tiger and will share the contact information with Trustee Fecske.

The siren sends a text if the power goes out. This will also be transferred to Trustee Fecske. Trustee Fecske will schedule siren maintenance.

## POLICE

Trustee Herstedt stated he ran into an issue in trying to change hours with Lake County. They want a contract to state any change. The current contract will be in force for now.

Trustee Herstedt stated that McHenry County would have the same hours for May but would increase in June. There would be 8 hours of code enforcement in May. Adjudication is set for May 19, 2021. It is always the 3<sup>rd</sup> Wednesday of the month, unless they change it.

## PARKS AND BEACHES

Trustee Cillo stated that the R.E.C. Committee had a food truck for the garage sale day. The Breakfast walk is scheduled for June 19, 2021.

Movie Night will be June 12, 2021.

Splash Day will be July 21, 2021. All events are pending Covid restrictions.

Trustee Cillo found some High School girls as volunteers to help with gardens.

Several requests were received to use the Heron Room and Pavillion.

A port-o-potty was ordered for Hermann Park.

The IML safety inspection check list for the playground equipment will be employed at each park.

Rusty requested 80 yards of playground mulch at a cost of \$1,200.00. Trustee Cillo will order it.

## BEE CITY

President Yeaton stated that the electric car grant application response should be mid-July.

Donna Erfort stated that one sign with a cost of \$1,670.00 could be bought with this year's budget for Beach Park. Three more are needed.

Donna Erfort and Jody Thelin attended a seminar on pest management.

## FINANCE

Trustee Grothendick and Donna Erfort met with GRA, the firm that does the Village audit to discuss how to identify capital expense money from the budget. The Auditors recommend contingency funds to cover emergency expense in the amount of \$20,000.00.

Trustees Grothendick, Corrigan and Donna Erfort will get the mailing ready for the Vehicle tax. There have been no applications for the Village scholarship.

Trustees Grothendick and Corrigan met to discuss health insurance policies. If the Village were to offer EJ a position it would include insurance. An addition of more hours was considered for

the current seasonal, part-time Public Works position to make it a full time position. Trustee Grothendick stated that employee has a skill set that was of interest for a position discussed for several months. Trustee Fecske suggested a job description to define all job responsibilities and is weighted for Public Works as originally intended. Rusty will write the job description. Trustee Corrigan got quotes from a broker for health insurance policies. He gave them the current plan and he recommended similar plans as the current plan is cancelled. The big cost increases over the years was intended to force you off of that plan. There is significant savings by switching.

New Trustees must be sworn in at the first scheduled meeting or special meeting in June. It was decided to hold a special meeting on June 1, 2021 at 7:00pm for this purpose. Trustee Grothendick cannot attend and so he will be sworn in on June 9, 2021.

#### BUILDING AND ZONING

Trustee Vogeler stated there is no deed for the house on Eastwood. There will be no Engineering RFQ until the Board can meet the newly assigned Engineer from Manhard. Trustee Vogeler is trying to put together a variance packet that is easier to read than current.

#### ADMINISTRATION

Donna Erfort stated that Road clean up and River clean up are Saturday. SSA #4 payment change caused the bank to reject but it is being corrected. NPDES permits will be discussed with Engineers. They are already due.

#### PUBLIC WORKS

Rusty is trying to find a company to fix the guardrail.

#### VILLAGE PRESIDENT

President Yeaton asked if the Board was ready to pass the Employee Manual at the next Board Meeting. Trustee Vogeler stated the Board should wait to get input from new Trustees. The matter would be tabled.

President Yeaton stated she resigned to the Board for Illinois Municipal Policy for Health and Safety, but three other municipalities contacted her to represent them under contract so she will retain a seat there.

President Yeaton stated she resigned from the Lake County Municipal League Board.

#### OLD/NEW

Trustee Cillo stated she did get the certificate of insurance from LYAA and the baseball schedule.

Trustee Cillo stated that Fox River Day is September 18, 2021 and she wants to get a kayak to raffle off.

Trustee Cillo motioned to adjourn. Trustee Grothendick seconded. Roll call was taken; 6 Ayes, 0 Nays, 0 Absent. Motion approved.

The meeting was adjourned at 8:40 pm.

Respectfully Submitted,

---

Nancy Bachal, Village Clerk

AYES 4 - including President Vogeler

NAYS 0

ABSENT 2 – Corrigan & Fecske, plus 1 vacancy

ABSTAIN 0

APPROVED June 9, 2021