

COMMITTEE MEETING OF THE VILLAGE OF PORT BARRINGTON  
LAKE AND MCHENRY COUNTIES, ILLINOIS  
July 7, 2021

President Vogeler called the monthly Committee Meeting of the Board of Trustees to order at 7:00 pm. The following Trustees were present: Cillo, Tuke, Grothendick, Fecske and Corrigan. There was one vacancy.

Minutes of the June meeting would be considered at the end of this meeting.

Trustee Grothendick presented the Village Scholarship Award to the winner, Caitlin Hriljac.

#### BUILDING AND ZONING

Frank DeSort was present to discuss code compliance (instead of code enforcement). He stated he has 20 years of code compliance experience. President Vogeler asked if there was a timeline to achieve compliance. Frank stated that he has forms and templates and that initially a letter was a non-confrontational way to request compliance. After an offer of 10 days to become compliant expires a second letter stating fines and the adjudication process would be sent. President Vogeler stated that the Village has only 4 hours/month from Wauconda code enforcement. Frank DeSort reminded the Board that police can run license plates where he cannot. Escalations to the police are determined by first public complaint to Frank or Donna Erfort. A letter could ask if there are extreme circumstances such as illness or other. Trustee Tuke stated there is a special meeting in Riverwalk tomorrow night regarding code compliance and HOA rules. Frank and Donna will review the letters and templates and report back to the Board by the meeting on July 21, 2021.

#### PLANNING COMMISSION

The Comprehensive Plan was sent to the Village Board for review. President Vogeler stated that the goal for full review and response for discussion would be set as the August Committee meeting.

#### ROUND TABLE DISCUSSIONS

President Vogeler stated that the owner of Prairieland Disposal sold the company to GFL. Donna Erfort stated a letter was received requiring a signature acknowledging the contract moves to GFL. The Village Attorney will be asked to review. The Village is only 6 months into a 5-year contract. Trustee Grothendick will get attorney review of the contract. The idea of adding the vehicle tax to the garbage bill is not moving forward. There was discussion of whether to offer a 2-week grace period to non-compliant residents. The cut-off was June 30, 2021. Non-compliant will be sent to collections. Trustee Corrigan stated when he looked into the same subject MCI and Tech Collect were recommended.

Vacancies for the Village Board and Planning Commission will be in the newsletter. Trustee Tuke wrote to the HOA's and received one response.

President Vogeler will contact the Counties regarding code enforcement and police contract scheduling. Both Counties will be asked to post reports. The last Administration declined to sign a contract with the Counties. There is no contract in place for Lake County. Budgets for police for 2021 are back to 2019 levels.

The Employee Handbook was up for consideration. Trustee Cillo stated that once the reference to the Village President having power to hire and fire was removed she had no objections. President Vogeler stated that a change would be made to allow only 1 week of vacation within the first 6 months of employment. Trustee Corrigan stated that an offer letter could differ from the handbook. Trustees Grothendick and Fecske will review to make sure the changes were made.

Trustee Corrigan had a list of qualified uses for covid monies. \$173,000.00 would be received based on population. Some of the uses are as follows:

- Support public health experts
- Address negative economic impacts
- Replace lost revenue
- Premium pay to essential workers.
- Invest in water and sewer infrastructure.

President Vogeler stated that money was earmarked to offset losses by the bars.

President Vogeler stated that a possible use would be to have Manhard Engineering perform the engineering work to connect to water to make it a shovel ready project. Trustee Corrigan will ask for a rough quote for the whole village.

## STREETS AND ROADS

Trustee Corrigan cancelled painting curbs through IDOT and worked with Rusty to order signs for 8 locations. The County will do striping of crosswalks and will include the Village. The work may be done in July or August.

Trustee Corrigan stated he intends to patch a couple roads instead of resurface. He called Lake County about the intersection at Roberts and Center Street and discussed the culvert there. They will repair that. Trustee Corrigan received quotes from the company that paved the parking lot at the Village Hall for Channel Drive and the intersection at Peninsula. The quote was lowered to \$37,000.00 from \$40,000.00. Manhard suggested 8 locations to get core samples. The quote to seal the bridge was \$5,500.00. Manhard suggested crack seal at the same time. The quote for 18,000 feet of crack seal was \$8,000.00. Trustee Corrigan will have more information at the next meeting.

President Vogeler suggested adding no parking signs in Riverwalk. Trustee Corrigan stated that would require a change to the ordinance.

## COMMUNITY RELATIONS

Trustee Tuke emailed each HOA to introduce himself. He intends to visit all local businesses to meet in person. He is considering a presence in social media.

Trustee Tuke will write an article for the Village newsletter and may spotlight outstanding people in the community.

Donna Erfort asked who is on the Liquor Commission. President Vogeler, Trustee Fecske and Trustee Tuke are on the commission.

## PUBLIC WORKS

A big tree came down on Channel drive. Jim Zoller helped remove it. Tree trimming is scheduled for parkway trees and they will chip the downed trees.

## ADMINISTRATION

The valuation of equipment is due to Risk Management. Rusty, Trustee Cillo and Trustee Corrigan will participate.

Donna Erfort is creating the newsletter.

## OLD/NEW

Trustee Grothendick stated that the quarterly review of the budget is coming up. Donna Erfort will meet with the new Trustees to discuss objectives and reports. Trustee Grothendick will attend.

The meeting was open to the floor at 8:47pm. No questions or comments were heard.

Trustee Grothendick motioned to move to Executive Session for the purpose of discussing personnel matters. Trustee Cillo seconded. 5 Ayes, 0 Nays, 1 vacancy. Motion approved.

The regular Committee meeting was adjourned to Executive Session at 8:47pm

The regular Committee meeting resumed at 9:22.

Trustee Grothendick motioned to approve the minutes of the June Committee meeting. Trustee Cillo seconded. Roll call was taken: 5 Ayes, 0 Nays, 1 vacancy. Motion approved.

Trustee Corrigan motioned to adjourn the Committee Meeting. Trustee Grothendick seconded. Roll call was taken; 5 Ayes, 0 Nays, 1 vacancy. Motion approved.

The meeting was adjourned at 9:26 pm.

Respectfully Submitted,

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Nancy Bachal, Village Clerk

AYES   5  

NAYS   0  

ABSENT   0, 1 vacancy  

ABSTAIN   0  

APPROVED   August 4, 2021

