

MINUTES OF THE MEETING OF
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES
LAKE AND MCHENRY COUNTIES, ILLINOIS

September 18, 2024

President Vogeler called the regularly scheduled Meeting of the Board of Trustees to order at 7:01 pm. The following Trustees were present: Tuke, Jurkowski, Grothendick, Lawrence, Suddeth and Corrigan. Village Attorney, Lisa Waggoner was present.

Trustee Grothendick motioned to set the agenda, affirming no conflicts of interest. Trustee Jurkowski seconded. Roll call as taken: 6 Ayes, 0 Nays, 0 Absent. Motion approved.

Trustee Jurkowski motioned to approve the consent agenda including the regular Board minutes of August 21, 2024, September 4, 2024 Special Board Meeting and the August 2024 Treasurer's Report. Trustee seconded. Roll call was taken: 6 Ayes, 0 Nays, 0 Absent. Motion approved.

Bills payable through September 18, 2024 was before the Board. Trustee Tuke motioned to approve the Bills Payable. Trustee Grothendick seconded. Roll call was taken: 6 Ayes, 0 Nays, 0 Absent. Motion approved.

PBWWC

President Vogeler stated that he met with Joe Keller from the Fox Waterway Agency. They discussed a solution to dredging by Peninsula at Park Drive. They want the Village to contact the Army Corp of Engineers. If they approve the Fox Waterway Agency will do the project.

President Vogeler met with the Lake County Stormwater Management regarding the Slocum Lake drainage creek along Route 176. Their levy generates \$14,000.00/yr and they want to get someone else to take over responsibility. Deer Grove I & II have a small line item on their taxes. President Vogeler told them the Village does not have an interest.

PLANNING COMMITTEE

Mike Weiner stated that a public hearing is scheduled for October 8, 2024 at 6:45pm regarding the Comprehensive Plan Lisa Waggoner will publish a notice in papers.

The Affordable Housing Plan was discussed. Lisa Waggoner had input and read a passage that refers to the attempt to comply with the minimum number of affordable homes. There was discussion about the ability to comply based on the available land and other constraints. In summary of action Lisa recommended additional language that is general and states the intention, but with limitations.

There is one vacancy on this board.

HEALTH AND SAFETY

Trustee Lawrence stated that the Community Service Officer responded to code enforcement requests regarding a home in the Fox River Valley Gardens Subdivision. Lynda Krucek was present as the owner of that home. Action items were required and tickets were issued for non-compliance. President Vogeler stated that you cannot run a scrap business out of a residence. It is not an approved use. He stated that warnings were issued since February and then tickets were issued when no action was taken to remedy the offense. He stated that it has to be cleaned up or tickets will be issued until it is done. President Vogeler offered 2-4 weeks to clean it up prior to tickets being issued. After 10/18/2024 enforcement will commence.

Rusty stated that the siren has not been going off on the 1st Tuesday of the month. If there were an emergency it could be set off manually.

STREETS AND ROADS

Trustee Corrigan stated he has a meeting to finalize the grant opportunity for the Rawson Bridge Road bike path.

Trustee Corrigan stated that many street lights were replaced with LED bulbs 7 years ago. Trustee Corrigan is trying to set a meeting with the Com Ed representative to get more of them installed.

Geske will start the road project September 30, 2024. The contract provides a \$750.00 fine for every day after October 1, 2024 that the work is not complete. All underground and ditch work is done. Trustee Corrigan spoke to Mike Geske. A letter was received asking to extend the completion date to October 11, 2024. It is estimated to take 2 days to do mill work and a couple days paving and then one day to patch. The Board was polled and no opposition was expressed to hold the original date of October 1, 2024 as the penalty date.

FORESTRY

Rusty stated that all tree planting was on schedule and they are performing tree trimming.

PARKS AND RECREATION

Riverfest is Saturday. Volunteers are needed. Trustee Grothendick stated the stage would be delivered tomorrow. Trustee Suddeth will attend the next Rec Committee meeting. The Porthole concession stand is nearly ready to load. The original budget was \$32,000.00. To date about \$16,000.00 has been spent, but the roof and siding still must be completed.

COMMUNITY RELATIONS

Trustee Tuke stated that he notified the recipient of the Hometown Hero award and he will be at Riverfest. President Vogeler will present the award. Trustee Tuke is picking up gift cards from each Village business. A basket will be presented.

FINANCE

No new information was presented on this subject.

BUILDING AND ZONING

Trustee Jurkowski stated that a resident on Eastwood wants to purchase 232 Eastwood from the Village. President Vogeler stated that the demolition cost \$15,000.00. The Board will discuss as it is unbuildable.

President Vogeler stated he spoke to Jeff McLellan about driveway widths in Riverwalk. He recommended a change to the Ordinance instead of variance by request. There was discussion of width and placement. President Vogeler will ask Lisa Waggoner to alter the Ordinance for approval by the Board.

VILLAGE ATTORNEY

Ordinance 2024-09-01 to Annex Fox Trail adjacent properties was before the Board. Trustee Grothendick motioned to approve. Trustee Tuke seconded. Roll call was taken: 6 Ayes, 0 Nays, 0 Absent. Motion approved.

Ordinance 2024-09-02 Land donation of lot 13 Park Drive was before the Board. Trustee Corrigan motioned to approve. Trustee Tuke Seconded. Roll call was taken: 6 Ayes, 0 Nays, 0 Absent. Motion approved.

Lisa Waggoner stated there were 3 tickets up at adjudication. No one showed up. Each was assessed a \$50.00 fine.

President Vogeler stated that a resident at 115 Riverwalk Drive sent a letter stating his sunken driveway apron was a safety hazard and demanding the Village repair. A response was sent that maintenance of the apron is the homeowner's responsibility and shared a link to that section of the code. The same resident sent a permit request for a new driveway. It was returned to the resident for approval from the HOA. He also sent a FOIA request for 2 years of all driveway permits and inspection reports.

TREASURER

Georgina Lamb stated that all checks from the BMO account were being cleared. All money has been moved to Chase except what is needed to pay outstanding checks.

E-pay and direct deposit is working.

The new phone system was installed.

Georgina wants to use bill-pay to pay utility bills.

ADMINISTRATION

Donna Erfort stated the 2025 consolidated election filing period is in November.

The annual Treasurer's Report is due soon.

PUBLIC WORKS

Rusty stated that Palm Road is now in the Village due to annexation of properties there.

President Vogeler stated he spoke to Bonnie Haber about unlimited events for the Broken Oar and the fee of \$3,000.00. The Board agreed to change the Ordinance. President Vogeler will send it to Lisa Waggoner.

OLD/NEW

Trustee Grothendick stated he would like to see a schedule to install the gazebo and exercise equipment.

The meeting was open to the floor at 8:47pm

No questions or comments were heard.

Trustee Suddeth motioned to adjourn the meeting. Trustee Tuke seconded. Roll call was taken: 6 Ayes, 0 Nays and 0 Absent. Motion approved.

The meeting was adjourned at 8:47 pm.

Respectfully Submitted,

Nancy Bachal, Village Clerk

AYES 6
NAYS 0
ABSENT 0
ABSTAIN 0
APPROVED 10-16-24