

MINUTES OF THE MEETING OF  
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES  
LAKE AND MCHENRY COUNTIES, ILLINOIS

June 19, 2024

President Vogeler called the regularly scheduled Meeting of the Board of Trustees to order at 7:00 pm. The following Trustees were present: Tuke, Jurkowski, Grothendick, Lawrence and Corrigan. There was one vacancy.

Trustee Grothendick motioned to set the agenda, affirming no conflicts of interest. Trustee Jurkowski seconded. Roll call as taken: 5 Ayes, 0 Nays, 0 Absent. 1 Vacancy. Motion approved.

Trustee Jurkowski motioned to approve the consent agenda including the regular Board minutes of May 15, 2024 and the May 2024 Treasurer's Report. Trustee Larence seconded. Roll call was taken: 5 Ayes, 0 Nays, 0 Absent, 1 Vacancy. Motion approved.

Bills payable through June 19, 2024 was before the Board. Trustee Tuke motioned to approve the Bills Payable. Trustee Grothendick seconded. Roll call was taken: 5 Ayes, 0 Nays, 0 Absent 1 Vacancy. Motion approved.

#### PBWWC

Jody Thelin is acting as Commissioner, temporarily. Georgina Lamb stated there is an interested party who was referred to Jody for information on the position.

#### PLANNING COMMISSION

Mike Weiner stated there are two vacancies on their board.

Regarding the Comprehensive Plan, their board is concerned that there are no flood maps or pictures or survey or wetland maps to include. The website must be included for reference.

Donna Erfort stated that the photos can be added after passing. Other documents such as maps can be referred to by reference, so if there is a change the Comprehensive Plan does not need to be updated. There was discussion of including road projects without maps. President Vogeler stated that, if needed, an asterisk and "subject to change" could be added.

Mike Weiner stated that their board is not inclined to approve the concept of an RV park at Darrell and Roberts roads.

## HEALTH AND SAFETY

Trustee Lawrence stated there were noise complaints and complaints regarding overflow parking at the Broken Oar. The Board determined no action was necessary beyond notifying the Broken Oar and communication regarding sound reduction.

Resolution 2024-250 Adopting McHenry Natural Hazard Mitigation was before the Board.

President Vogeler stated it would be beneficial to the Village to be involved with both Counties.

Trustee Lawrence motioned to approve that resolution. Trustee Grothendick seconded. Roll call was taken: 5 Ayes, 0 Nays, 0 Absent 1 vacancy. Motion approved.

## STREETS AND ROADS

Trustee Corrigan stated that Geske submitted contracts with insurance certificates and bonds in paper documents for signature.

## FORESTRY

Rusty Issleb stated that plantings would be scheduled for next week. President Vogeler stated that the cost to rent a chipper is \$350.00/day. Rusty wants to call Red Oak instead and stated it would likely be cheaper.

## PARKS AND RECREATION

Trustee Jurkowski stated that Movie Night was well attended.

Splash Day is scheduled for July 17, 2024.

The REC Committee is getting ready for Riverfest.

## COMMUNITY RELATIONS

Trustee Tuke stated that he plans to schedule a meeting with Hermann's regarding business licensing.

A social media post will be written to emphasize golf cart safety and rules.

## FINANCE

Ordinance 2024-06-02 was before the Board regarding amending the vehicle tax due date. Trustee Grothendick motioned to approve. Trustee Corrigan seconded. Roll call was taken: 5 Ayes, 0 Nays, 0 Absent 1 vacancy. Motion approved.

Resolution 2024-249 was before the Board regarding Committed funds for road projects. Trustee Grothendick motioned to approve. Trustee Corrigan seconded. Roll call was taken: 5 Ayes, 0 Nays, 0 Absent 1 vacancy. Motion approved.

Trustee Grothendick stated that the video sign is on the way.

The Com Ed rep for the Village is being replaced and there is a temporary representative.

Trustee Corrigan stated he was able to alter the file format for E-pay to make it easier to use.

There is a meeting Friday at 2pm to confirm that the changes are functional.

## BUILDING AND ZONING

Trustee Jurkowski stated that the Board must update the Building Code to reference and adopt the most recent 2021 code. Trustee Corrigan expressed concern that the 2021 code requires sprinklers for new construction and that is not feasible with well water. He suggested the Village may have to adopt the 2018 code instead. Frank DeSort will be consulted.

Lisa Waggoner sent an email about the Eastwood property acquisition and liens from Northern Moraine.

President Vogeler gave an update on progress with the concession stand.

- Roll up doors that are insulated will cost \$1,822.07.
- Sinks and faucets \$1,288.63
- 2 tables that are 24" x 5' \$441.98

Trustee Tuke motioned to approve those purchases for a total of \$3,552.68. Trustee Jurkowski seconded. Roll call was taken: 5 Ayes, 0 Nays, 0 Absent 1 vacancy. Motion approved.

## VILLAGE ATTORNEY

Donna Effort stated that a land donation agreement letter will be prepared for signature and an Ordinance created.

Ordinance 2024-06-01 regarding business licensing and the need for fingerprinting was before the Board. Trustee Tuke took exception to some of the language in the Ordinance. The decision was made to return the document to Lisa Waggoner to review and state it is compliant with the state. This Ordinance was not approved.

#### ENGINEERING

There was no new information on this subject.

#### TREASURER

Rusty, Zach and Georgina attended a FREP meeting. Fox River Ecosystem Partnership.

#### ADMINISTRATION

Donna Erfort stated that water testing on well water was complete and results are good.

The Affordable Housing Plan will be sent to Lisa Waggoner for final draft.

#### PUBLIC WORKS

Cuba Township paved around the pond at Hermann park.

Dog Leg Pond is overflowing. Georgina called the management company for Riverwalk. The pond is spring fed and the pipe to dissipate to the marsh area is clogged.

Split rail fencing around parks was repaired.

Rusty and Zach are working on playground equipment and planting trees.

#### OLD/NEW

The next scheduled weed cut in the channels is at the end of July.

Trustee Tuke stated there were 4 entries received to name the concession stand.

Of those, the Board agreed to "The Port Hole".

The meeting was open to the floor at 8:52pm

No questions or comments were heard.

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Trustee Corrigan motioned to adjourn the meeting. Trustee Grothendick seconded. Roll call was taken: 5 Ayes, 0 Nays and 0 Absent, 1 Vacancy. Motion approved.

The meeting was adjourned at 8:53 pm.

Respectfully Submitted,

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Nancy Bachal, Village Clerk

AYES 4  
NAYS 0  
ABSENT 1  
ABSTAIN 0  
APPROVED 7-15-24  
VACANCY