

COMMITTEE MEETING OF THE VILLAGE OF PORT BARRINGTON  
LAKE AND MCHENRY COUNTIES, ILLINOIS  
August 4, 2021

President Vogeler called the monthly Committee Meeting of the Board of Trustees to order at 7:13 pm following the Special Meeting. The following Trustees were present: Cillo, Tuke, Grothendick, Fecske and Corrigan. There was one vacancy.

Minutes of the June 2021 Committee meeting were before the Board. Trustee Corrigan motioned to approve. Trustee Cillo seconded. Roll call was taken: 5 Ayes, 0 Nays, 0 Absent. 1 vacancy. Motion approved.

Minutes of the July 7, 2021 Executive Session were before the Board. Trustee Corrigan motioned to approve. Trustee Grothendick seconded. Roll call was taken: 5 Ayes, 0 Nays, 0 Absent. 1 vacancy. Motion approved.

#### PLANNING COMMISSION

The Comprehensive Plan was reviewed by the Village Board. The Planning Commission will now be alerted to include pictures and it will then be approved at the Village Board Meeting.

#### ROUNDTABLE

President Vogeler stated that he, Trustee Grothendick and Trustee Corrigan did a roundtable to discuss spending Covid grant monies. Donna Erfort got a form that must be signed. Trustee Corrigan stated that Jim Bateman sent forms too. Donna said that Jim Bateman recommended an ordinance directing the Village President to sign the forms. A template for the Ordinance was forwarded. President Vogeler agreed to sign the form without an ordinance and polled the Board for any objection. No objection was heard. President Vogeler stated that the amounts the Village will receive is roughly \$100,000.00 this year and the same amount next year. Engineering fees for bridge repair or city water could qualify for this money to be spent.

The three bars were severely impacted by Covid and the idea was presented to purchase gift cards and send them to every residence in the Village. The balance could then be spent on Engineering. Trustee Grothendick stated that sewer, water, broadband or a boost to local economy were all acceptable uses.

Trustee Grothendick spoke to the Counties about adding the vehicle tax to the Real Estate bills. They told him to look at the Levy. The Village cannot exceed certain factors or the County will deny and reduce the amount requested. McHenry County recommended an SSA. Trustee Grothendick will check if more than one can be applied at the same time to the same residents since the SSA for sewers is still active in Fox River Valley Gardens.

#### POLICE AND CODE ENFORCEMENT

President Vogeler stated that the Board requested one night per month for patrols with warnings only issued. He wrote Rodney Scott about compliance Vs enforcement procedures for issuing

tickets with consulting the Village Hall. President Vogeler emailed asking if this correspondence would suffice instead of a new IGA and they agreed that it would. There will be 10 hours of Code Enforcement including 8 daytime hours and 1 overnight shift with 2 hours. Warning tickets only would be issued. Disregard for compliance could result in ticketing with direction from Village employees. The Village expects monthly reporting regarding the previous month's activity. The IGA dated 2016 will remain in effect for adjudication. President Vogeler will email back to accept. Trustee Fecske created a template for Wauconda to use to report compliance issues.

## COMMUNITY RELATIONS

Trustee Tuke reviewed a golf cart ordinance from another municipality, but then found that the Planning Commission reviewed and recommended the Board not approve as recently as November 2020. Wauconda Police will not ticket a golf cart.

Trustee Tuke reviewed Facebook pages from other municipalities. He stated he believes it to be a good tool. Cary posts their newsletter and agendas and live streams meetings and promotes local events. Wauconda allows commenting and offers similar content but also promotes Village businesses, municipal improvements and covid testing. Trustee Tuke will work with Donna Erfort to create a page in draft form. All Board members agreed it could be a valuable resource.

The employee handbook is still under review. Trustee Fecske stated that recommended changes were written in and highlighted but not incorporated. Trustee Grothendick has notes from the former Village President. President Vogeler asked him to work with Bateman's to incorporate changes and the Board will review again.

## PARKS AND RECREATION

Trustee Cillo expressed concern about Covid and whether the Village should hold the Garden Party. It would be attended by children who cannot be vaccinated. Donna Erfort stated that the Village must follow CDC guidelines. Trustee Cillo continues to look for food trucks for the event. They have a \$1,000.00 minimum. President Vogeler suggested the Village subsidize if needed. The Board agreed to that recommendation.

Trustee Cillo ordered a memorial stone for a memorial tree at Riverwalk that got damaged. Trustee Cillo and Rusty Issleb will walk to determine placement of exercise equipment on Village property at Fox Trail Park. There are only two stations to install so far. President Vogeler asked for a written plan with diagrams for placement of each piece. The Riverwalk HOA will be asked to approve the plan.

Rusty Issleb will install a new "Little Library" at Fox Trail Park.

Trustee Cillo requested more sand at Beach Park.

## HEALTH AND SAFETY

Trustee Fecske stated that, at this time, masks are a recommendation and not a mandate. Donna Erfort asked if a mandate could be implemented that a non-vaccinated employee must wear a mask. That will be confirmed at the Board meeting.

STREETS AND ROADS

There was no new information presented on this subject.

BEE CITY

Donna Erfort stated there is interest in placing a pollinator garden at Beach Park.

FINANCE

Trustee Grothendick wants all Trustees to participate in quarterly review of budgets.

ADMINISTRATION

Lake County Municipal League asked to update elected officials. The village hall address will be used and phone number.

Donna Erfort stated that the Village pays \$135.00/mo for mat cleaning and suggested it should be cancelled. There are 7 mats. Rusty will ask if they will sell the custom mats to the Village.

There is a public hearing in Island Lake 08/19/2021 about a zoning hearing to allow a cow pasture.

OLD/NEW

Rusty stated that Lake County cut the culvert at Center and Roberts Road.

Trustee Grothendick and President Vogeler met with ADT and will create a proposal for a security system. It will be approximately \$5,000.00. A monthly agreement is also an option.

Trustee Cillo motioned to move to Executive Session for the purpose of discussion regarding personnel. Trustee Tuke seconded. Roll call was taken: 5 Aye, 0 Nays, 1 Vacancy. Motion approved. The meeting moved to Executive Session at 8:43pm.

The regular Committee Meeting resumed at 9:06 pm.

Trustee Tuke motioned to adjourn. Trustee Cillo seconded. Roll call was taken: 5 Aye, 0 Nays, 1 Vacancy. Motion approved.

The meeting was adjourned at 9:07pm.

Respectfully Submitted,

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Nancy Bachal, Village Clerk

AYES   4    
NAYS   0    
ABSENT   1-Tuke plus 1 vacancy    
ABSTAIN   0    
APPROVED   September 1, 2021