

MINUTES OF THE MEETING OF  
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES  
LAKE AND MCHENRY COUNTIES, ILLINOIS

March 16, 2022

President Vogeler called to order the regularly scheduled Meeting of the Board of Trustees at 7:00 pm. The following Trustees were present: Cillo, Grothendick, Tuke, Fleissner and Corrigan. There was one vacancy. Jim Bateman was present as Village Attorney.

President Vogeler asked the Board to set the agenda affirming no conflicts of interest and Trustee Grothendick motioned to set the agenda. Trustee Cillo seconded and the motion was approved unanimously.

Trustee Grothendick motioned to approve the consent agenda with the minutes of the February 16, 2022 Board Meeting, February 2, 2022 Special Board minutes, February 16, 2022 Executive Session minutes and February 2022 Treasurer's Report included. Trustee Fleissner seconded. Roll call was taken; 5 Ayes, 0 Nays, 0 Absent, 1 Vacancy. The motion was approved.

Bills payable through March 16, 2022 was before the Board. Trustee Grothendick motioned to approve the Bills Payable. Trustee Cillo seconded. Roll call was taken: 5 Ayes, 0 Nays, 0 absent. 1 Vacancy. Motion approved.

#### PLANNING COMMISSION

The Board has reviewed the Comprehensive Plan as submitted by the Planning Commission.

Jim Bateman will provide an ordinance to approve at the next Board Meeting.

There is a variance request for 624 S. Circle Avenue.

#### HEALTH AND SAFETY

President Vogeler stated that Kevin Fecske resigned. The position was offered to another candidate who declined. The vacancy will be in the Village Newsletter and on the Facebook page. There is one year left on the term. Donna Erfort stated that Kevin Fecske emailed the emergency operations plan he was working on and the google doc for code enforcement.

Trustee Grothendick stated that he scheduled weed cutting in the channel. The dates are June 10 & 11, July 22 & 23 and August 26 & 27 with back-up dates for all if needed. The price remains the same at \$7200.00 for 3 cuts.

Trustee Grothendick called Paper Tiger to confirm May 21, 2022 for the shredding event at the Village Clean-up and will contact Prairieland also.

The Integrated Pest Management Plan was before the Board. Trustee Cillo motioned to approve and Trustee Tuke seconded. Roll call was taken; 5 Ayes, 0 Nays, 0 absent. 1 Vacancy. Motion approved.

President Vogeler asked the Board members to consider whether any would want to switch to Health & Safety. Trustee Fleissner will consider.

## STREETS AND ROADS

Trustee Corrigan stated he would have a full timeline for the bridge replacement and a 3-year plan for road resurfacing next year. There is a meeting 03/21/2022 with Manhard to go over their road recommendations. The Board must implement Quality Based Selection to select a vendor if any grant money from the State would be used for Bridge work. The plan must mirror IDOT policy and explain any differences. The HLR recommended policy should pass scrutiny. Trustee Corrigan stated that there must be a QBS team to select a vendor and recommend to the Board. Jim Bateman stated that the Board cannot ask for cost estimates until bidders are established as quality based. President Vogeler stated that Jim Bateman would be asked to review all requests for information documents and the HLR documents. Trustee Corrigan stated there is a 6-week timeline to discuss. The RFI would be posted on the Village Website for 14 days.

Trustee Corrigan stated that 2 salt spreaders are needed. EJ contacted 2 vendors. The quote for the dump truck was \$4,400.00 installed. The amount budgeted was \$3654.00. The tailgate spreader could be postponed until the next years budget. Trustee Corrigan motioned to approve purchase of the salt spreader for the dump truck. Trustee Tuke seconded. Roll call was taken; 5 Ayes, 0 Nays, 0 absent. 1 Vacancy. Motion approved.

## FORESTRY

President Vogeler stated the owner of the property where Village trees were cut down insists that the 26" oak was cut down by ComEd. President Vogeler and Rusty will go and meet to review.

President Vogeler stated that the builder working at Eastwood and Oak needs to remove trees to build a home there. EJ counted and determined species. The fee is \$10,000.00 to remove those trees.

## PARKS AND RECREATION

There is an agreement for rental of the Blue Heron Room. The cost is a \$100 deposit for residents and \$500 for non-residents. Currently it reads \$25 per person resident fee. Trustee Cillo wants to change it to a per hour cost for residents and \$100 per hour for non-residents. Cleaning fees and any damage charges come out of the deposit. Jim Bateman will provide an ordinance.

Trustee Grothendick hired a band for the Garden Party for \$1,000. A second band is being considered at \$600.00. Sound and light would be provided at \$1100. The band is Pistol Pete and Tiny Country. Trustee Grothendick motioned to approve the expense not to exceed \$2600.00. Trustee Corrigan seconded. Roll call was taken; 5 Ayes, 0 Nays, 0 absent. 1 Vacancy. Motion approved.

## BEE CITY

Donna Erfort is working on a report for the pollinator gardens.

## COMMUNITY RELATIONS

Trustee Tuke will meet with Donna Erfort regarding criteria for the Hometown Hero nominations.

There is one application for the Village scholarship.

Trustee Tuke will have a meeting with Hermann's.

## FINANCE

Trustee Grothendick got Cures Act funding approved in the amount of \$35,488.50.

Trustee Grothendick has information to show engineering documents to connect to the Island Lake water for ARPA.

Budget reviews continue

Jim Bateman will create an Ordinance to close SSA#3.

## BUILDING AND ZONING

Trustee Fleissner got an extension for the Com Ed grant. They require a letter before the end of March. Trustee Fleissner will participate in a webinar about electric vehicles.

## VILLAGE ATTORNEY

Jim Bateman reiterated his opinion that shared documents is a potential violation of OMA. Trustee Corrigan stated it would not be collaborative. It would be just a repository to leave information.

ADMINISTRATION

Economic Interest statements are due by April 30, 2022.

Donna Erfort stated that the Fox River Summit would be 03/17/2022.

Donna will write a summary of the IAFSM conference.

EJ will get notary certification.

STREETS AND ROADS

Street sweeping is scheduled for 03/28/2022 and the week of Thanksgiving.

The picnic tables are set up. Some will need handicap markings.

OLD/NEW

Trustee Cillo intends to order a gazebo.

Jim Bateman stated that the Court held a hearing on the tax deed for land on Noble Court.

The Lowbrows are filing an objection to the tax deed sale. It will go on for a while.

There is a house on North Circle pumping water into the culvert. It is believed that the pump is pulling water from the pond.

The meeting was open to the floor at 8:28pm.

There were no questions or comments from the floor.

Trustee Grothendick motioned to adjourn. Trustee Cillo seconded. Roll call was taken: 5 Ayes, 0 Nays, 0 absent. 1 vacancy. Motion approved.

The meeting was adjourned at 8:33 pm.

Respectfully Submitted,

\_\_\_\_\_  
Nancy Bachal, Village Clerk

AYES   4    
NAYS   0    
ABSENT   1 vacancy, 1 absent (Tuke)    
ABSTAIN   0    
APPROVED   April 20, 2022