

MINUTES OF THE MEETING OF
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES
LAKE AND MCHENRY COUNTIES, ILLINOIS

March 20, 2024

President Vogeler called the regularly scheduled Meeting of the Board of Trustees to order at 7:00 pm. The following Trustees were present: Tuke, Grothendick, Corrigan, Jurkowski and Lawrence. There was one vacancy. Lisa Waggoner, Village Attorney, was present.

Trustee Grothendick motioned to set the agenda, affirming no conflicts of interest. Trustee Jurkowski seconded. Roll call as taken: 5 Ayes, 0 Nays, 0 Absent. 1 Vacancy. Motion approved.

Trustee Corrigan motioned to approve the consent agenda including the regular Board minutes of February 21, 2024, and the February 2024 Treasurer's Report. Trustee Tuke seconded. Roll call was taken: 5 Ayes, 0 Nays, 0 Absent, 1 Vacancy. Motion approved.

Bills payable through March 20, 2024 was before the Board. Trustee Grothendick motioned to approve the Bills Payable. Trustee Tuke seconded. Roll call was taken: 5 Ayes, 0 Nays, 0 Absent 1 Vacancy. Motion approved.

PBWW

Trustee Grothendick, Jody Thelin, Donna Erfort and Dawn Cillo and Georgina Lamb attended the Fox River Summit.

PLANNING COMMISSION

Mike Weiner stated that the Comprehensive Plan is ready accept photos and a Village map and the road condition map. Their board will make a recommendation to the Village Board for final review and then schedule a public hearing.

The Village Clerk did then swear in Pam Hallett as a member of the Zoning Board and Planning Committee.

HEALTH AND SAFETY

Trustee Lawrence will search for a candidate for Code Enforcement Officer.

There was discussion of potential adjudication in-house. President Vogeler will contact Wauconda Police to confirm the process for issuing citations. Trustee Lawrence will attend, also.

Trustee Lawrence motioned to approve the Lake County Animal Control agreement. Trustee Grothendick seconded. Roll call was taken: 5 Ayes, 0 Nays, 0 Absent 1 Vacancy. Motion approved.

Trustee Lawrence described the hours allocated for Lake County and McHenry County police enforcement in the Village. Patrols will be increased in the evenings.

STREETS AND ROADS

Trustee Corrigan stated he is waiting on approvals from the State for bridge work.

There is an agreement on road repairs. Manhard fees are \$35,000.00. Soil borings add \$2,100.00 so the agreement is \$37,100.00. Trustee Corrigan motioned to approve the agreement. Trustee Lawrence seconded. Rolls call was taken: 5 Ayes, 0 Nays, 0 Absent 1 Vacancy. Motion approved.

Trustee Corrigan stated that the work will go to bid in late April or early May and be paid out of MFT funds. There is a total of \$437,000.00 in MFT and Rebuild Illinois funds.

Street sweeping will be performed next week.

FORESTRY

Trustee Corrigan stated that the Arbor Day celebration will be Friday April 26, 2024. A proclamation will be prepared regarding Tree City, USA.

Trees and shrubs will be purchased to plant around the new building.

PARKS AND RECREATION

Trustee Jurkowski has hired a food truck for Riverfest. The truck fee is \$250.00 and if they don't make over \$1,000.00 the Village must pay the difference.

Playground equipment for Friendship Park is estimated at \$24,000.00. There is still \$18,000.00 funds in the current budget unspent that could be applied. Trustee Jurkowski motioned to purchase the equipment. Trustee Grothendick seconded. Roll call was taken: 5 Ayes, 0 Nays, 0 Absent 1 Vacancy. Motion approved.

COMMUNITY RELATIONS

There is one applicant for the Village scholarship so far. Trustee Tuke will post on social media.

Trustee Tuke stated that last year the Board chose the Hometown Hero award recipient. President Vogeler stated that the Board will do so again. Trustee Lawrence has a suggestion.

Trustee Tuke and Donna Erfort will visit business' in the Village to make sure they are aware of license renewal requirement.

Arbor Day will be promoted on social media.

FINANCE

Trustee Grothendick, Georgina Lamb and Donna Erfort met with a grant writer last Friday. She will field grants, draft all letters, write proposals and keep records of grants received. The Board must provide a list of interests for her to pursue. The rate charged is \$120.00/ hour.

Budget meetings are complete. An Executive Session at the April Committee Meeting will be necessary to discuss personnel and compensation.

Zak passed his physical and is now a municipal employee.

BUILDING AND ZONING

President Vogeler stated that Rusty has cleared the back garage and is now going through the front garage. Rusty received used cabinetry and a desk for the concession stand. The Broken Oar is donating an 8' cooler.

VILLAGE ATTORNEY

Lisa Waggoner stated that the Affordable Housing Plan was approved in 2015. The State requires 10% of units designated as "affordable". At its writing the Village had 525 occupied housing units and 53 qualified as affordable. Current statistics show 591 units and only 8.9% are affordable. The Board must have a plan to achieve 10%. The act was updated and now every 5 years there must be a recount in alignment to the census. The last census showed 572 units and 8.3% were affordable.

VILLAGE PRESIDENT

President Vogeler stated that if the Village decided to get city water the tier 1 estimate is \$16.5 million. Lisa Waggoner recommended a feasibility study. A referendum would be necessary.

ADMINISTRATION

Deeds were received for 2 properties by Fox Trail Park that were bought for taxes.

A new business took over Roger's Automotive and the owners came to the Village Hall for a business license. Frank DeSort will inspect.

A tobacco vending license was requested but President Vogeler called Hermann's and the Broken Oar and they did not request.

Trustee Corrigan left the meeting as 8:50pm

OLD/NEW

A proposal was received from Tall Grass Restoration for plants behind the municipal building and around the pond for erosion control in the amount of \$8,400.00. President Vogeler instructed to put in next years budget as a special project.

Trustee Tuke stated he noticed spray paint markings on the new road surface on Eastwood. He found it to be the intention of the builder of the new house there to dig up the road for infrastructure to be brought across. President Vogeler stated they will have to do directional boring. Frank DeSort will let them know.

The Meeting was open to the floor at 8:55pm. No questions or comments were heard.

Trustee Grothendick motioned to adjourn the meeting. Trustee Jurkowski seconded. Roll call was taken: 4 Ayes, 0 Nays and 1 Absent, 1 Vacancy. Motion approved.

The meeting was adjourned at 8:55 pm.

Respectfully Submitted,

Nancy Bachal, Village Clerk

AYES 4
NAYS 0
ABSENT 1 Tuke + 1 vacancy
ABSTAIN 0
APPROVED April 17, 2024