

COMMITTEE MEETING OF THE VILLAGE OF PORT BARRINGTON  
LAKE AND MCHENRY COUNTIES, ILLINOIS  
April 3, 2024

President Vogeler called the monthly Committee Meeting of the Board of Trustees to order at 7:10 pm. The following Trustees were present; Jurkowski, Grothendick, Lawrence, Tuke and Corrigan. There was one vacancy.

Minutes of the March 6, 2024 Committee Meeting were before the Board. Trustee Jurkowski motioned to approve. Trustee Grothendick seconded. Roll call was taken: 5 Ayes, 0 Nays, 1 vacancy. Motion approved.

#### PLANNING COMMISSION

Donna Erfort stated that a letter was received from the Planning Commission. They have completed review of the Comprehensive Plan and submitted to the Board to advance to Public Hearing.

#### PBWWC

Water levels are high. The river should crest at 5'4".

#### HEALTH AND SAFETY

Trustee Lawrence stated that the contract documents from Lake County Sheriff's department for patrols were received. President Vogeler stated that the minimum shift was reduced from 4 hours to 2 hours. Their fee is \$90.00/hr. The Board budgeted \$35,000.00 for the year, which breaks down to 16 shifts per month. Trustee Lawrence stated that more police visibility was necessary for the Lake County portion of the Village, so the increased number of days would satisfy.

#### STREETS AND ROADS

Trustee Corrigan stated that the next step for roads would be letting the bids. Manhard will provide a letter and post on the IDOT website.  
The last quote for a road condition report was four years ago at \$3,500.00.

#### FORESTRY

Trustee Corrigan stated that Arbor Day is April 26<sup>th</sup> and he would send information to Trustee Tuke to promote on social media.  
Trustee Corrigan spoke to nurseries about purchase of trees.

#### PARKS AND RECREATION

Trustee Jurkowski stated that the egg hunt was well attended and 4,000 eggs were stuffed to hid.

Bee City re-certification is pending.

## COMMUNITY RELATIONS

The final date to submit applications for the Village scholarship is April 10 and only one application was received to date.

Donna Erfort stated there is a need for discussion about background checks for new business' in the Village.

There will be a ribbon cutting ceremony at PB Swift Car Care on Roberts Road.

Business License renewal visits will be scheduled next month.

## BUILDING AND ZONING

President Vogeler stated he has drawings for the concession stand. He has a donation of an epoxy painted floor. The Broken Oar is donating a cooler. Other donations will be solicited from local businesses.

## FINANCE

A wish list was compiled for grant interests to send to the grant writer.

Trustee Grothendick stated he is working with ComEd for details on the digital sign. The estimate for connections is \$2,800.00.

Trustee Grothendick stated that vehicle tax would continue another year and all time and material costs would be tracked and analyzed.

## ADMINISTRATION

Donna Erfort stated she attended a storm water management meeting.

A bill was received for street sweeping, but it should be included at no extra cost as part of the refuse collection contract.

## VILLAGE ATTORNEY

Trustee Corrigan and President Vogeler sent an email to Lisa Waggoner about the road plan and allocating funds from the general fund and how to track it as a separate set aside. It cannot be mingled with the MFT funds.

## OLD/NEW

Donna Erfort stated there is a meat raffle on Sunday at the No Wake for charitable causes. The ribbon cutting at the Broken Oar is May 2, 2024.

The budget for the fiscal year 2025 was then considered line by line. Trustee Grothendick offered context for any significant changes from the previous year.

The meeting was open to the public at 9:38pm

No questions or comments were heard.

Trustee Grothendick motioned to move to Executive Session for the purpose of discussing matters of personnel. Trustee Corrigan seconded. Roll call was taken: 5 Ayes, 1 Vacancy. Motion approved.

The Committee Meeting was adjourned to Executive Session at 9:40 pm.

The Committee Meeting resumed at 9:50 pm.

Trustee Corrigan motioned to adjourn the meeting. Trustee Grothendick seconded. Roll call was taken: 5 Ayes, 1 vacancy. Motion approved.

The meeting was adjourned at 9:50 pm.

Respectfully Submitted,

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Nancy Bachal, Village Clerk

AYES 5  
NAYS 0  
ABSENT 0  
ABSTAIN 0  
APPROVED 5-1-24