

## Minutes

### Plan Commission

Village of Port Barrington

69 S. Circle Avenue

Port Barrington, IL 60010

Tuesday, October 10, 2023 - 7:00 p.m.

Note: This will be an in-person meeting in accordance with the current CDC COVID-19 recommendations

#### I. Call to Order

This meeting was called to order at 7:00 p.m.

#### II. Roll Call

Present: Chairman Weiner and Commissioners Benson, Kotarski and Bergbauer. Alesi entered the meeting at 7:07 p.m.

Others present: Clerk Schroeder

#### III. Consideration of Approval of Minutes for August 8, 2023 Public Hearing & Regular Planning Commission Meeting

Kotarski suggested that future public hearings should provide more details of the process. It was noted that a public hearing should follow proper hearing procedures.

*Motion: Kotarski moved to approve Public Hearing Minutes for August 8, 2023 Planning Commission Meeting, seconded by Benson.*

*Ayes: Benson, Bergbauer, Kotarski and Weiner*

*Nays: None*

*Absent: Alesi*

*Motion Carried 4-0*

*Motion: Benson moved to approve Regular Minutes for August 8, 2023 Planning Commission Meeting, seconded by Bergbauer.*

*Ayes: Kotarski, Weiner, Benson and Bergbauer*

*Nays: None*

*Absent: Alesi*

*Motion Carried 4-0*

Commissioner Alesi entered into the meeting at 7:07 p.m.

**IV. Continued Discussion on Drafting a Handout of Guidelines for Potential Retail Development in Business General Zoned Properties in the Village of Port Barrington**

Kotarski indicated that he would prepare the draft and work with Bergbauer on the document. He noted that a draft would be available for the November meeting. Chairman Weiner asked that the document include a map of the subject property along with a picture on the front of the document that represents the Village.

**V. Announce PC Member Don Ashley Resignation**

Chairman Weiner announced Don Ashley's resignation. It was noted Don will be recognized at the November VB Meeting.

**VI. Any and/or New Business**

Chairman Weiner questioned the photos for the draft Comprehensive Plan. It was noted that Village Staff was expected to insert the photos into the draft. Clerk Schroeder noted she would follow up with Staff on the status.

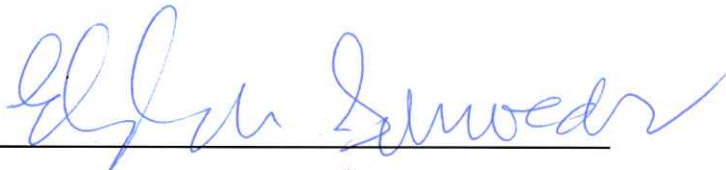
**VII. Open to the Floor**

There were no public members in attendance.

**VIII. Adjourn**

*Motion: Kotarski moved to adjourn at 7:15 p.m. , seconded by Bergbauer. All Ayes Motion Carried 5-0*

**Respectfully Submitted,**



---

**Elizabeth Schroeder**  
**Deputy Village Clerk**

**Chairman Michael Weiner**