



## **Minutes**

### **Planning Commission**

**Village of Port Barrington**

**69 S. Circle Avenue**

**Port Barrington, IL 60010**

**Tuesday, August 12, 2025 - 7:00 p.m.**

**I. Call to Order**

This meeting was called to order at 7:00 p.m.

**II. Roll Call**

Present: Chairperson Hallett and members Kotarski, Bergbauer and Rosen. R. Alesi and S. Alesi were absent.

**III. Consideration of Approval of Minutes for July 8, 2025 Regular Planning Commission Meetings**

**Tabled**

**IV. Planning Commission Position: There is currently One Position Open**

Vince Russo of Port Barrington was present and observed the meeting. He expressed interest in joining the PC. Chair Hallett explained to submit his resume and Letter of Interest/Intent and will begin the process of consideration.

Member Kotarski explained the duties of the Plan Commission.

Chair Hallett noted that consideration of his resume will be added to the September Agenda and recommend that he be present at that meeting.

Clerk Schroeder indicated that she would email Mr. Russo responsibilities of a Plan Commission and the general process of his submittal.

**V. Update: Establish Committee to create tracking mechanism required under the Affordable Housing Plan**

Chair Hallett indicated that she collaborated with Ron Alesi on this project. Member Alesi will provide a report at the next PC meeting in September.

**VI. Update on Green Project Recommendations**

Chair Hallett noted that S. Alesi is absent and will provide a report at the September meeting.

**VII. Native Planting Training and Information Sessions**

Chair Hallett mentioned that that a FB post had 18 interested people that would be in favor of a class about Native Planting training. Citizens of Conservation has agreed to coordinate with the Village to offer a session to the residents at no charge.

Chair Hallett asked the PC for a good for this training. It was consensus for Saturday, September 27<sup>th</sup> at 10:00 a.m. at the Village Blue Heron Room.

Chair Hallett mentioned a flyer/notice can be posted on the Village Website and Village Newsletter in addition to the FB page.

**VIII. Discussion To Bring Water to the Village**

Bergbauer indicated that he spoke with President Vogeler about the project and discussed the project costs.

Chair noted that there is more information currently being retrieved from past Village meetings to consider.

**IX. Discussion on the Changes/Repairs on the Center Street Bridge**

Chair Hallett noted that the project is pending county engineering review.

**X. Any and/or New Business**

There was general discussion regarding the Sherman property use. Hallett noted that she met with a developer proposing convenient store with gaming and possible dog stand

**XI. Open to the Floor**

**XII. Adjourn**

**Motion: Kotarski moved, to adjourn at 7:19 pm., seconded by Bergbauer – All Ayes – Motion Carried**

**Respectfully Submitted**

A handwritten signature in cursive script, appearing to read "Elizabeth Schroeder", written over a horizontal line.

**Elizabeth Schroeder**

**Deputy Clerk**

**Chairperson Pam Hallett**