



Minutes

Planning Commission

Village of Port Barrington

69 S. Circle Avenue

Port Barrington, IL 60010

Tuesday, December 9, 2025 - 7:00 p.m.

I. Call to Order

This meeting was called to order at 7:00 p.m.

II. Roll Call

Present: Chair Hallett, Members Bergbauer, Kotarski, S.Alesi, Russo and Rosen. R.Alesi was absent.

III. Consideration of Approval of Minutes for October 14, 2025 & November 11, 2025 Regular Planning Commission Meeting and November 19, 2025 Special Meeting.

*Motion: Kotarski moved, to approve the minutes for October 14, 2025, seconded by Bergbauer.
All Ayes/No Nays/One Absent Motion Carried 6-0*

Motion: S.Alesi moved to approve the November 19, 2025 Special Meeting minutes, seconded by Rosen,

All Ayes/No Nays/One Absent Motion Carried 6-0

IV. 2026 Planning Commission Meeting Calendar

The PC reviewed the prepared draft 2026 meeting calendar for approval.

Motion: Kotarski moved to accept the draft 2026 meeting schedule as presented, moved by Bergbauer. All Ayes/None Nays/One absent – Motion Carried 6-0

Bergbauer noted that he would not be at the February meeting. Russo noted that he'd be absent for March meeting.

V. Update Roberts Road Roundabout

Russo noted that he's researched with Lake County that there is consideration for a budget for a roundabout at Roberts Road. There was also discussion regarding a pedestrian bridge across Roberts Road. Russo noted that he reached out to Trustee Corrigan. A bridge could provide access to future development on the Sherman Property and bike trail.

Russo pointed out the directional sign pollution at the existing roundabout further south on Roberts Road would not be necessary for this one.

The PC members extended a Thank You to member Russo for all his effort with this project.

VI. Rerouted Bike Way

There was no update at this time. There was a brief discussion about supporting the proposed bike trail and it would assumedly cheaper to break away from the Cary Bike Trail.

VII. Affordable Housing Plan Follow Up

1. Tracking Mechanism: Discussion of Committee Responsibilities and Time Frame

2. Discussion of Concepts of Impediments and Ideas on Suggestions to Cure Impediments

Kotarski pointed out due to the OMA rules, Three PC members cannot meet without having to post for a public meeting; therefore they can't meet without breaking the OMA rules

Russo noted that he prepared a spreadsheet that he could forward to Chair Hallett of Tax abatements allocated to specific accounts (i.e. school district, etc.).

There was discussion to look into pursuing retail homes, putting community land into a trust to let community invest into property, look into putting up “Tiny Homes”. There was discussion regarding changing and/or creating new zoning to accommodate the tiny housing?

There was discussion regarding Village AH shortfalls to provide any AH Housings. .

VIII. Update on Green Project Recommendations

S.Alesi indicated that she will reach out to the Building Inspector to ask about how many roof solar panel permits have been requested/issued.

IX. Future Native Planting Training and Information Sessions with Citizens of Conservation

Chair Hallett needs to talk to the C of C to do future presentations regarding the river and channel restoration. Bergbauer noted that he's talked to President Vogeler about this matter.

Chair Hallett noted that she will speak with CFS for more training and disgusting plans before the 5 year plan

X. Discussion To Bring Water to the Village

Russo suggested drilling a new well. Chair Hallett expressed her concerns of running out of water. Russo further suggested putting in a water tower.

XI. Discussion on the Changes/Repairs on the Center Street Bridge

No update at this time. Russo noted lots of erosion but still moving forward.

XII. Any and/or New Business

None

XIII. Open to the Floor

None

XIV. Adjourn

Motion: Rosen moved, seconded by Russo, to adjourn at 8:24 p.m. All Ayes, No Nays 1 Absent

Motion Carried. 6-0

Respectfully Submitted

Signature on file

Elizabeth Schroeder

Chairperson Pam Hallett