

MINUTES OF THE MEETING OF  
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES  
LAKE AND MCHENRY COUNTIES, ILLINOIS

August 20, 2025

President Vogeler called the regularly scheduled Meeting of the Board of Trustees to order at 7:03 pm. The following Trustees were present: Trustees Tuke, Jurkowski, Grothendick, Lawrence and Corrigan. Trustee Suddeth was absent. Village Attorney, Lisa Waggoner, was present.

Trustee Corrigan motioned to set the agenda, affirming no conflicts of interest. Trustee Grothendick seconded. Roll call as taken: 5 Ayes, 0 Nays, 1 Absent. Motion approved.

Trustee Grothendick motioned to approve the consent agenda including the regular Board minutes of July 16, 2025, and the July 2025 Treasurer's Report. Trustee Jurkowski seconded. Roll call was taken: 5 Ayes, 0 Nays, 1 Absent. Motion approved.

Bills payable through August 20, 2025 was before the Board. Trustee Tuke motioned to approve the Bills Payable. Trustee Lawrence seconded. Roll call was taken: 5 Ayes, 0 Nays, 1 Absent. Motion approved.

#### PLANNING COMMISSION

Citizens for Conservation will have a presentation on Saturday September 27, 2025 at 10:00am.

#### HEALTH AND SAFETY

The contract for disposal services was before the Board. Trustee Lawrence stated that Steve Ramos of LRS found discrepancies. There are 15 homes on our list that are listed outside of the Village. There are 10 properties on the Port Barrington list that do not have houses on them. There are 14 addresses that have LRS carts and have been serviced but have not been billed.

11 addresses have no LRS cart and have not been receiving service. They will resolve the discrepancies as soon as possible as they want to start the billing process on Friday. They requested a verbal commitment with a signed contract at a later date. Trustee Corrigan motioned to accept the 5-year contract with LRS for waste hauling services with changes implemented regarding the number of homes. Trustee Tuke seconded. Roll call was taken: 5 Ayes, 0 Nays, 1 Absent. Motion approved. President Vogeler thanked Trustee Lawrence for work on this contract as it will benefit the Village.

Trustee Lawrence showed the Board a sample challenge coin. The Hometown Hero will be presented with a custom challenge coin and other veterans in the Village as well.

There was discussion of car break ins in Riverwalk overnight. The Board will consider neighborhood watch signs. Rusty will be asked how many exist now.

## STREETS AND ROADS

Trustee Corrigan stated that there was an open house by HLR regarding the bridge. Minutes were taken and will be posted on the website for residents who were unable to attend.

There are 3 phases and phase 1 is now complete. An estimate is being sent to IDOT for 1,238 hours and it is over initial projected cost by \$100,000.00. An inspection of the bridge was performed. They went under the bridge and the pilons are eroded. The sufficiency rating now qualifies the Village for replacement of pilons. There are utilities there that may be an issue.

Trustee Corrigan stated that maps are now available and the Village will go out to bid for crack seal. It should be under \$25,000.00 so no full RFP will be required.

## FORESTRY

Trustee Corrigan stated he is applying for another grant but it is very early in stage.

Rusty stated a big tree at Hermann Park fell and there are a couple other dead trees there, also. He will get a quote from Red Oak to remove.

Trustee Corrigan stated that trees planted at Deer Grove have a one-year warranty. Rusty stated that four of them are dead. He will take pictures to file a claim.

## PARKS AND RECREATION

Trustee Jurkowski stated that the REC committee is working on final touches for Riverfest. She requested donations from Board members for a raffle.

## COMMUNITY RELATIONS

No new information was presented on this subject.

## FINANCE

Trustee Grothendick stated he was notified by the solar panel company when the power went down. The year-to-date production of power is higher than the power consumed. Donna Erfort will save consumption reports.

The stated levied sales tax on groceries will end 12/31/25. Lisa Waggoner stated the Village could pass an ordinance to continue and implement as of Jan 1, 2026. There is a model ordinance available.

## BUILDING AND ZONING

Trustee Jurkowski stated there is no update on the permit issues at No Wake. She will follow up with Frank DeSort.

## ADMINISTRATION

Georgina stated the draft of the audit would be sent to the Board. The Board extended approval to proceed from draft to final.

## TREASURER

The IML conference is 09/25/2025.

Donna Erfort stated she met with a community rating liaison. They provided a list of action items that could improve the score for additional discounts on flood insurance. The update of the Building Code could contribute. The discount could bump from 15% to 20%.

## PUBLIC WORKS

The stairs and slide at Nichols Park are repaired.

Tree trimming is ongoing.

A dumpster will be needed to dispose of the railroad ties being removed from the playground.

The new ties were installed. Rusty stated there is an option for ramps to make the area ADA compliant. He will look into costs.

## VILLAGE PRESIDENT

President Vogeler stated gave the Moorings easement a deadline of September 30, 2025 to fix.

The fire department was called to view the location, but there is no clear road there and stated it can't be used in this condition. The covenants are clear to require them to maintain the easement.

Chas Buschick, Deputy Chief of Wauconda Fire Department stated his recommendation to maintain emergency access roads. Lisa Waggoner recommended the Board put in writing the deadline to complete.

Someone bought 228 Eastwood for taxes and the owner had until 08/14/2025 to redeem. On that date the Village received correspondence saying they intend to improve the property and need permits. The taxes were redeemed for \$16,400.00. The assessed value is \$67,000.00. They want to put in a well. Frank DeSort went there and determined it to be unacceptable to occupy. Lisa Waggoner will write to require a \$5,000.00 retainer for engineering and legal work. A certified mold inspection is required. Currently there is no gas or electric or sewer. NOMO has a lien on the property.

## OLD/NEW

President Vogeler asked Lisa Waggoner if an RFQ was required to change Engineers. She responded that it is required.

The meeting was open to the floor at 8:34.

No questions or comments were received.

Trustee Corrigan motioned to adjourn the meeting. Trustee Jurkowski seconded. Roll call was taken: 5 Ayes, 0 Nays and 1 Absent. Motion approved.

The meeting was adjourned at 8:35 pm.

Respectfully Submitted,

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Nancy Bachal, Village Clerk

AYES   6  

NAYS   0  

ABSENT   0  

ABSTAIN   0  

APPROVED   9/17/25