

MINUTES OF THE MEETING OF  
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES  
LAKE AND MCHENRY COUNTIES, ILLINOIS

August 21, 2024

President Vogeler called the regularly scheduled Meeting of the Board of Trustees to order at 7:04 pm. The following Trustees were present: Tuke, Jurkowski, Grothendick and Corrigan. Trustee Lawrence was absent. There was one vacancy. Village Attorney, Lisa Waggoner was present.

Trustee Corrigan motioned to set the agenda, affirming no conflicts of interest. Trustee Grothendick seconded. Roll call as taken: 4 Ayes, 0 Nays, 1 Absent. 1 Vacancy. Motion approved.

Trustee Corrigan motioned to approve the consent agenda including the regular Board minutes of July 17, 2024, The August 7 Special Board Meeting and the July 2024 Treasurer's Report. Trustee Jurkowski seconded. Roll call was taken: 4 Ayes, 0 Nays, 1 Absent, 1 Vacancy. Motion approved.

Bills payable through August 21, 2024 was before the Board. Trustee Grothendick motioned to approve the Bills Payable with an addition of \$12,800.00 payable to Modern Concrete for the 232 Eastwood demo included. Trustee Jurkowski seconded. Roll call was taken: 4 Ayes, 0 Nays, 1 Absent 1 Vacancy. Motion approved.

#### PBWWC

President Vogeler stated there is still a vacancy on this Board. He stated that Georgina contacted the Fox Waterway Agency to schedule an appointment to discuss dredging. The contact was out and did not return the call.

Mike Krcmr contacted the Village as a spokesperson for several individuals regarding duck weed in the channels. The Fox Waterway has put out a video on the subject. President Vogeler has requested a proposal and references from Scientific Aquatic weed control. They treat the weeds with chemicals. Trustee Jurkowski suggested Tigris for aquatic weed control and sent information to President Vogeler.

#### PLANNING COMMISSION

Mike Weiner stated their Board is finishing the Comprehensive Plan and just need photos. The plan can reference the Village website for any information such as Zoning Map and road construction projects. The Board agreed. A public hearing will be scheduled to finalize and then approve. The Affordable Housing Plan will not be included in the Comprehensive Plan.

The Clerk did then swear in the new Village Trustee, Jason Sudeth.

#### HEALTH AND SAFETY

President Vogeler stated that another weed cutting in the channels was performed.

The stop sign by Fox Trail Park must be replaced.

Rusty stated that Nunda Township offered to put in a speed bump there and remove prior to snow removal needs. President Vogeler recommended the Village accept that offer.

#### STREETS AND ROADS

Trustee Corrigan stated that Resolution 2024-251 was necessary to apply for the Rawson Bridge Bikeway grants. Trustee Corrigan motioned to approve that Resolution. Trustee Grothendick seconded. Roll call taken: 5 Ayes, 0 Nays, 1 absent. Motion approved.

Trustee Corrigan stated there was another grant opportunity that could help offset the investment from the Village for that project.

Trustee Corrigan stated there was a meeting Monday about the bridge project. The Village is still waiting on IDOT since 04/24/24.

The road project was awarded to Geske with a deadline to complete as 10/01/2024. Manhard Engineering is petitioning them to begin the project.

#### FORESTRY

Rusty built berms and planted shrubs. Parkway tree trimming in Riverwalk and Deer Grove is needed. A pole saw with an estimated cost of \$700.00 will be purchased.

#### PARKS AND RECREATION

Trustee Jurkowski stated that Riverfest is next month. A sign-up sheet for volunteers is available.

Tables and chairs must be ordered and food must be purchased.

President Vogeler stated that Georgina got notice that a grant was received from ComEd. Donna Erfort stated it is for bio swales and there is a matching amount of \$10,000.00, Trustee Grothendick is looking into whether the Village can use ARPA funds for that purpose.

## COMMUNITY RELATIONS

Trustee Tuke forwarded recommendations for Hometown Hero to the Board. There will be a presentation and presentation of gift cards at Riverfest.

## FINANCE

Ordinance 2024-08-01 was before the Board for approval to remove the fingerprint and background check requirement for business licenses at renewal. Trustee Grothendick motioned to approve that ordinance. Trustee Tuke seconded. Roll call was taken; 5 Ayes, 0 Nays, 1 Absent. Motin approved.

Trustee Grothendick stated that vehicle taxes are due.

The banking change from BMO to Chase has paperwork for signatures.

Lisa Waggoner stated she would find out if a resolution was necessary for this change. There was discussion of electronic payments as an option. President Vogeler recommended "Positive Pay" through Chase as a more secure payment method than mailing checks.

## BUILDING AND ZONING

President Vogeler stated that demolition of 232 Eastwood was complete.

Remaining work on the new concession stand will be complete in time for Riverfest.

There was discussion of an amendment to the zoning ordinance regarding driveways at Riverwalk. President Vogeler suggested only allowing for subdivisions with curb and gutter.

Donna Erfort stated she wants to check with stormwater management.

The Board determined the need for drawings and clarification on width for 2 or 3 car garages.

Trustee Grothendick suggested handling each request as a variance on a case by case basis.

## VILLAGE ATTORNEY

Lisa Waggoner got the plat for annexation of donated land near Fox Trail Park but the surveyor showed only the lot and insufficient borders. The Ordinance to annex will be available at the next Board Meeting.

A donation agreement was sent to the owners of 13 Park Drive. Taxes must be paid by the donor.

The Affordable Housing Plan is being reviewed. The statute says it must include a timeline and summary of actions taken to implement the plan. Lisa Waggoner made suggested additions and it was sent to the Board.

VILLAGE CLERK

Resolution 2024-252 was before the Board to consider releasing closed minutes that are eligible.

Trustee Grothendick motioned to approve. Trustee Tuke seconded. Roll call was taken; 5 Ayes, 0 Nays, 1 Absent. Motion approved.

The corresponding audio that is more than 18 months old can also be destroyed.

ADMINISTRATION

Donna Erfort stated election petition due dates were moved up and they are available now.

VILLAGE PRESIDENT

There was no new information presented on this subject.

OLD/NEW

There was no information presented on this subject.

The meeting was open to the floor at 8:34 pm. No questions or comments were heard.

Trustee Corrigan motioned to adjourn the meeting. Trustee Tuke seconded. Roll call was taken: Ayes, 0 Nays and 1 Absent. Motion approved.

The meeting was adjourned at 8:35 pm.

Respectfully Submitted,

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Nancy Bachal, Village Clerk

AYES 6  
NAYS 0  
ABSENT 0  
ABSTAIN 0  
APPROVED 9-18-24