



# Minutes

## Plan Commission

Village of Port Barrington

69 S. Circle Avenue

Port Barrington, IL 60010

Tuesday, November 14, 2023 - 7:00 p.m.

**Note: This will be an in-person meeting in accordance with the current CDC COVID-19 recommendations**

### I. Call to Order

The meeting was called to order at 7:07 p.m.

### II. Roll Call

Present: Chairman Weiner and members Benson, Alesi and Bergbauer. Kotarski was absent.

Others: Clerk Schroeder

### III. Consideration of Approval of Minutes for October 10, 2023 Planning Commission Meeting

*Motion: Benson moved to approve the minutes of October 10, 2023 with minor revision. Seconded by Alesi.*

*Ayes: Bergbauer, Benson, Alesi and Weiner*

*Nays: None*

*Absent: Kotarski*

*Motion Carried 4-0*

**IV. Update: Draft of Guidelines for Potential Retail Development in Business General Zoned Properties in the Village of Port Barrington**

Kotarski was absent, therefore there was no update available to share with the PC. It is anticipated that Kotarski will provide a draft document at the December meeting.

**V. Announcement of Two Open Planning Commissioner Positions for the Unexpired Term 2018-2023 and Term 2020-2025**

Chairman Weiner announced there are now two PC positions open on the Planning Commission. He invited the PC to share this information to those that might be interested in serving on this Commission.

Clerk Schroeder prepared an updated roster of the PC members outlining the open positions and their expired terms.

**VI. Any and/or New Business**

**\*Acknowledgement of Former PC Member Don Ashley at the VB Meeting - date yet to be determined at this time.**

Chairman Weiner noted that the Village Board will acknowledge Don Ashley's years of service on the Plan Commission at the next VB meeting, tomorrow, Wednesday, November 15 at 7:00 p.m. and invited members to attend in his honor.

**\*Update: Draft Comprehensive Plan**

It was noted that the photos will be inserted in the final draft of the Comprehensive Plan and presented to the Village Board for final review and/ or changes/acceptance prior scheduling a Public Hearing. PC will discuss the Public Hearing date at their next meeting in December.

**VII. Open to the Floor**

No Comments.

**VIII. Adjourn**

**Meeting adjourned at 8pm**

**Respectfully submitted,**

**Signature on File**

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**Elizabeth Schroeder**  
**Deputy Clerk**

**Chairman Michael Weiner**

