

MINUTES OF THE MEETING OF  
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES  
LAKE AND MCHENRY COUNTIES, ILLINOIS

May 15, 2024

President Vogeler called the regularly scheduled Meeting of the Board of Trustees to order at 7:00 pm. The following Trustees were present: Tuke and Grothendick. Trustee Lawrence was in attendance remotely. Trustees Corrigan and Jurkowski were absent. There was one vacancy.

Trustee Grothendick motioned to set the agenda, affirming no conflicts of interest. Trustee Tuke seconded. Roll call as taken: 4 Ayes with President Vogeler included, 0 Nays, 2 Absent. 1 Vacancy. Motion approved.

Trustee Tuke motioned to approve the consent agenda including the regular Board minutes of April 17, 2024 and the April 2024 Treasurer's Report. Trustee Grothendick seconded. Roll call was taken: 4 Ayes with President Vogeler included, 0 Nays, 2 Absent, 1 Vacancy. Motion approved.

Bills payable through May 15, 2024 was before the Board. Trustee Tuke motioned to approve the Bills Payable. Trustee Grothendick seconded. Roll call was taken: 4 Ayes with President Vogeler included, 0 Nays, 2 Absent 1 Vacancy. Motion approved.

Sara Paul was present to accept the 2025 Village Scholarship award. President Vogeler presented the certificate. Congratulations were offered by all present for an impressive list of accomplishments.

#### PBWWC

The Village seeks a candidate to fill the vacancy.

#### PLANNING COMMISSION

There is one vacancy on this board and the Village is seeking a candidate. Donna Erfort stated that their board is not opposed to including the affordable housing plan in the Comprehensive Plan.

#### HEALTH AND SAFETY

The Village clean up is next weekend.

## STREETS AND ROADS

The bid opening was held on May 7, 2024 at the Village Hall. This project consists of pavement milling, resurfacing, grading and shaping of ditches and culvert repair. Work will be performed on N. Circle Ave, Evergreen Ct, Park Drive, Channel Drive and Peninsula Lane. Manhard Engineering recommended the Board award the project to the low bid contractor, Geske and Sons, Incl in the amount of \$298,913.89 and that a 5% contingency is added for a construction not-to-exceed the amount of \$315,000.00. Trustee Grothendick motioned to approve Manhard recommendation. Trustee Tuke Seconded. Roll call was taken: 4 Ayes with President Vogeler included, 0 Nays, 2 Absent 1 Vacancy. Motion approved. Work will begin in summer.

President Vogeler stated that Trustee Corrigan and Kevin Lill of Manhard did a road survey and will present to the Board as a report.

## FORESTRY

President Vogeler stated that trees and bushes were delivered.

## PARKS AND RECREATION

Donna Erfort stated that the village garage sales went well.

The Adopt-a-highway event is next weekend.

Movie night is scheduled for June 7, 2024.

Pollinator week is the week of May 21<sup>st</sup>.

Dawn Cillo sent the budget for exercise equipment to Georgina Lamb in the amount of \$16,000.00. That equipment was budgeted at only \$12,000.00. ARPA funds must be used to make up the difference. President Vogeler listed all projects for Public Works on the agenda and suggested this project be put off. The subject will be tabled until time allows.

There is an offer of a property donation on Park Drive. The Board does wish to pursue.

## COMMUNITY RELATIONS

Donna Erfort and Trustee Tuke will be visiting local businesses tomorrow regarding business licenses.

Royal Publishing requested \$246.00 for a Bulldog Sports brochure. The Board must find out if that money goes to the Bulldogs.

## FINANCE

Trustee Grothendick stated that vehicle tax collection was in progress. A letter will be sent to all residents.

## BUILDING AND ZONING

President Vogeler stated he was confused by a recommendation from Frank DeSort to update the building codes and would discuss it with him.

The floor will be done in the concession stand as a donation on May 23, 2024.

President Vogeler stated he created a materials list with Jack Motley. 3 bids were collected for the roofing and Menard's was the least expensive. The store manager was asked for a donation and said he would respond by 05/16/2024.

President Vogeler stated bids will be collected for a rolling door for the concession stand. It must be insulated.

## VILLAGE ATTORNEY

The Village Attorney will look into breaking the rug rental contract at the Village Hall.

## VILLAGE ENGINEER

Both McHenry County and Lake County stormwater management emailed to say the Village should attend meetings and participate. Donna Erfort is willing to attend. The attorney will be asked if it is necessary to be in both. There are annual reports for each.

## VILLAGE CLERK

A resolution will be created to release closed minutes.

## TREASURER/ADMINISTRATION

The Village received \$1,200.00 reimbursement for the sign that was struck by a car.

Donna Erfort read her resignation as Village Treasurer since 1999 and will be effective as of May 15, 2024. Georgina Lamb will assume that role. President Vogeler appointed Georgina Lamb as Village Treasurer effective 05/15/2024.

PUBLIC WORKS

Rusty Issleb stated that Zack Kosiek is doing well in his new position.  
The play equipment is being installed and the gazebo will be installed after.

VILLAGE PRESIDENT

President Vogeler stated he met with TJ from Cuba Township to review paving needs at Hermann Park. They will perform the work in June or July.

OLD/NEW

Trustee Tuke requested a summary of Waterway Commission duties to publish on social media.

The meeting was open to the floor at 8:12pm.

No questions or comments were heard.

Trustee Tuke motioned to adjourn the meeting. Trustee Grothendick seconded. Roll call was taken: 4 Ayes with President Vogeler included, 0 Nays and 2 Absent, 1 Vacancy. Motion approved.

The meeting was adjourned at 8:13 pm.

Respectfully Submitted,

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Nancy Bachal, Village Clerk

AYES	<u>5</u>
NAYS	<u>0</u>
ABSENT	<u>0</u>
ABSTAIN	<u>0</u>
APPROVED	<u>6-19-24</u>
VACANCY	<u>1</u>