



## **Minutes**

### **Planning Commission**

**Village of Port Barrington**

**69 S. Circle Avenue**

**Port Barrington, IL 60010**

**Tuesday, September 9, 2025 - 7:00 p.m.**

#### **I. Call to Order**

This meeting was called to order at 7:00 p.m.

#### **II. Roll Call**

Present: Chairman Hallett and members Kotarski, Bergbauer, Ron Alesi and S. Alesi. Rosen was absent.

#### **III. Consideration of Approval of Minutes for July 8<sup>th</sup> and August 12, 2025 Regular Planning Commission Meetings**

*Motion: Kotarski moved, seconded by Bergbauer to approve the July 8, 2025 minutes.*

*All ayes – 1 absent – motion carried.*

August 12, 2025 minutes were tabled to the October Agenda.

**IV. Planning Commission Position Submission: Resident Vincent Russo**

Vince was present and explained his interest in the Planning Commission position. The Planning Commissioners asked questions about his employment history. Kotarski explained the duties of the Planning Commission. The Planning Commission proceeded with a motion.

**Motion: S. Alesi moved, seconded by Bergbauer to recommend the Village Board review and consideration of approval of Vince Russo as Planning Commissioner position.**

**Ayes: R. Alesi, Kotarski, S.Alesi, Bergbauer and Hallett**

**Nays: None**

**Absent: Rosen**

**Motion Carried. 5-0**

Chair Hallett explained that the Village Board will review and consider the Planning Commission recommendation at the next Village Board meeting to give final approval and appointment.

**V. Update: Establish Committee to create tracking mechanism required under the Affordable Housing Plan**

Member Ron Alesi explained he is preparing a spreadsheet that will track all future activities under the Affordable Housing Plan and to be a work in progress.

R.Alesi noted that he would bring a draft spreadsheet at the next meeting.

**VI. Update on Green Project Recommendations**

S. Alesi overviewed a chart of Green Infrastructure Projects that included projects that support residents, Green project examples and Energy and sustainability Upgrades. There was general discussion about how many active Shoreline Stabilization and Restoration projects that are in the Village. S.Alesi noted that she would research and report stats at the next meeting.

**VII. Native Planting Training and Information Sessions: Free Training Session for Residents Scheduled Saturday, September 27, 2025 at 10:00 a.m. at the Village Blue Heron Room**

Chair Hallett announced the free training session for residents on Saturday, September 27<sup>th</sup> at 10am at the Village Blue Heron Room. She encouraged the PC members to attend.

**VIII. Discussion To Bring Water to the Village**

Chair Hallett noted that she has not yet received documents from Trustee at this time.

**IX. Discussion on the Changes/Repairs on the Center Street Bridge**

Chair Hallett reference the COW approved minutes of August 6, 2025 regarding the Center Street Bridge (see attached).

**X. Any and/or New Business**

Newsletter Late Summer Edition acknowledged new PC Thom Rosen to the PC.

**XI. Open to the Floor**

None

**XII. Adjourn**

*Motion: S.Alesi moved, seconded by Bergbauer to adjourn at at 7:40 p.m. All Ayes – 1 Absent – Motion Carried.*

**Respectfully Submitted,**

**Signature on file**

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**Elizabeth Schroeder**

**Deputy Clerk**

**Chairperson Pam Hallett**