

COMMITTEE MEETING OF THE VILLAGE OF PORT BARRINGTON  
LAKE AND MCHENRY COUNTIES, ILLINOIS  
November 6, 2024

President Vogeler called the monthly Committee Meeting of the Board of Trustees to order at 7:03 pm. The following Trustees were present; Tuke, Jurkowski, Grothendick, Suddeth and Corrigan. Trustee Lawrence was absent.

Minutes of the October 2, 2024 Committee Meeting were before the Board. Trustee Corrigan motioned to approve. Trustee Grothendick seconded. Roll call was taken: 5 Ayes, 0 Nays, 1 absent. Motion approved.

#### PLANNING COMMITTEE

There is one vacancy on this board.

#### PORT BARRINGTON WATERWAY COMMITTEE

There was no new information on this subject.

#### HEALTH AND SAFETY

Donna Erfort stated that the All Natural Hazard Mitigation Plan must be updated by December 18<sup>th</sup>, 2024 with tasks completed and intentions stated for future.

President Vogeler stated that a resident put up a fence along the channel. Frank DeSort has spoken to him about it three times. No permit was issued. Manhard Engineering reviewed and responded that the fence must be removed. President Vogeler will contact the resident direct with a date to remove before code enforcement issues tickets.

#### STREETS AND ROADS

Trustee Corrigan stated that IDOT contacted to suggest he attend the training class on permits for floodway Vs. Flood plain given by IDNR.

Zach and Rusty are working on culverts on Evergreen.

Lake County requested a copy of the speed reduction ordinance passed to leverage their reduction in speed near Rawson Bridge Road and Roberts Road. New signs were installed there with the 35 mph speed limit.

No invoice was received from Geske for road work, yet.

#### FORESTRY

Zach said that all the trees were installed. President Vogeler suggested they consider trees needed in spring to replace parkway trees that are dead or dying.

## PARKS AND RECREATION

Trustee Jurkowski stated that there was a huge turnout for the Halloween party.

Adopt-A-Highway is on Saturday to clean up Roberts Road.

The Chili Cook-Off is Sunday and ribbon cutting ceremony for the Porthole.

Trustee Suddeth read an email about an approved grant from Open Lands Grant in the amount of \$10,000.00. Georgina Lamb stated they already paid out \$1,400.00 and have a quote for bioswales to do work in the spring. The Village must match the \$10,000.00. Projects for the remaining funds are being considered. ARPA funds are earmarked as grant match money.

The Village appreciation party is being planned at the No Wake Bar and Grill for December.

Donna Erfort stated the need for a topographical survey at Friendship Park for a permit to place equipment there.

## COMMUNITY RELATIONS

There is a list of those who will be honored on a plaque for contributions to the new Porthole space.

Trustee Tuke stated there are concerns from the community regarding LRS and the leaf vacuuming. There is one more year to their current contract. The Board will consider bids and begin the process in spring.

## BUILDING AND ZONING

Trustee Jurkowski stated she is working on a draft ordinance for building code changes.

President Vogeler stated that Public Works is working on the new Porthole space.

Trustee Grothendick will work on the sign to be hung there.

The Zoning map must be redone to include the annexed lots near Fox Trail Park. Donna Erfort will ask Mark Rooney to assist. It must be published by March.

## FINANCE

Trustee Grothendick stated that the semi-annual budget reviews are scheduled.

November 15<sup>th</sup> is the established date to add all funds spent attributable to ARPA. The remaining balance should be dedicated to projects. It must be submitted by year end and spent by April of 2026.

Georgina described a grant opportunity for native trees to be donated and planted by Lake County in Deer Grove Park.

## VILLAGE TREASURER

The draft of the audit was received and distributed.

The Chase credit card was received with a limit of \$25,000.00.

The Treasurer and Public Works Department will have a card each with a \$1,000.00 limit.

ADMINISTRATION

The filing period for ballots is November 12 – Nov 18th.

The Treasurer’s Report was published.

The Wauconda Chamber of Commerce will hold a holiday parade on December 7th and want to end at the Village Hall. The Board felt it conflicts with the established parade held by the Recreation Committee every year.

PUBLIC WORKS

Zach stated they are working on the Port Hole to get it ready for the Chili Cook-off.

OLD/NEW

Georgina Lamb stated that well testing kits from both counties will be available at the Village Hall.

The meeting was open to the floor at 8:00.

No questions or comments were heard.

Trustee Corrigan motioned to adjourn. Trustee Tuke seconded. Roll call was taken: 5 Ayes, 0 Nays, 1 absent. Motion approved.

The meeting was adjourned at 8:01 pm.

Respectfully Submitted,

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Nancy Bachal, Village Clerk

AYES 4  
NAYS 0  
ABSENT 2  
ABSTAIN 0  
APPROVED 12/4/24