

COMMITTEE MEETING OF THE VILLAGE OF PORT BARRINGTON
LAKE AND MCHENRY COUNTIES, ILLINOIS
January 05, 2022

President Vogeler called the monthly Committee Meeting of the Board of Trustees to order at 7:00 pm. The following Trustees were present: Grothendick, Corrigan and Tuke. Trustee Cillo was present and attended remotely. Trustees Fecske and Fleissner were absent.

Minutes of the December 1, 2021 Committee meeting were before the Board. Trustee Grothendick motioned to approve. Trustee Tuke seconded. Roll call was taken: 4 Ayes, 0 Nays, 2 Absent. Motion approved.

HEALTH AND SAFETY

Trustees Tuke and Corrigan stated that the truck on Oak Street is back to parking on the street. President Vogeler stated an email was received from Lake County with guidance for Covid 19. There is a 16.6 positivity rate for McHenry and Lake Counties combined. The CDC now recommends a 5-day quarantine period.

STREETS AND ROADS

Trustee Corrigan stated that Rusty completed installing no parking signs and update to the population signs.
Rusty said he has plenty of salt for the roads.

FORESTRY

Trustee Corrigan stated that the Tree City application was complete. Approval at the Federal level should be complete in a few weeks.
Rusty cannot get to the tree that fell from Deer Grove into a Williams Park resident's yard. Donna Erfort stated the former president of the Deer Grove HOA said they had a surveyor come out. Trustee Tuke stated he emailed with the resident and every HOA Board member, so effort was made by the Village to resolve. President Vogeler stated the Village must document and charge the HOA if there's expense to the Village. Donna Erfort will email the Deer Grove HOA to say Rusty cannot take care of it due to the tree being so large.
President Vogeler stated the Village must bill the resident who cut down trees on Village property. Rusty and EJ did a survey. Trustee Corrigan will create an invoice.

PARKS AND RECREATION

Trustee Cillo stated that the Holiday Appreciation party was well attended. The Santa party and parade were successful.

COMMUNITY RELATIONS

Donna Erfort stated that Video Gaming fees were increased from an annual fee of \$25.00 to \$250.00 per machine. Trustee Tuke stated that Jim Bateman sent out a template for an ordinance if the Board wants to increase fees. Concerns were expressed about the full increase due to the economy and covid restrictions. Trustee Corrigan and Grothendick recommended to increase half this year and the other half next year. The fees would be \$125.00 in 2022 and then \$250.00 in 2023.

FINANCE

Trustee Grothendick stated that the sub-committee to discuss use of ARPA funds met and will meet again on January 12, 2022 to refine ideas to present to the Board.

Trustee Grothendick and President Vogeler shopped on January 31, 2022 for teleconferencing equipment including a Surface Pro laptop for all Trustees, Village President, Administrator and Clerk. A large TV was purchased for video conferencing. Must identify as being purposed for covid. There were \$43,000.00 in claims and there is \$38,000.00 in the fund.

The Village must open a separate fund to hold the ARPA funds.

Quarterly reviews are complete.

President Vogeler stated he has interest in document sharing for files and Village calendar. The Village must find someone to install and connect and train users.

The reasons for purchasing the Surface Pro purchase would be to have Village owned equipment for security purposes and not have everyone using their own personal equipment. Also, all documents can be forwarded from current Board to any new Board members. Trustee Corrigan stated that Sharepoint can archive emails and should do the same with all files. Office 365 will be on Surface Pro laptops. Documents can be saved to the hard drive but also saved to the Cloud. Training will be available. President Vogeler recommended searching on the Village Facebook page to find someone local to hire for this.

BUILDING AND ZONING

President Vogeler stated that last summer the Board approved \$6,175.00 for the ADT security system and fire alarm with a monthly service fee of \$62.15. A call was received from a supervisor asking what their sales rep sold to the Village and why. He said that a commercial account should have light and sound in every room. President Vogeler told him that was unnecessary. Regardless, the quote was revised to \$25,765.00 with a monthly service fee of \$92.19. If the Village declines acceptance, then the lesser quote could be offered again. The Board agreed they prefer to find a different vendor for this purpose. No equipment was ever installed.

ROUNDTABLE DISCUSSION

Lakeshore recycling is willing to put the Village vehicle tax on their bill.

The Barrington Area Council of Government requested President Vogeler attend to speak at their next meeting. The Board agreed it was a positive step.

President Vogeler will look into more involvement with the McHenry County Council of Mayors.

The ComEd rep, Susan Strangmeier has been replaced by Thomas Tumminaro.

There was discussion of the Planning Commission purpose and utilization and would consider a change to their leadership. Donna Erfort stated that their agenda comes from the Village Board. President Vogeler stated he wants to revise steps to permitting and include informal hearings to keep applicants from spending money on engineering. The Planning Commission wanted to give that subject back to the Village Attorney.

ADMINISTRATION

Donna Erfort stated that Economic Interest statements will come out in February.

W2 and 1099 forms are a work in progress.

Donna is completing an address audit request from ComEd.

The Fox River Summit will be held March 17,2022.

An order for Port Barrington wear will be placed soon.

The States Attorney office requested records of expense regarding the Port-O-Potty fire.

VILLAGE ENGINEER

Road projects will be ready to go in the Spring.

OLD/NEW

The meeting was open to the floor at 8:32pm.

Trustee Grothendick motioned to adjourn. Trustee Cillo seconded. Roll call was taken: 4 Aye, 2 Absent, 0 Nays. Motion approved.

The meeting was adjourned at 8:33pm.

Respectfully Submitted,

Nancy Bachal, Village Clerk

AYES 6

NAYS 0

ABSENT 0

ABSTAIN 0

APPROVED February 2, 2022