

MINUTES OF THE MEETING OF  
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES  
LAKE AND MCHENRY COUNTIES, ILLINOIS

April 17, 2024

President Vogeler called the regularly scheduled Meeting of the Board of Trustees to order at 7:00 pm. The following Trustees were present: Grothendick, Corrigan, Jurkowski and Lawrence. Trustee Tuke was absent. There was one vacancy. Lisa Waggoner, Village Attorney, was present.

The Wauconda FBLA members were in attendance for a presentation to the Board. Each member discussed their initiatives and placement at the State competition. There were 13 State champions, and the next step is attending the National competition in Orlando. They were seeking donations.

Trustee Grothendick motioned to set the agenda, affirming no conflicts of interest. Trustee Jurkowski seconded. Roll call as taken: 4 Ayes, 0 Nays, 1 Absent. 1 Vacancy. Motion approved.

Trustee Jurkowski motioned to approve the consent agenda including the regular Board minutes of March 20, 2024, Special Board minutes from April 3, 2024 and the February 2024 Treasurer's Report. Trustee Grothendick seconded. Roll call was taken: 4 Ayes, 0 Nays, 1 Absent, 1 Vacancy. Motion approved.

Bills payable through April 17, 2024 was before the Board. Trustee Corrigan motioned to approve the Bills Payable. Trustee Grothendick seconded. Roll call was taken: 4 Ayes, 0 Nays, 1 Absent 1 Vacancy. Motion approved.

PBWW

A letter of resignation was received from Jody Thelin from the Port Barrington Waterway Committee. effective May 1, 2024

#### PLANNING COMMISSION

Keith Kotarski stated their board would publish notice of a Public Hearing at their meeting on May 14, 2024 at 6:45 pm to adopt the Comprehensive Plan. President Vogeler stated that Donna Erfort requested a small correction to the text that must be implemented. It will not delay the Public Hearing.

President Vogeler stated the brochure for the Sherman property was still being worked on.

## HEALTH AND SAFETY

Trustee Lawrence stated he is waiting for a call back from the County to hear what Police shifts are available. Visibility in the morning when school buses are picking up is important and so is after work patrols.

Trustee Lawrence stated he may know someone with interest and qualification for the code enforcement officer position.

Trustee Grothendick stated he has an appointment to tie the siren to power status monitoring.

The Village clean-up will be May 18, 2024 and will include a shredding event from 8am to noon. It will be published in the newsletter and on social media.

## STREETS AND ROADS

Trustee Corrigan stated that the solar speed sign had been installed. It has a reporting package to retrieve data.

There is \$441,000.00 in the MFT fund with planned projects estimated at \$350,000.00.

Both road and bridge projects are with IDOT. No bid opening dates have been scheduled. It must be posted 11 days prior to opening and it has not been posted yet.

## FORESTRY

Trustee Corrigan stated that one tree will be planted on Arbor Day.

There will be focus on planting behind the municipal building on a berm. The rest of the budget will be spent on park trees.

Arbor Day is April 26, 2024 and there will be a celebration at 4:00pm.

## PARKS AND RECREATION

Trustee Jurkowski stated the Village garage sales will be May 10 -11, 2024.

Adopt-a-highway is scheduled for May 18, 2024 to clean up Robert's Road.

Village clean-up is scheduled for that same date.

Mike Krcmr wants to contribute financially to make a park out of the Eastwood Court land.

President Vogeler stated that the new grant writer and Georgina are working on a grant for parks and many look for community support. Georgina Lamb stated there is also a grant for boating access.

#### COMMUNITY RELATIONS

Donna Erfort reminded the Board that she and Trustee Tuke will visit Village businesses when it is it time for license renewal.

Lisa Waggoner stated that background checks and fingerprinting is not required for renewal. The current ordinance requires it annually. President Vogeler asked the Board if they want to change the ordinance. The Board agreed to change it. Liquor licenses would require an initial background check and fingerprinting and change of ownership also.

#### FINANCE

Trustee Grothendick stated that direct deposit was now available for payroll.

The 2025 Budget was before the Board. Trustee Grothendick motioned to approve with minor changes. Trustee Lawrence seconded. Roll call was taken: 4 Ayes, 0 Nays, 1 Absent, 1 Vacancy.

Motion approved.

#### BUILDING AND ZONING

The Eastwood property has an \$11,000.00 lien that must be resolved.

#### VILLAGE ATTORNEY

There was discussion of budget allocations and restricted funds for streets and roads.

#### VILLAGE CLERK

There was discussion of closed minutes. The Clerk will produce a spreadsheet listing all closed minutes with recommendation to release.

#### TREASURER/ADMINISTRATOR

Donna Erfort stated that Georgina is working with the grant administrator.

Donna Erfort spoke to Lisa Waggoner about the Village Code. It is cumbersome and includes much that is not necessary. Lisa will review and recommend redacting parts. Lisa recommended

a chapter about appointed officials and terms that is missing. She will create recommended changes.

OLD/NEW

The new house being built on Eastwood requires a gas line junction under the road. Rusty Issleb stated a 5' patch must be cut out of the road and then re-patched.

Trustee Corrigan stated that neighboring municipalities are raising water rates.

The meeting was open to the floor at 8:45. No questions or comments were heard.

Trustee Lawrence motioned to adjourn the meeting. Trustee Grothendick seconded. Roll call was taken: 4 Ayes, 0 Nays and 1 Absent, 1 Vacancy. Motion approved.

The meeting was adjourned at 8:46 pm.

Respectfully Submitted,

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Nancy Bachal, Village Clerk

AYES 4 including President Vogeler

NAYS 0

ABSENT Corrigan, Jurkowski

ABSTAIN 0

APPROVED May 15, 2024