

Minutes

Plan Commission

Village of Port Barrington

69 S. Circle Avenue

Port Barrington, IL 60010

Tuesday, March 8, 2022

7:00 p.m.

Note: This will be an in-person meeting with MASKS OPTIONAL of all attendees per current CDC recommendations

I. Call to Order

This meeting was called to order at 7:05 p.m.

II. Roll Call

Present: Chairman Weiner and members Alessi, Thelin, Kotarski, Benson and Ashley. Others present included Residents Jack Motley, John Motley and Deputy Clerk Schroeder.

III. Consideration of Approval of February 8, 2022 Planning Commission Meeting

Motion: Benson moved to approve the February 8, 2022 Planning Commission Meeting Minutes as presented, seconded by Alessi.

Voice Vote – All Ayes – Motion Carried 5-0

IV. Front Setback Variance Request – Jack Motley, 624 S. Circle Avenue

Jack Motley, legal owner of 624 S. Circle Avenue, Port Barrington, IL. Jack Motley indicated that his grandson John Motley occupies the home and is expanding his family needing more living space. Jack Motley reiterated his

request back in July 2021 for a for a front setback variance to build a one story addition to the existing one story ranch house. The addition includes a master bedroom, 1.5 baths, extending family room and new point of entry.

Jack Motley indicated at the first meeting with the PC, he was instructed to work with the Village Engineer since this property was in the flood plain. If approved by Village Engineer, the PC would consider his application for a variance.

Jack Motley provided the PC a copy of Letter of Map Amendment (LOMA) letter provided by FEMA which addresses the flood plain and wetland issues. Jack Motley also provided a copy of the mapping showing the location of the subject property and measurements from the edge of the pavement. Jack Motley explained the measurements of the surrounding houses from the edge of the pavement. Jack Motley pointed out the subject property is 5' back further than the other houses. Commissioner Kotarski explained the measurement should be taken from the closest to the property/lot line from the front stoop (not from property line to the foundation).

Jack Motley noted that the other surrounding properties have been resurveyed to address the concerns of Commissioner Kotarski of any side setback issues. Jack Motley noted that the subject house sits on 2.5 lots out of the 5 lots with different pin numbers.

Jack Motley requested a public hearing date of April 5th since he will be out of town the regular PC meeting date of April 12th. Upon consensus of the PC, a public hearing for April 5th at 7:00 p.m. would be accepted and a

regular PC meeting of April 12th. It was noted that the notice would need to be published no later than March 17th.

It was noted that Jack Motley needs to complete the Variance Application with notary with 20 copies of the application and supporting documents. Clerk Schroeder noted that she would publish the public hearing notice in a timely matter.

V. Comprehensive Plan Review Update

It was noted that photos are complete and staff is waiting for comments from the Village Board.

VI. Any and/or New Business

Commissioner Alessi was inquiring about the road conditions in Riverwalk. Commissioner Kotarski referred the Village has a Roadway Project Schedule as created by Trustee Corrigan.

VII. Open to the Floor

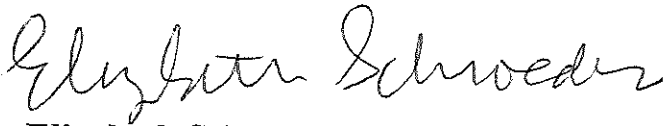
Chairman Weiner opened the floor for public comments. With no comments, the open floor was closed.

VIII. Adjourn

Motion: Thelin moved to adjourn the meeting, seconded by Benson at 8pm.

Voice vote – all ayes – motion carried 5-0

Respectfully Submitted



Elizabeth Schroeder

Deputy Clerk

Chairman Michael Weiner