

COMMITTEE MEETING OF THE VILLAGE OF PORT BARRINGTON
LAKE AND MCHENRY COUNTIES, ILLINOIS
April 6, 2022

President Vogeler called the monthly Committee Meeting of the Board of Trustees to order at 7:04 pm. The following Trustees were present; Corrigan, Cillo, Grothendick, Tuke and Fleissner. There was one vacancy. Keith Kotarski was present from the Planning Commission.

Minutes of the March 2, 2022 Committee Meeting were before the Board. Trustee Tuke motioned to approve. Trustee Cillo seconded. Roll call was taken: 5 Ayes, 0 Nays, 1 Vacancy. Motion approved.

Bonnie Miske Haber was present to address the Board regarding seasonal permits. She stated that there are currently things in the Ordinance that affect staffing and business. Currently they can use their tent for bands Sunday in April but not Friday or Saturday. She stated that music April through October bridges seasons and allows them to keep staff through lean season. There are sound absorbing panels in the tent and a sound tech to maintain limits. The request is to use the tent Friday and Saturday in April and October as a music venue. President Vogeler remarked that leaves are not on the trees in April or October and that's when complaints were received previously. President Vogeler endorsed altering the Ordinance instead of granting special permits annually. The music must be over by 6pm on Sunday. The Friday and Saturday in April and October will be added but must end at midnight. There was no objection from the Board.

PLANNING COMMISSION

There was a public hearing regarding 624 S. Circle variance request. They considered whether the area is in a flood zone. The lot line is 30' and the foundation setback is 23 or 24'. The line of site is similar on the street with other houses. It would be a substantial improvement to add 700 s.f. Six Zoning Board members agreed to approve and they recommend the Village Board accept. President Vogeler stated it would be on the agenda at the next Board Meeting.

PBERT

Trustee Grothendick stated that the manager of Emergency Response Assistance of Lake County requested a meeting for review of the Village Emergency Response plan using guidelines from the State. Trustee Grothendick will try to get Wauconda's plan to model. The meeting is 05/11/2022.

HEALTH AND SAFETY

President Vogeler stated that emails for code enforcement will route to the Village Hall for response
Donna Erfort and Trustee Grothendick will be attending five meetings for ANHMP.

STREETS AND ROADS

Trustee Corrigan described the Quality Based Selection Policy and that the cost of the project cannot be part of the initial consideration. The policy outlines qualifications to be considered and weighted differently. Recommended vendors would then be approved at a Board Meeting and then the 14-day window to bid is opened. Trustee Corrigan will send out the request for proposals and statements of interest and qualifications for the Center Street Bridge project. That also much be approved at a Board Meeting. Trustee Corrigan stated that the street resurfacing project will focus on Eastwood Avenue to Center Street. The limited scope is due to increased costs. Approximately \$300,000.00 plus 10% for engineer costs will be spent. \$100,000.00 of that is from the Rebuild Illinois grant. Trustee Corrigan stated that other grants could be available. He emailed HLR and Manhard for documents that would be needed for grant writing. There was discussion of hiring grant writers. President Vogeler will email Manhard about it. Money has been budgeted for this purpose.

FORESTRY

President Vogeler and Rusty Issleb met with the property owner who's fence company cut down Village trees. The proposal from the Village was \$9600.00 to include \$4800.00 compensation for a 26" oak tree. It was determined the oak was not included. The \$4800.00 balance is due. There is a brush pile left by Com Ed. The property owner will be required to move the brush pile back. Rusty will get one tree of the Arbor Day celebration. Trustee Corrigan applied for a grant to pay for the tree. Trustee Tuke stated that the Deer Grove HOA did not remove the dead tree from the neighbor's yard and now another tree fell there. President Vogeler will contact the HOA. Donna Erfort stated that the Deer Grove HOA is holding a board meeting in the Heron Room at 7pm tomorrow.

PARKS AND RECREATION

The Garden Party Committee meets tomorrow.

Trustee Cillo stated that LYAA wants use of the patio area at Fox Trail park to enclose and use as storage. All work would be performed by them and they would provide materials, also. Frank DeSort will issue a permit once a drawing is received. There will be no permit fee.

A resident wants to rent the Pavillion and Heron Room June 18, 2022.

Trustee Cillo stated that the order for the gazebo has been placed.

COMMUNITY RELATIONS

Trustee Tuke is waiting to get a Hometown Hero form.

The Port Barrington chat was changed to the Port Barrington Community chat. There is an active moderator on that page.

There are four applications for the Village scholarship and one more is expected. The deadline to receive is April 13, 2022.

BUILDING AND ZONING

Trustee Fleissner stated that the Board might consider putting in a charging station instead of purchasing an electric car. They cost approximately \$10,000.00. Lake Zurich and Wauconda are putting them in. The grant is extended through September.

President Vogeler stated that the Cheeseman properties owe \$500.00 each to register as vacant properties. The owner wants access to work on them. Frank DeSort wanted a pre-access meeting but never heard back. One of the properties is in foreclosure.

The builder of Deer Grove II doesn't want to pursue development. A resident wants to put in a metal fence. President Vogeler expressed his preference for Deer Grove HOA to take over Deer Grove II. The builder is trying to sell the remaining lots

FINANCE

Trustee Grothendick and Donna Erfort accessed a registration portal for ARPA duty assignments.

Tim Viera gathered information to begin the security audit.

President Vogeler stated there is a small excess in the SSA #3 account due to funds collected and interest. Donna Erfort stated the money has to be refunded to homeowners directly.

There was a lengthy discussion of the budget proposal. Each line item was considered for each Committee.

There was a presentation by President Vogeler regarding an ancillary building for Public Works and the Recreation Committee. It would have to be financed through a bank. The cost to get drawings would be \$8,000.00 and the Board would be asked to consider and vote at the next Board meeting. The cost would be \$37,000.00 for 14 years.

Trustee Grothendick motioned to adjourn to Executive Session for the purpose of discussion of Personnel Matters. Trustee Cillo seconded. Roll call was taken, 5 Ayes, 0 Nays, 1 Vacancy. Motion approved. The meeting moved to Executive Session at 10:02pm.

The Regular Board Meeting resumed at 10:25pm.

The meeting was open to the floor at 10:26pm. No questions or comments were heard.

Trustee Grothendick motioned to adjourn. Trustee Fleissner seconded. Roll call was taken: 5 Ayes, 0 Nays, 0 absent. 1 vacancy. Motion approved.

The meeting was adjourned at 10:27 pm.

Respectfully Submitted,

Nancy Bachal, Village Clerk

AYES 5

NAYS 0

ABSENT 0 + 1 vacancy

ABSTAIN 0

APPROVED May 4, 2022