

MINUTES OF THE MEETING OF
THE VILLAGE OF PORT BARRINGTON BOARD OF TRUSTEES
LAKE AND MCHENRY COUNTIES, ILLINOIS

November 19, 2025

President Vogeler called the regularly scheduled Meeting of the Board of Trustees to order at 7:03 pm. The following Trustees were present: Trustees Tuke, Jurkowski, Grothendick, Lawrence, Suddeth and Corrigan. Village Attorney, Lisa Waggoner, was present.

Trustee Grothendick motioned to set the agenda including the regular Board minutes of October 15, 2025, Special Board Meeting minutes of November 5, 2025, Executive Session of October 15, 2025 and the October 2025 Treasurer's Report., affirming no conflicts of interest. Trustee Jurkowski seconded. Roll call as taken: 6 Ayes, 0 Nays, 0 Absent. Motion approved.

Trustee Corrigan motioned to approve the consent agenda Trustee Suddeth seconded. Roll call was taken: 6 Ayes, 0 Nays, 0 Absent. Motion approved.

Bills payable through November 19, 2025 was before the Board. Trustee Suddeth motioned to approve the Bills Payable. Trustee Grothendick seconded with one correction. Roll call was taken: 6 Ayes, 0 Nays, 0 Absent. Motion approved.

PLANNING COMMISSION

Pam Hallett reported on plans for next year for their board.

- Follow up on the Affordable Housing Plan
- Consider a round-a-bout at Roberts and Darrell and meet with Lake County.
- Discuss change to planned bike trail route from along Roberts Road to between Riverwalk and the Sherman property.
- Additional meetings similar to the Native Plantings meeting for conservation planning.

President Vogeler stated that the original plan for between Riverwalk and the Sherman property was to install a berm. Maybe, instead, the bike trail would be a good choice. President Vogeler asked the Planning Commission to also include shoreline stabilization in their meeting agendas.

HEALTH AND SAFETY

Trustee Lawrence ordered the Challenge Coins and was quoted 5-6 week delivery. Trustee Tuke stated that Veteran's Day posts on Facebook did not result in identifying veterans in the Village. Trustee Lawrence stated he has identified 8 so far. He will make up a certificate to go with the coins.

Donna Erfort stated that SWALCO has a new service through the State of Illinois. Their Recycle Coach app can be used to find what and when recycling events are available. There is also information on plant conservation and trash pick-up. A link will be placed on the Village website.

STREETS AND ROADS

Trustee Corrigan stated he is waiting on IDOT approval for the bridge.

Donna Erfort stated the Village Clean up cleaned the road from Willow to the round-a-bout.

Trustee Corrigan stated the first week of December would be the last leaf vacuuming and then street sweeping can be scheduled.

FORESTRY

Tree City application documents will be filed in December.

PARKS AND RECREATION

Trustee Jurkowski stated there was a very good turn-out at the Chili Cook-off.

The REC Committee will deliver Senior gifts the Saturday before Christmas.

The Santa parade will be the Sunday before Christmas.

President Vogeler spoke to Altoff about a quote for hanging heaters.

The Village appreciation party planning is ongoing. Trustee Suddeth is working on the menu.

COMMUNITY RELATIONS

There was no new information on this subject.

FINANCE

Trustee Grothendick stated that Arpa funds must be closed out by the end of December. Trustee Grothendick and Donna Erfort will work on that.

The solar panels have generated 10 megawatts year-to-date and should put the Village on target to get credits by July of next year.

Ordinance 2025-11-1 Tax Levy was before the Board. Trustee Grothendick motioned to approve. Trustee Tuke seconded. Roll call was taken: 6 Ayes, 0 Nays, 0 Absent. Motion approved.

BUILDING AND ZONING

There was no new information on this subject.

VILLAGE ATTORNEY

Lisa Waggoner sent a memo to President Vogeler about absentee attendance. There is a specific procedure and reasons why you attend remotely. The remote person does not contribute to a quorum and must attend the entire meeting.

President Vogeler stated that a resident of Deer Grove Phase II was concerned about lots 1 & 2 purchase resulting in trees being cut down. There is a preservation clause in lots 1 & 2.

ADMINISTRATION

Donna Erfort attended a meeting for the All Natural Hazard Mitigation. New permits for NPDES require more work. Most rules apply to disruption of over an acre of land. The Village must designate a meeting for the public about NPDES. It was recommended that the Engineers do the presentation.

Donna Erfort attended a ComEd preparedness drill about storm outages and communication.

TREASURER

Georgina Lamb is working with ComEd for a list of addresses and she will submit changes.

PUBLIC WORKS

Rusty is setting up for snow and ice removal. The dump truck was taken to Mike's Towing. It needs new brakes, rotors, tie rod ends and rear springs. The estimated cost is \$9,000.00. The truck has 27,000 miles on it. It would not pass safety inspection without these repairs.

The new ice rink will be delivered soon.

VILLAGE PRESIDENT

President Vogeler stated there is an issue with payroll timing as the pay period ends on pay day. Most employers hold back a weeks pay, but the Village did not. President Vogeler suggested to give a bonus of one week salary and then hold the salary for a week for full time employees. The Board agreed to that bonus payout.

OLD/NEW

Georgina suggested someone to be Waterway Commissioner.

Trustee Lawrence read a letter from a resident regarding placement of invisible fences and a setback requirement of 10' or more from the property line. The Board will discuss.

The meeting was open to the floor at 8:11pm.

Trustee Corrigan Motioned to adjourn. Trustee Jurkowski seconded. Roll call was taken: 6 Ayes, 0 Nays, 0 Absent. Motion approved.

The meeting was adjourned at 8:12 pm.

Respectfully Submitted,

Nancy Bachal, Village Clerk

AYES 4

NAYS 0

ABSENT 2-Lawrence, Jurkowski

ABSTAIN 0

APPROVED 12/17/2025