

COMMITTEE MEETING OF THE VILLAGE OF PORT BARRINGTON
LAKE AND MCHENRY COUNTIES, ILLINOIS
January 3, 2024

President Vogeler called the monthly Committee Meeting of the Board of Trustees to order at 7:00 pm. The following Trustees were present; Jurkowski, Grothendick, Lawrence, Lamb and Corrigan. Trustee Tuke was absent.

Minutes of the December 6, 2023 Committee Meeting were before the Board. Trustee Grothendick motioned to approve. Trustee Lamb seconded. Roll call was taken: 5 Ayes 0 Nays, 1 absent. Motion approved.

PLANNING COMMISSION

There are 2 vacancies on this board. They are posted on the Village Facebook page.

HEALTH AND SAFETY

Trustee Lawrence stated he received many emails from Lake County regarding undocumented immigrants. The city of Chicago has facilities and resources to receive migrants. However, many buses have not been meeting expectations regarding drop-offs. They are dropping them in suburban locations. Lake County has buses ready to provide transportation to Chicago. Lake County has a new Homeland Security Director.

President Vogeler stated that the code enforcement officer was out writing tickets in the Village today.

Trustee Lawrence will get a date set for CPR classes.

STREETS AND ROADS

Trustee Corrigan stated the Manhard engineering representative is out until January 7, 2024 so there was no road selection yet.

FORESTRY

Trustee Corrigan will begin work on Tree City USA certification, soon.

Donna Erfort stated that Citizens for Conservation sells trees and shrubs. The pre-order would be soon with pick up in May. President Vogeler stated he had a contact for trees who is a broker and would likely save some money.

PARKS AND RECREATION

President Vogeler asked about a band for Riverfest on 09/21/2024. Trustee Jurkowski responded that she had a list of bands and the REC committee will consider.

Donna Erfort stated that the contract for 232 Eastwood was received.

Trustee Lamb stated she got a checklist from ILM for maintenance at the parks.

Trustee Lamb distributed a picture of proposed Friendship Park equipment. The cost estimate is \$24,824.00 including shipping. There is currently only \$19,000.00 in the Parks budget for new equipment. There was discussion of spending this years budget and part of next years to purchase.

COMMUNITY RELATIONS

President Vogeler stated that Donna Erfort will write a description for the Trustee position to post on Facebook regarding the next vacancy.
The Public Works position was posted.

BUILDING AND ZONING

Trustee Jurkowski asked Shelly Motley about warranty information for the new building. President Vogeler responded that that he will get a binder with information on warranty and maintenance and will also provide certified payroll and waiver of liens. The final payment will be approved at the next Board Meeting.

The Board will look into the price for demolition at 232 Eastwood now that the contract was received. Modern Concrete bid \$10,000.00 last time and, if they will hold that price, the Board does not have to go out to bid.

President Vogeler stated he wants to collect bids to convert the old garage into a concession stand to be added to the next budget.

Donna Erfort stated that IDNR sent notice that there are 3 property violations in the flood plain.

FINANCE

Trustee Grothendick distributed the Q1-2 Budget review for 2024 that was the result of budget meetings. Each committee contributed their interests and estimates.

Six resumes were received, so far, in application to the Public Works position. The cut-off to accept resumes was set at 02/05/2024. Trustee Grothendick suggested the interviews should be scheduled soon. The Board agreed.

Latpout training will be held during a special session on January 17, 2024.

ADMINISTRATION

Donna Erfort stated she is working on W2s and 1099s and tax-exempt property filing.

VILLAGE ATTORNEY

President Vogeler stated the Paid Leave for all Workers Act Ordinance would be available for approval at the next Board Meeting.

An email was received from the Broken Oar about the break-in on Christmas night.

OLD/NEW

President Vogeler announced the acceptance of a resignation letter from Trustee Lamb.

Trustee Grothendick complimented Trustee Lamb for her actions during tenure. All Board members stated their appreciation.

President Vogeler stated he wanted the Village to look into a payroll service. Donna Erfort did not think it was necessary but will accept information.

Trustee Jurkowski motioned to adjourn the meeting. Trustee Grothendick seconded. Roll call was taken; 4 Ayes, 0 Nays, 1 Absent, 1 vacancy. Motion approved.

The meeting was adjourned at 8:30pm.

Respectfully Submitted,

Nancy Bachal, Village Clerk

AYES 5

NAYS 0

ABSENT 1 vacancy

ABSTAIN 0

APPROVED February 7, 2023