



# Minutes

**Planning Commission  
Village of Port Barrington  
69 S. Circle Avenue  
Port Barrington, IL 60010  
Tuesday, May 13, 2025 - 7:00 p.m.**

**I. Call to Order**

The meeting was called to order at 7:00 p.m.

**II. Roll Call**

Chairperson Hallett and members Kotarski, Alesi, Bergbauer, and S. Alesi

**III. Consideration of Approval of Minutes for April 8, 2025 Regular Planning Commission Meetings**

*Motion: Kotarski moved, second by Alesi to approve the minutes of April 8, 2025 Regular Planning Commission Meeting.*

*Ayes: Alesi, Hallett, Alesi Bergbauer and Kotarski*

*Nays: None*

*Motion Carried. 5-0*

**IV. WELCOME Newest PC Members: Tom Bergbauer and Suzanne Alesi**

Chairperson Hallett welcomed the newest members Tom Bergbauer and Suzanne Alesi to the PC.

**V. Candidate Diane Carlson for Consideration of Open PC Position**

It was announced that this candidate decided to withdraw her candidacy due to conflicting schedules. Chairperson Hallett asked that the current members continue to recognize any resident that would be interested in the PC position. There are currently 2 PC positions open.

**VI. Update on Green Project Recommendations**

Chairperson Hallett asked Suzanne Alesi to take on this task to contact Village Staff regarding this item.

**VII. IHDA's Approval of the Affordable Housing Plan**

Chairperson Hallett noted that the IHDA has received and excepted the Village's revised Affordable Housing Plan. Another requirement to fulfill the revised plan will need to be completed within the next 4 years.

**VIII. Discussion and recommendations regarding road stubs**

Chairperson Hallett asked for comments from the PC on how to proceed with action on this matter. PC Kotarski recommended after his investigation, there are no actions available to allow residents to purchase these road stub areas. It was suggested that residents need to park overnight to apply for an overnight parking permit.

**IX. Native Planting Training and Information Sessions**

**No Update at this time**

**X. Discussion To Bring Water to the Village**

Chairperson Hallett noted that she is waiting to receive material from Trustees pertaining to past Village discussion. It was noted that there is no timeline to get information.

Kotarski suggested to look at the feasibility of bringing water into the Village. There has been past discussion on the Village Board level and was never pursued. Chairperson Hallett will continue this matter and discussion when she receives the material from the past discussion.

**XI. Discussion on the Changes/Repairs on the Center Street Bridge**

Chairperson Hallett noted that there is no further information at this time with the types of repairs being proposed for the bridge.

**XII. Any and/or New Business**

Clerk Schroeder provided a brief update on the trees received by the Lake County grant program. It was noted that Trustee Corrigan applied and was approved for another tree grant through Lake County.

**XIII. Open to the Floor**

**There were no public in attendance**

**XIV. Adjourn**

***Motion: R. Alesi moved, seconded by Bergbauer, to adjourn at 8:45 p.m. All Ayes – Motion Carried.***

**Respectfully Submitted,  
signature on file**

---

**Elizabeth Schroeder  
Deputy Clerk**

**Chairperson Pam Hallett**

-